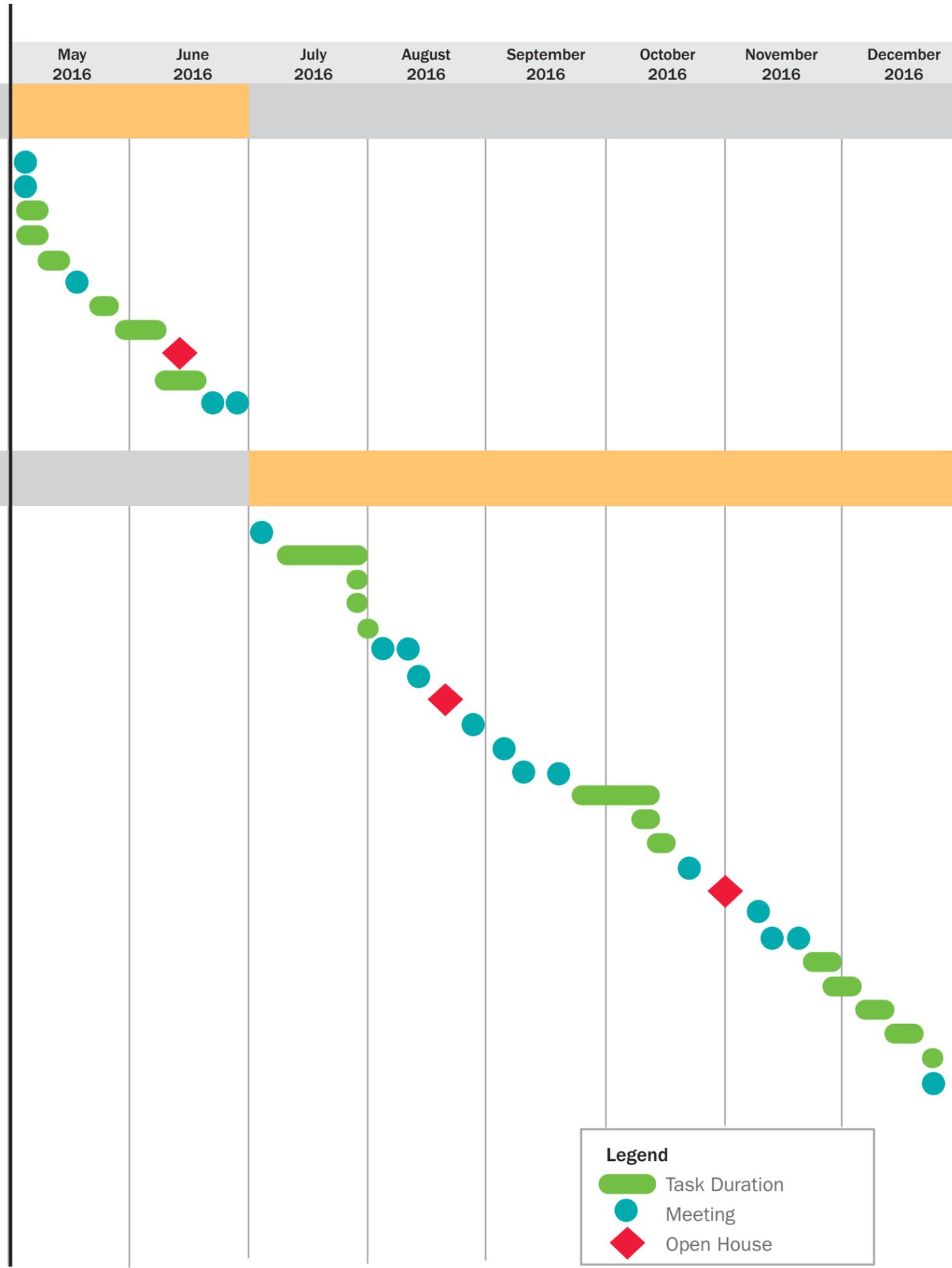


Phase 1 - Develop Park Design Program

1. Kickoff meeting with PAC
2. Site visit with Parks Staff and interested PAC members
3. Assemble and review background and historical information
4. Identify and locate natural and man-made features
5. Prepare a base plan based on materials gathered
6. Conduct meetings with Parks, Engineering, Public Works, and Planning
7. Provide a graphic summarizing site opportunities and constraints
8. Develop park program options based on input from Parks staff and City officials
9. Open House #1
10. Develop preliminary Park Design Program
11. Review final park program plan with Planning Board and City Council

Phase 2 - Develop Schematic Design

1. Assist PAC in establishing evaluation criteria for Master Plan alternatives
2. Develop three schematic design options
3. Assist the PAC in establishing evaluation criteria for schematic design
4. Prepare three schematic designs based upon the the approved design program
5. Prepare a narrative which summarizes the existing conditions
6. Meet with City Council and Planning Board.
7. Meet with the Parks staff team to review schematic designs
8. Open House #2
9. Meet with City, County, State, and Federal to review schematic design direction
10. Meet with the PAC to review comments from community workshops
11. Provide updates to the Planning Board and City Council
12. Create a single, draft schematic design based upon preferred elements
13. Create a draft Implementation Strategy/Phasing Program
14. Identify scope and schedule of permitting process
15. Attend meetings with Parks staff to review preferred Master Plan alternative
16. Open House #3
17. Meet with City to review schematic design/phasing program
18. Meet with Planning Board and City Council
19. Refine draft schematic design and phasing program
20. Review cost estimates
21. Meet with PAC to review workshop comments
22. Refine final schematic design
23. Prepare SEPA checklist if needed
24. Present Final Master Plan to City Council for Adoption



Legend

- █ Task Duration
- Meeting
- ◆ Open House