NEW REGISTRATION SYSTEM

Edmonds Parks & Recreation

COMING AUGUST 2016

:: JULY 29 :: Final day to register **ONLINE** for summer programs; IN-PERSON & PHONE-IN still available

:: AUGUST 1 & 2 :: All patrons are encouraged to create their new account & explore the new system ACTIVE Net® ***(registration will not be taken these days)***

:: AUGUST 3 :: Fall registration opens 6am ONLINE | 9am IN-PERSON/PHONE-IN

CREATING AN ACCOUNT IS FREE, EASY & INSTANT!

Effective August 1, 2016

1. Visit **www.RecZone.org** (it will automatically redirect you to new site)
2. Select **Create an Account**
3. Complete **Name** and **Address** information >> Next
4. Complete **Contact Information** >> Next
   - List a home, work & cell phone number (the numbers can all be the same)
   - Select cell phone provider if you would like text message notifications
5. Complete **Personal Information** >> Next
   - Please keep Customer Type as General Public
6. Complete **Emergency Contact** >> Next
7. Complete **Account Information**
   - Email will auto fill, create and confirm password
8. Select **Create Account** if you are done or **Add Family Member**
   - If adding household members, follow each step as before
   - Include the head of household's email address for each child/dependent
   - Select Create an Account once you have added each family member

ACTIVE network™

Contact reczone@edmondswa.gov
or 425.771.0230 with questions.