

Decision Package Budget Report
City of Edmonds

Decision Package 1

Decision Package: 311-18007 - Technology Services Rate Changes

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/29/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Annual change in technology services rates

Justification

Rates are reviewed annually and adjusted

FISCAL DETAILS

2018

Operating Expenditures

001.000.11.511.60.45.10 INTERFUND RENTAL	6,994.00
001.000.21.513.10.45.10 INTERFUND RENTAL	10,351.00
001.000.22.518.10.45.10 INTERFUND RENTAL	5,735.00
001.000.23.512.50.45.10 INTERFUND RENTAL	31,624.00
001.000.25.514.30.45.10 INTERFUND RENTAL	13,495.00
001.000.31.514.23.45.10 INTERFUND RENTAL	17,806.00
001.000.39.522.20.45.10 INTERFUND RENTAL	-173.00
001.000.41.521.10.45.10 INTERFUND RENTAL	206,678.00
001.000.61.557.20.45.10 INTERFUND RENTAL	2,791.00
001.000.62.524.10.45.10 INTERFUND RENTAL	-1,168.00
001.000.62.524.20.45.10 INTERFUND RENTAL	18,852.00
001.000.62.558.60.45.10 INTERFUND RENTAL	-485.00
001.000.64.571.22.45.10 INTERFUND RENTAL	4,918.00
001.000.65.518.20.45.10 INTERFUND RENTAL	26,165.00
001.000.67.518.21.45.10 INTERFUND RENTAL	21,124.00
421.000.74.534.80.45.10 INTERFUND RENTAL	-4,683.00
422.000.72.531.90.45.10 INTERFUND RENTAL	-7,253.00
423.000.75.535.80.45.10 INTERFUND RENTAL	-11,792.00
423.000.76.535.80.45.10 INTERFUND RENTAL	25,171.00
Total Operating Expenditures	<u>366,150.00</u>
Total Expenditures	366,150.00

Revenues

512.000.341.81.000.00 RENTAL CHARGE A FUND	-356,150.00
512.100.362.20.000.00 RENTAL CHARGE B FUND	-10,000.00
Total Revenues	<u>-366,150.00</u>
Net Budget	0.00

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Decision Package 2

Decision Package: 250-18001 - Public Records Request Software - Police

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/21/2017	2018	spassey	0	1	Ongoing	Approved

Item Description

In January of 2017 the City of Edmonds entered into an agreement with WebQA, Inc. to provide the city with the GovQA Freedom of Information Act (FOIA) request software. The Police Department was able to begin utilizing the software package in August 2017 in an addendum to the city contract and funded the remaining five months of the year from 2017 budgeted funds. This additional funding is necessary to allow the Police Department to continue to utilize the same service and software package in the receiving, processing, tracking and response to the nearly 2,000 requests for public records their office receives annually.

Justification

This additional funding is necessary to allow the Police Department to continue to utilize the same service and software package in the receiving, processing, tracking and response to the nearly 2,000 requests for public records their office receives annually.

FISCAL DETAILS

2018

Operating Expenditures

001.000.25.514.30.48.00 REPAIRS & MAINTENANCE	6,100.00
Total Operating Expenditures	6,100.00
Total Expenditures	6,100.00
Net Budget	6,100.00

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Decision Package 3

Decision Package: 360-18001 - Annual City Attorney Contractual Increase

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/18/2017	2018	sjames	0	1	One-Time	Approved

Item Description

Annual Contractual Increase of 4%

Justification

Per Contract

FISCAL DETAILS **2018**

Operating Expenditures

001.000.36.515.31.41.00 PROFESSIONAL SVC - CITY ATTY	20,250.00
Total Operating Expenditures	<u>20,250.00</u>
Total Expenditures	<u>20,250.00</u>
Net Budget	<u>20,250.00</u>

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Decision Package 4

Decision Package: 360-18002 - Annual Prosecutor Contractual Increase

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/18/2017	2018	sjames	0	2	One-Time	Approved

Item Description

Annual Contractual Increase

Justification

Annual Contractual Increase

FISCAL DETAILS

2018

Operating Expenditures

001.000.36.515.33.41.00 PROFESSIONAL SVC	8,450.00
Total Operating Expenditures	8,450.00
Total Expenditures	8,450.00
Net Budget	8,450.00

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Decision Package 5

Decision Package: 230-18001 - Court Operating Cost Increase

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/25/2017	2018	swhittaker	0	1	Ongoing	Approved

Item Description

The Court/Probation is requesting an increase in the operating budget as well as reallocating existing funds between line items. Please see below explanation.

Court:

Supplies increase by \$2,500 (partially offset by decrease in Miscellaneous line item). The supply budget for 2017 has been exceeded due to the purchase of required printed forms. The Court/Probation is in the beginning stages of becoming paperless. Until the process is completed, there will be a need for required printed forms, paper, toner and day to day office supplies. In 2016 we delayed purchasing the required printed forms as the prior Court Administrator anticipated being paperless in 2017. Once the court becomes "paperless" this line item may be reduced.

Professional Services increase by \$1,425 as court security has been increased due to more court proceedings.

Professional Services Interpreter increase by \$2,500. There is a statutory requirement to provide interpreter services for limited English speaking people who are involved in court proceedings. The Probation Officer speaks Spanish, however; he cannot act as the official Spanish Interpreter for in court proceedings.

Travel increase by \$1,500. There is an increase in this line item to allow for the Court Administrator to attend a National Conference and receive training that would benefit this Court. This is subject to approval by the Judge.

Miscellaneous reduced by \$1,500 to help offset the increase in supplies and jury expenses.

