



# SEE YOU —IN— Edmonds



✓ OUR PLEDGE TO SAFETY

## Phase 2 Professional Services Guidelines

To keep our customers, employees, and community safe, we have implemented the state guidelines.

- ✓ Client occupancy is 50%
- ✓ Cloth face coverings must be worn by every employee not working alone at their location
- ✓ Access to workplace must be through the front door, restrict alternative entrances
- ✓ Hand sanitizer and trashcans must be available throughout the workplace
- ✓ Arrange furniture to encourage social distancing
- ✓ Minimize the number of people in a waiting area
- ✓ Identify and control client and employee chokepoints and high-risk areas
- ✓ Increase HVAC system filter changing
- ✓ Ensure restrooms are cleaned frequently throughout the day
- ✓ Gatherings of any size must be prevented by taking breaks or having lunch in shifts



Gov. Jay Inslee's full Phase 2 requirements  
[bit.ly/reopen-wa](https://bit.ly/reopen-wa)