Miscellaneous Jury increase by \$1,900. There has been an increase in jury trials resulting in an increase in jury expense. Some funds are being reallocated from the Miscellaneous line item to help offset the increase

Probation:

Professional Services Interpreter reduced by \$3,000. The Probation Officer speaks Spanish eliminating the need for a Spanish Interpreter for Spanish speaking probationers. The reduction is being allocated to a new Professional Services line item.

Professional Services established at \$3,000. This new line item is to cover the cost for court security that is needed for the DV Moral Reconation Therapy program (for DV offenders) facilitated by the Probation Officer.

Justification

The Court/Probation is requesting an increase/reduction/reallocation of funds in several line items to more accurately account for expenditures.

FISCAL DETAILS

2018

Operating Expenditures

001.000.23.512.50.12.00 OVERTIME	200.00
001.000.23.512.50.31.00 SUPPLIES	2,500.00
001.000.23.512.50.31.10 SUPPLIES-JUDICIAL	400.00
001.000.23.512.50.35.00 MINOR EQUIPMENT	100.00
001.000.23.512.50.41.00 PROFESSIONAL SERVICES	1,425.00
001.000.23.512.50.41.01 PROF SVCS - INTERPRETER	2,500.00
001.000.23.512.50.42.00 COMMUNICATIONS	600.00
001.000.23.512.50.43.00 TRAVEL	1,500.00
001.000.23.512.50.45.00 RENTAL/LEASE	200.00
001.000.23.512.50.48.00 REPAIR/MAINT	200.00
001.000.23.512.50.49.00 MISCELLANEOUS	-1,500.00
001.000.23.512.50.49.20 MISC - JURY	1,900.00
001.000.23.523.30.41.00 PROFESSIONAL SERVICES	3,000.00
001.000.23.523.30.41.01 PROF SVCS - INTERPRETER	-3,000.00
001.000.23.523.30.43.00 TRAVEL	500.00
001.000.23.523.30.45.00 RENTAL/LEASE	100.00
Total Operating Expenditures	<u>10,625.00</u>
Total Expenditures	<u>10,625.00</u>
Net Budget	10,625.00

Decision Package: 230-18002 - Paperless Court

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/01/2017	2018	swhittaker	0	2	One-Time	Approved

Item Description

The Court/Probation is in the beginning stages of becoming paperless. In order to transition into a paperless court several items are needed.

We will use Laserfiche (Cities Digital) as the "electronic" file cabinet. The fee for the software, licenses, web access is \$15,994.

The fee for the Judicial Information System (JIS) integration, installation, configuration and training is \$10,699.

The fee for the equipment for the courtroom, clerical area, administration and judges chambers is \$12,128.

The annual maintenance fee is \$2,813. The Trial Court Improvement Fund cannot be used for maintenance fees.* This amount will need to be added to the Court/Probations annual expense budget.

Once the paper files have been scanned and the workflow process operational, we will go on to phase 2 which is implementing electronic documents.

This part of the paperless court will be with Code Smart/oCourt.

The fee for set up and the "E-Docs" module is \$32,000.

The annual maintenance fee for this system is calculated based on the estimated number of cases filed per year. The fee for the first year is not to exceed \$3,500. The maintenance and on going support will be reviewed after the one year period.*

Justification

There are many advantages in becoming a "paperless" court. The courts efficiencies will increase as it relates to productivity. Staff will no longer need to file documents into paper files or pull, and then re-file, the physical files for court proceedings. There will be quick access to court users and the general public potentially reducing the amount of records requests the court staff processes. Bench warrants can be processed electronically eliminating the need to print them and file in the files. This would result in a reduction in the use of photocopy paper and maintenance on the photocopy machine. Using less paper would reduce the amount of times the shred bins would need to be emptied. Time management and improvement of the court's overall operation should improve as well. The City of Edmonds has made sustainability a goal. A "paperless" court contributes to that goal.

Although being a paperless court does not generate revenue, and should never be considered the purpose of a Court, there will be a potential savings in expenses. Further, once this project is up and running (which could take about a year) there could be more time for processing passports which does generate revenue.

Currently there is \$80,204 in the Trial Court Improvement Fund. This money is to be used for improvements to court operations and may be used for the initial set up of a paperless court but not the ongoing maintenance once the paperless court has been established.

FISCAL DETAILS		2018
Operating Expenditures		
001.000.23.512.50.48.00 REPAIR/MAINT		2,383.00
001.000.23.523.30.48.00 REPAIRS & MAINTENANCE		430.00
	Total Operating Expenditures	2,813.00
Capital Expenditures		
001.000.23.594.12.64.00 MACHINERY/EQUIPMENT		70,821.00
	Total Capital Expenditures	70,821.00
	Total Expenditures	73,634.00
	Net Budget	73,634.00

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Decision Package 7

Decision Package: 230-18003 - Court Operating Cost Increase

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
09/20/2017	2018	swhittaker	0	3	Ongoing	Approved

Item Description

Professional Services: There has been an increase in Motion hearings and Jury Trials resulting in an increase in court security hours. As a result of this, the Court is requesting \$30,000 in additional funds for this line item. The Court submitted a 3rd Quarter Decision Package to increase this line item for the remainder of 2017.

Justification

The Court is requesting an increase of funds in the Professional Services line item to more accurately account for expenditures.

FISCAL DETAILS

2018

Operating Expenditures

001.000.23.512.50.41.00 PROFESSIONAL SERVICES	15,000.00
Total Operating Expenditures	<u>15,000.00</u>
Total Expenditures	<u>15,000.00</u>
Net Budget	<u>15,000.00</u>

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Decision Package 8

Decision Package: 310-18001 - Senior Accountant

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sjames	0	1	Ongoing	Approved

Item Description

This new position will focus primarily on project and grant accounting for the city's capital projects.

Justification

The new position will be responsible to account for project expenses and submit grant reimbursements.

FISCAL DETAILS

2018

Operating Expenditures

001.000.31.514.23.11.00 SALARIES	82,620.00
001.000.31.514.23.23.00 BENEFITS	41,310.00
001.000.31.514.23.35.00 SMALL EQUIPMENT	2,750.00
001.000.31.514.23.49.00 MISCELLANEOUS	5,350.00
112.000.68.542.33.41.67 INTERFUND SERVICES-ROADWAY	14,550.00
125.000.64.576.80.41.67 INTERFUND SERVICES	6,040.00
126.000.64.576.80.41.67 INTERFUND SERVICES	5,320.00
332.000.64.576.80.41.67 INTEFUND SERVICES	7,160.00
421.000.74.534.80.41.61 INTERFUND SERVICES	22,110.00
422.000.72.531.70.41.61 INTERFUND SERVICES	12,010.00
423.000.75.535.80.41.61 INTERFUND SERVICES	18,930.00
423.000.76.535.80.41.61 INTERFUND SERVICES	18,930.00
Total Operating Expenditures	<u>237,080.00</u>
Total Expenditures	<u>237,080.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-105,050.00
Total Revenues	<u>-105,050.00</u>
Net Budget	<u>132,030.00</u>

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Decision Package 9

Decision Package: 310-18002 - Annual Debt Adjustment

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/09/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Annual Debt Adjustment

Justification

N/A

FISCAL DETAILS

2018

Operating Expenditures

001.000.39.591.18.71.16 2007 LTGO BOND PRINCIPAL	6,270.00
001.000.39.591.21.71.00 2000 BOND PRIN - 800 MGTZ	5,280.00
001.000.39.592.18.83.16 2007 LTGO BOND - INTEREST	-12,440.00
001.000.39.592.21.83.00 2000 BOND INTEREST - 800 MGTZ	-5,980.00
001.000.39.597.19.55.31 TRANSFER TO FUND 231	1,170.00
111.000.68.591.95.71.16 2007 LTGO BOND - PRINCIPAL	480.00
111.000.68.592.95.83.16 2007 LTGO BOND - INTEREST	-960.00
112.000.68.592.95.83.67 PWTF-100TH AVE W 06-962-012 INTEREST	-170.00
112.502.68.597.95.55.12 INTERFUND SUBSIDIES	-200.00
112.506.68.592.95.83.62 PWTF LOAN-220TH ST SW 02-691-123 INTEF	-90.00
112.506.68.592.95.83.63 PWTF LOAN-220TH ST SW 04-691-029 INTEF	-100.00
126.000.39.591.75.71.16 2007 LTGO BOND - PRINCIPAL	2,820.00
126.000.39.592.75.83.16 2007 LTGO BOND - INTEREST	-5,600.00
126.000.39.597.76.55.31 TRANSFER TO FUND 231	-7,200.00
231.000.31.591.75.71.18 2012 LTGO PRINCIPAL (2001A & 2002)	24,180.00
231.000.31.592.75.83.18 2012 LTGO INTEREST (2001A & 2002)	-10,100.00
231.000.31.592.76.83.19 2012 LTGO INTEREST (2001B)	-1,200.00
421.000.74.591.34.71.16 2007 LTGO BOND - PRINCIPAL	330.00
421.000.74.591.34.72.43 REVENUE BOND PRINCIPAL-2011 WTR/SWF	9,140.00
421.000.74.592.34.83.16 2007 LTGO BOND - INTEREST	-640.00
421.000.74.592.34.83.43 2011 WTR/SWR INTEREST EXPENSE	-10,070.00
421.000.74.592.34.83.65 PWTF LOAN-5 CORNERS 04-691-031 INTERI	-130.00
421.000.74.597.34.55.24 INTERFUND TRANSFER TO FUND 424	-81,200.00
422.000.72.591.31.71.16 2007 LTGO BOND - PRINCIPAL	11,880.00
422.000.72.591.31.72.43 REVENUE BOND PRINCIPAL-2011 WTR/SWF	4,360.00
422.000.72.592.31.83.16 2007 LTGO BOND - INTEREST	-23,570.00
422.000.72.592.31.83.43 2011 WTR/SWR INTEREST EXPENSE	-4,920.00
422.000.72.592.31.83.64 PWTF-STMWTR OUTFALL 04-691-030 INTER	-160.00
422.000.72.597.31.55.24 INTERFUND TRANSFER TO FUND 424	-113,450.00
423.000.75.591.35.71.16 2007 LTGO BOND - PRINCIPAL	260.00
423.000.75.591.35.72.43 REVENUE BOND PRINCIPAL-2011 WTR/SWF	1,500.00
423.000.75.592.35.83.16 2007 LTGO BOND - INTEREST	-520.00
423.000.75.592.35.83.43 2011 WTR/SWR INTEREST EXPENSE	-1,320.00
423.000.75.592.35.83.61 PWTF-2002 SANITARY SWR 02-691-019 INTF	-180.00
423.000.75.592.35.83.66 PWTF-2005 SWR LIFT STN 05-691-015 INTR:	-360.00
423.000.75.597.35.55.24 INTERFUND TRANSFER TO FUND 424	197,450.00
423.000.76.591.39.78.10 DEPT OF ECOLOGY LOAN PRINCIPAL	650.00
423.000.76.592.39.83.10 DEPT OF ECOLOGY LOAN INTEREST	-650.00
423.100.76.591.39.71.16 2007 LTGO BOND - PRINCIPAL	14,110.00
423.100.76.591.39.71.17 2012 LTGO PRINCIPAL (2001A)	820.00
423.100.76.592.39.83.16 2007 LTGO BOND - INTEREST	-28,010.00
423.100.76.592.39.83.17 2012 LTGO INTEREST (2001A)	-600.00
423.100.76.592.39.83.43 2011 WTR/SWR INTEREST EXPENSE	-940.00
423.100.76.592.39.83.61 PWTF-2002 SANITARY SWR 02-691-019 INTF	-170.00
424.000.71.591.31.72.00 2013 REVENUE BOND PRINCIPAL (STORM)	5,000.00
424.000.71.591.31.72.10 2015 REVENUE BOND PRINCIPAL (STORM)	4,000.00
424.000.71.591.34.72.00 2013 REVENUE BOND PRINCIPAL (WATER)	5,000.00
424.000.71.591.34.72.10 2015 REVENUE BOND PRINCIPAL (WATER)	6,060.00

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424.000.71.591.35.72.10 2015 REVENUE BOND PRINCIPAL (SEWER)	9,940.00
424.000.71.592.31.83.00 2013 REVENUE BOND INTEREST (STORM)	-400.00
424.000.71.592.31.83.10 2015 REVENUE BOND INTEREST (STORM)	-4,000.00
424.000.71.592.34.83.00 2013 REVENUE BOND INTEREST (WATER)	-2,400.00
424.000.71.592.34.83.10 2015 REVENUE BOND INTEREST (WATER)	-6,050.00
424.000.71.592.35.83.00 2013 REVENUE BOND INTEREST (SEWER)	-4,400.00
424.000.71.592.35.83.10 2015 REVENUE BOND INTEREST (SEWER)	-9,950.00
Total Operating Expenditures	<u>-27,430.00</u>
Total Expenditures	<u>-27,430.00</u>

Revenues

112.506.397.42.112.52 INTRAFUND TRANSFER FUND 112	190.00
231.000.369.91.000.00 OTHER MISC REVENUES	-18,900.00
231.000.397.19.001.00 TRANSFER FROM FUND 001	-1,170.00
231.000.397.76.126.00 TRANSFER FROM FUND 126	7,200.00
423.100.374.07.010.00 CONTR CAPITAL MTLK TERRACE	3,427.00
423.100.374.07.020.00 CONTR CAPITAL OLY VIEW WATER	2,448.00
423.100.374.07.030.00 CONTR CAPITAL RONALD	1,273.00
423.100.397.38.423.20 INTRAFUND TRANSFER FROM 423.000	7,642.00
424.000.397.31.422.00 INTERFUND TRANSFER FROM FUND 422	113,450.00
424.000.397.34.421.00 INTERFUND TRANSFER FROM FUND 421	81,200.00
424.000.397.35.423.00 INTERFUND TRANSFER FROM FUND 423	-197,450.00
Total Revenues	<u>-690.00</u>
Net Budget	<u>-28,120.00</u>

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Decision Package 10

Decision Package: 390-18002 - Non-Departmental Baseline Adjustment

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/21/2017	2018	sames	0	1	One-Time	Approved

Item Description

Updating Baseline Amounts to include estimated increases as Follows :

Line 1: 1,330.00

Awc - 3% Increase for \$1,000, Snohomish County Tomorrow Increase for \$200, Puget Sound Regional Council Increase for \$130

Line 2: 1,500.00

5% Increase to cover more complex audits

Line 3: 14,980.00

\$4,480 Increase over 2017 and add \$10,500 to cover Senior Center Flood Insurance.

Line 4: -34,800

Adjust 2018 Baseline for FD1 by increasing 3.0% for salary and 5.5% for benefits over 2017 costs.

Line 5: -9,000.00

Line 6: 4,740.00

2.5% increase for SERS for \$2,790 and \$1,950 for DEM.

Line 7: -2,570.00

Reduce baseline to equal 5% over 2017 amount of \$977,270

Line 8: 1,110.00

Puget Sound clean Air Assessment for 2018 will total \$35,910

Line 9: 1,500.00

Hihger liquor sales require larger contribution to county

Line 10: -55,000.00

Reduce Contingent Loan Amount to an estimated \$90,000 for 2018 .

Grand Total -72,210.00

Justification

Updating Baseline Amounts to include estimated increases

FISCAL DETAILS

2018

Operating Expenditures

001.000.39.513.10.49.00 MISCELLANEOUS	1,330.00
001.000.39.514.20.51.00 STATE AUDITOR FEES	1,500.00
001.000.39.518.90.46.00 INSURANCE	14,980.00
001.000.39.522.20.51.00 INTERGOVTL SERV-FIRE DISTRICT CONTR/	-34,800.00
001.000.39.522.70.41.00 PROFESSIONAL SERVICES-AMBULANCE FE	-9,000.00
001.000.39.525.60.51.00 INT GOV'T DEPT OF EMER MGMT (OLD ESC	4,740.00
001.000.39.528.00.51.00 INTERGOVTL SERVICES-SNOCOM	-2,570.00
001.000.39.553.70.51.00 INTERGOVTL SVC - P S CLEAN AIR AGENCY	1,110.00
001.000.39.566.10.51.00 INTERGOVERNMENTAL SERVICES	1,500.00
001.000.39.575.20.52.00 ECA CONTINGENCY RESERVE	-55,000.00
Total Operating Expenditures	<u>-76,210.00</u>
Total Expenditures	<u>-76,210.00</u>
Net Budget	<u>-76,210.00</u>

Decision Package: 410-18001 - Records Area Remodel

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/03/2017	2018	lawless	0	1	One-Time	Approved

Item Description

Remodel of the police records area, to include addition of a wall, new flooring and new work stations.

Justification

The original records unit was designed for 4 total employees and a vast amount of file storage. We are now at 6 total employees and with digital storage, we have destroyed most paper records. This has left the records area in a state of disarray. Mis-matched carpet is not spliced in and we have borrowed furniture from other offices so our employees can work. The records area is the face of the department to the public. When they walk in, they see into the entire records area. This remodel accomplishes the following:

Presents a professional image to the public when they enter the police department.

The records area is currently under constant view of the public. Employees work under the public eye. The remodel provides them privacy from the public, increasing work efficiency.

Because of the way the work stations are situated, the public will not be able to view confidential information while standing at the front counter.

Creates larger work areas and provides ergonomic desks for better productivity.

Because to the increased panel sizes, reduces overall room noise. This coupled with spreading their work stations out, also impacts productivity.

Creates a secure records "vault". Secured records is an accreditation standard. By locking up the records, we can unlock the employees and allow better access to all other employees. The records unit has mentioned how excluded they feel from the department. This is something they all wanted.

Creates uniform work stations, doing away with equity issues.

Because no one is "right at the counter" and we will have a bell for service, no one person gets all the counter contacts.

Creates a very large, common work table for paperwork. This area can also be used as a 7th work station if we add staff, or for light duty officers that are assigned to records.

NOTE-Furniture number used is 5% higher than quoted. Unsure when the state bid will be negotiated.

City employees will be doing the following work: Building records vault, adding a new door, building small wall, removing lockers, adding/removing light fixtures, updating electrical and paint.

FISCAL DETAILS

2018

Capital Expenditures

001.000.41.594.21.64.00 MACHINERY/EQUIPMENT	57,900.00
Total Capital Expenditures	57,900.00
Total Expenditures	57,900.00
Net Budget	57,900.00

Decision Package: 410-18003 - Police Operating Cost Increase

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	lawless	0	3	One-Time	Approved

Item Description

Administration:

Uniforms - Increase by \$800 (4 X \$200) to reflect changes in CBA

Police Records:

Uniforms - Increase of \$200 to reflect changes in CBA

Police Investigations:

Uniforms - Increase by \$2,000 to reflect changes in CBA (8 X \$200), as well as upgrade vest carriers/jackets for female detectives

Small Equipment - Increase by \$400 in order to begin to update antiquated equipment to keep pace with rapidly evolving technology

Patrol:

Reimbursable Overtime - Addition of \$8,500 more accurately reflects anticipated reimbursable special event overtime

Uniforms - Decrease by \$5,000 due to a reduction in the number of bullet resistant vests needing to be purchased in 2018

Communications - Increase by \$4,790 as a result of department transition to "smart" phones and a phasing out of "dumb" phones

Special Operations:

Uniforms - Increase a result of equipping two newly assigned officers (to include tactical vests and other uniform items)

Training:

Supplies - \$2,000 transferred to Travel line item

Professional Services - This increase is the result of several contractual increases that have occurred over the past two years, as well as a 3% (CPI) increase for 2018

Travel - \$2,000 transferred from Supplies line item necessitated by the high number of background investigation that are anticipated in 2018 in order to fill position vacancies, similar to what occurred in 2017

Advertising - Increased outreach and advertising in order to attract new officer candidates

Traffic:

Reimbursable Overtime - Addition of \$1,400 more accurately reflects anticipated reimbursable special event overtime

Police Property Management:

Professional Services - Increase of \$1,600 a result of the police department assuming payment responsibility of alarm monitoring service for the department's evidence storage locations (3) as this had previously been paid for by public works

Justification

Police is requesting the increase/reduction/reallocation of funds in several line items in various cost centers to more accurately reflect and account for expenditures.

Decision Package Budget Report
City of Edmonds

001.000.41.521.10.24.00 UNIFORMS	800.00
001.000.41.521.11.24.00 UNIFORMS	200.00
001.000.41.521.21.24.00 UNIFORMS	2,000.00
001.000.41.521.21.35.00 SMALL EQUIPMENT	400.00
001.000.41.521.22.12.00 OVERTIME	8,500.00
001.000.41.521.22.24.00 UNIFORMS	-5,000.00
001.000.41.521.22.42.00 COMMUNICATIONS	4,790.00
001.000.41.521.23.24.00 UNIFORMS	4,500.00
001.000.41.521.40.31.00 SUPPLIES	-2,000.00
001.000.41.521.40.41.00 PROFESSIONAL SVC	3,700.00
001.000.41.521.40.41.40 ADVERTISING	450.00
001.000.41.521.40.43.00 TRAVEL	2,000.00
001.000.41.521.80.41.00 PROFESSIONAL SERVICES	1,600.00
Total Operating Expenditures	<u>21,940.00</u>
Total Expenditures	<u>21,940.00</u>
Net Budget	21,940.00

Decision Package Budget Report
City of Edmonds

Decision Package 13

Decision Package: 770-18006 - Equipment Rental Rate Changes

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/03/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Annual changes in Equipment Rental Rates

Justification

Rates are reviewed annually and adjusted

FISCAL DETAILS

2018

Operating Expenditures

001.000.41.521.10.45.10 INTERFUND RENTAL	150.00
001.000.41.521.21.45.10 INTERFUND RENTAL	-8,970.00
001.000.41.521.22.45.10 INTERFUND RENTAL	-30,740.00
001.000.41.521.23.45.10 INTERFUND RENTAL	-7,370.00
001.000.41.521.40.45.10 INTERFUND RENTAL	-4,540.00
001.000.41.521.70.45.10 INTERFUND RENTAL	-1,530.00
001.000.41.521.71.45.10 INTERFUND RENTAL	-13,360.00
001.000.41.521.80.45.10 INTERFUND RENTAL	-820.00
001.000.41.528.60.45.10 INTERFUND RENTAL	2,750.00
001.000.62.524.20.45.10 INTERFUND RENTAL	-6,560.00
001.000.62.558.60.45.10 INTERFUND RENTAL	-1,260.00
001.000.64.571.22.45.10 INTERFUND RENTAL	-1,990.00
001.000.64.576.80.45.10 INTERFUND RENTAL	-20,770.00
001.000.64.576.81.45.10 INTERFUND RENTAL	-1,340.00
001.000.65.518.20.45.10 INTERFUND RENTAL	2,040.00
001.000.66.518.30.45.10 INTERFUND RENTAL	3,950.00
001.000.67.518.21.45.10 INTERFUND RENTAL	250.00
111.000.68.542.90.45.10 INTERFUND RENTAL	6,130.00
130.000.64.536.50.45.10 INTERFUND RENTAL	850.00
421.000.74.534.80.45.10 INTERFUND RENTAL	3,460.00
422.000.72.531.90.45.10 INTERFUND RENTAL	-6,950.00
423.000.75.535.80.45.10 INTERFUND RENTAL	-4,110.00
423.000.76.535.80.45.10 INTERFUND RENTAL	-5,110.00
511.000.77.548.68.45.10 INTERFUND RENTAL	-5,570.00
512.000.31.518.88.45.10 INTERFUND RENTAL	-1,040.00
Total Operating Expenditures	-102,450.00
Total Expenditures	-102,450.00

Revenues

511.000.348.00.500.00 INTERNAL SERVICE FUND SERVICES	84,420.00
511.100.362.20.000.00 RENTAL CHARGE - B-FUND	18,030.00
Total Revenues	102,450.00
Net Budget	0.00

Decision Package Budget Report
City of Edmonds

Decision Package 14

Decision Package: 610-18001 - Federal Lobbyist

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	cruz	0	1	One-Time	Approved

Item Description

\$72,000 for Washington, DC federal lobbyist/strategist services

Justification

Brought on board in the spring of 2016, CRS Crossroad Strategies has been providing assistance to the City as we seek federal-level funding for design and construction of the Edmonds Street Waterfront Connector as well as helping seek funds for other transportation priorities, such as Highway 99. Continued, targeted lobbying and strategic work is required to seek federal funds and partnerships. CRS' rate is \$6,000 a month.

FISCAL DETAILS

2018

Operating Expenditures

001.000.61.511.70.41.00 LOBBYING ACTIVITIES	72,000.00
Total Operating Expenditures	72,000.00
Total Expenditures	72,000.00
Net Budget	72,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 15

Decision Package: 610-18002 - Diversity Commission Consultant

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	cruz	0	1	Ongoing	Approved

Item Description

\$6,000 for contracted services to provide program staffing to Diversity Commission

Justification

Professional staff services continue to be needed to support the Commission and its programs. These services should be provided by a qualified professional under contract. \$6,000 will fund 10 hours/month at \$50/ hour for the year. This will be supplemented by a Miscellaneous expenditure line item of \$5,500 (see related Decision Package) for program events and other related expenditures.

FISCAL DETAILS

2018

Operating Expenditures

001.000.61.557.20.41.00 PROFESSIONAL SERVICES	6,000.00
Total Operating Expenditures	<u>6,000.00</u>
Total Expenditures	<u>6,000.00</u>
Net Budget	<u>6,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 16

Decision Package: 610-18003 - Diversity Commission Programming Expenses

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	cruz	0	1	Ongoing	Approved

Item Description

\$5,500 for miscellaneous expenses related to programs and activities of the Diversity Commission

Justification

In addition to professional staff services (see related Decision Package) continued funds will be needed to support programs and activities related to the Commission's work program. This is an increase of \$2,500 for additional program activity in the Diversity Commissions work plan, including film series, grants program, proposed pilot program for translation of key city messaging and/or services, and other emergent opportunities.

FISCAL DETAILS

2018

Operating Expenditures

001.000.61.557.20.49.00 MISCELLANEOUS	5,500.00
Total Operating Expenditures	<u>5,500.00</u>
Total Expenditures	<u>5,500.00</u>
Net Budget	<u>5,500.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 17

Decision Package: 620-18004 - Digitization and Archiving

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	bjorback	0	1	One-Time	Approved

Item Description

Digitization and archiving project to transfer paper documents to electronic files.

Justification

Development Services is currently in the process of converting the bulk of its paper records into digital format for storage in the new Laserfiche repository. Citizens do not have full access to historical files and staff utilizes a lot of time fulfilling public records requests. Also, the current volumes of paper records occupy valuable office space which will be better utilized for other purposes once the file cabinets and multitude of storage boxes are disposed of. In order to continue progress of the file conversion, funding is requested to reflect the anticipated expenses for 2018. The project is likely to take 2 to 3 more years.

FISCAL DETAILS

2018

Operating Expenditures

001.000.62.524.10.41.00 PROFESSIONAL SVC	48,000.00
Total Operating Expenditures	<u>48,000.00</u>
Total Expenditures	<u>48,000.00</u>
Net Budget	48,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 18

Decision Package: 620-18002 - Senior Plans Examiner

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	bjorback	0	4	Ongoing	Approved

Item Description

Salary increase for promotion of Plans Examiner to Senior Plans Examiner position. Reviewed during the 2017 3rd Quarter Budget Amendment.

Justification

The budget increase will cover the expected promotion of one of our current Plans Examiners to the position of Senior Plans Examiner. This is an anticipated salary increase of 5%.

FISCAL DETAILS

2018

Operating Expenditures

001.000.62.524.20.11.00 SALARIES	3,869.00
Total Operating Expenditures	<u>3,869.00</u>
Total Expenditures	<u>3,869.00</u>
Net Budget	<u>3,869.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 19

Decision Package: 620-18003 - Professional Services

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	bjorback	0	2	One-Time	Approved

Item Description

Professional Services to provide consultant plan review for anticipated permit projects.

Justification

Historically the Building Division Professional Services budget has been used to allow the City to use outside consultant services to supplement staff reviews for complex projects without having additional in-house staff with the necessary level of expertise. These reviews have most often been related to complex engineered structural reviews. Considering the construction projects that are anticipated to apply for permits in 2018, the need for consultant reviews continues to be greater than normal. The requested amount of \$10,000 is in addition to the baseline \$20,000 for Professional Services.

FISCAL DETAILS

2018

Operating Expenditures

001.000.62.524.20.41.00 PROFESSIONAL SVC	10,000.00
Total Operating Expenditures	<u>10,000.00</u>
Total Expenditures	<u>10,000.00</u>
Net Budget	<u>10,000.00</u>

Decision Package: 620-18005 - Merchant Fee Compensation

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	chave	0	3	Ongoing	Approved

Item Description

This proposal would provide funds for the Development Services budget to cover the charges from credit companies when customers use their credit cards to pay for permits and fees. The funds are offset by revenues that are being collected from an update to the City's development fee schedule that added a 3% charge for credit card payments.

Justification

Until recent years permit fees were commonly paid by check or even cash. Now individuals and businesses frequently use credit cards. However, credit companies charge a "merchant fee" on each credit card transaction; it must be paid by the establishment that accepts the credit card for payment. Until a couple years ago, establishments were not allowed to pass this merchant fee on to credit card users. Now, the law allows merchant fees to be partially or fully charged to the credit card user.

A budget amendment was approved for the 2017 budget to add money to compensate for the merchant fees paid by the department. Rather than seeking a budget amendment each year, this proposal would provide a base amount of \$15,000 in the Development Services budget under the "Miscellaneous" category to cover merchant fees paid during the year. The approved fee schedule already includes a 3% surcharge when credit cards are being used to pay for permits.

FISCAL DETAILS	2018
Operating Expenditures	
001.000.62.524.20.49.00 MISCELLANEOUS	7,500.00
001.000.62.558.60.49.00 MISCELLANEOUS	7,500.00
Total Operating Expenditures	<u>15,000.00</u>
Total Expenditures	<u>15,000.00</u>
Net Budget	15,000.00

Decision Package: 640-18001 - EarthCorps Puget Sound Stewards

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/01/2017	2018	cyncruz	0	5	Ongoing	Approved

Item Description

Funding for the Puget Sound Stewards to restore and enhance degraded habitats. Trained and managed by EarthCorps, volunteer Stewards receive extensive training in invasive species removal, native planting, and volunteer management techniques to lead community restoration projects. Since coming to Edmonds in 2013, the Stewards led citizen restoration of Edmonds Marsh, Brackett's Landing, the Demonstration Garden, and Hutt Park.

Justification

Community-based habitat restoration efforts continue to grow and with limited staff resources to sustain these efforts, it is essential that we have a reliable community partner to help us accomplish our goals. The Stewards have been funded by local short-term grants, but EarthCorps does not expect to receive funding for the program in Edmonds beyond 2017. This package would enable the Puget Sound Steward program to continue to recruit, train, and manage volunteers in Edmonds.

FISCAL DETAILS

2018

Operating Expenditures

001.000.64.571.21.41.00 PROFESSIONAL SVC	5,000.00
Total Operating Expenditures	<u>5,000.00</u>
Total Expenditures	<u>5,000.00</u>
Net Budget	5,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 22

Decision Package: 640-18002 - Security Cameras at Frances Anderson Center

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/01/2017	2018	cyncruz	0	2	One-Time	Approved

Item Description

Purchase and install security cameras at Frances Anderson Center

Justification

While the Frances Anderson Center is a wonderful resource and asset in the community, it offers a certain challenges to monitor the safety and security of staff and participants. This past year, we experienced several thefts in various areas of the building. Because of the way the Center is laid out, including multiple floors, there are a number of hidden areas and ingress/egress points. Installation of a security camera system would aid staff in monitoring the facility. Intended coverage of the facility includes main building entrances, front desk/cash register, and fitness room.

FISCAL DETAILS

2018

Operating Expenditures

001.000.64.571.22.41.00 PROFESSIONAL SVC	12,500.00
001.000.64.576.80.41.00 PROFESSIONAL SVC	12,500.00
Total Operating Expenditures	<u>25,000.00</u>
Total Expenditures	<u>25,000.00</u>
Net Budget	25,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 23

Decision Package: 640-18016 - Re-allocation of Fitness Instructor Funding

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	cyncruz	0	6	One-Time	Approved

Item Description

Re-allocate funding from Salaries and Wages to Professional Services for fitness class instruction.

Justification

To provide consistency with how we program and account for expenditures in our fitness program.

FISCAL DETAILS

2018

Operating Expenditures

001.000.64.571.27.41.00 PROFESSIONAL SERVICES	13,920.00
Total Operating Expenditures	<u>13,920.00</u>
Total Expenditures	<u>13,920.00</u>
Net Budget	<u>13,920.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 24

Decision Package: 640-18003 - Honda 7000 Watt Generator

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/01/2017	2018	cyncruz	0	4	One-Time	Approved

Item Description

Honda 7000 Watt Generator

Justification

Honda 7000 watt generator will assist in suppling electrical power to city wide buildings as needed during emergences such as earthquakes, wind storms or other natural disasters. Also will assist parks crew in operating parks welder to repair city wide parks amenities. This generator is whisper quiet and can be used for various city events as needed.

FISCAL DETAILS

2018

Operating Expenditures

001.000.64.576.80.35.00 SMALL EQUIPMENT	4,500.00
Total Operating Expenditures	4,500.00
Total Expenditures	4,500.00
Net Budget	4,500.00

Decision Package Budget Report
City of Edmonds

Decision Package 25

Decision Package: 640-18004 - Powder Coat 12 Memorial Benches

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/01/2017	2018	cyncruz	0	3	One-Time	Approved

Item Description

Powder Coat 12 Memorial Benches

Justification

There are 12 memorial benches at Bracketts Landing North park that need to re-powder coated. The salt water has rusted these benches and this reflects on the City's beautiful waterfront. Powder coating costs \$600 per memorial bench and at 12 memorial benches would cost \$8,000 dollars including tax.

FISCAL DETAILS

2018

Operating Expenditures

001.000.64.576.80.48.00 REPAIR/MAINT	8,000.00
Total Operating Expenditures	8,000.00
Total Expenditures	8,000.00
Net Budget	8,000.00

Decision Package: 640-18015 - Park Maintenance Rentals for Honey Buckets

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	cyncruz	0	12	Ongoing	Approved

Item Description

A increase in the Rentals ongoing budget is needed due to increased costs for rentals of Honey Buckets in the Parks.

Justification

To provide adequate restroom facilities and maintain our parks in a healthy, clean environment. The costs have risen and several units have been added.

FISCAL DETAILS

2018

Operating Expenditures

001.000.64.576.80.45.00 RENTAL/LEASE	15,000.00
Total Operating Expenditures	<u>15,000.00</u>
Total Expenditures	<u>15,000.00</u>
Net Budget	<u>15,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 27

Decision Package: Prk-18014 - City Park Maintenance Storage Building

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	sharp	0	6	One-Time	Approved

Item Description

City Park Maintenance Storage Building. This is a carryover from 2017. 150K for the shed, and 50K reallocated to Hickman Park.

Justification

This is a rebuild of the shed that burned down. It will be larger and accommodate both parks and facilities supplies.

FISCAL DETAILS

2018

Capital Expenditures

001.000.64.594.76.62.00 BUILDINGS	60,000.00
125.000.64.594.76.62.00 BUILDINGS - PARK FACILITIES	150,000.00
Total Capital Expenditures	210,000.00
Total Expenditures	210,000.00
Net Budget	210,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 28

Decision Package: 660-18001 - Capital Renewal

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	rmapolitin	0	1	One-Time	Approved

Item Description

Facilities has a backlog of projects waiting for funding.

1	City Hall Elevator Refurbishment	\$190,000.00
2	PW Concrete regrade and Drainage South Elevation	\$75,000.00
3	CH HVAC unit replacement	\$20,000.00
4	Controls upgrade CH	\$20,000.00
5	Unanticipated Maintenance	\$25,000.00
6	Park building gutter replacement	\$35,000.00
7	Museum Windows phase 2	\$60,000.00
8	Electrical Infrastructure design CH	\$20,000.00
9	CH conference rooms FF&E(fire, Fournier,HR)	\$40,000.00
10	HVAC design for FAC retrofit	\$25,000.00
11	HVAC design for CH retrofit	\$20,000.00
		\$530,000.00

Justification

Outstanding issues awaiting funding.

FISCAL DETAILS

2018

Operating Expenditures

001.000.66.518.30.41.00 PROFESSIONAL SVC	140,000.00
001.000.66.518.30.48.00 REPAIR/MAINT	390,000.00
Total Operating Expenditures	<u>530,000.00</u>
Total Expenditures	<u>530,000.00</u>
Net Budget	530,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 29

Decision Package: 660-18005 - Facilities Professional Services Budget Increase

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	rnapolitin	0	5	One-Time	Approved

Item Description

Costs to support engineering projects for structural and electrical systems

Justification

Current spending, in 2017, has outpaced budget in excess of \$10,000.00. These services include engineering reports, as well as project design and building inspections & analysis.

FISCAL DETAILS

2018

Operating Expenditures

001.000.66.518.30.41.00 PROFESSIONAL SVC	10,000.00
Total Operating Expenditures	<u>10,000.00</u>
Total Expenditures	<u>10,000.00</u>
Net Budget	<u>10,000.00</u>

Decision Package: 670-18011 - ORCA Card

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	sharp	0	1	One-Time	Approved

Item Description

ORCA Card

Justification

The purpose of the expenditure is to increase the number of employees using transit by providing them with an ORCA card in 2018. This card will provide access to Community Transit / Everett Transit / Kitsap Transit / Metro Transit / Pierce Transit / Sound Transit buses and Sound Transit Light Trail / Commuter Trains.

FISCAL DETAILS

2018

Operating Expenditures

001.000.67.518.21.49.00 MISCELLANEOUS	5,000.00
Total Operating Expenditures	5,000.00
Total Expenditures	5,000.00
Net Budget	5,000.00

Decision Package: 670-18012 - Employee Incentive for the Commute Trip Reduction

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Employee Incentive for the Commute Trip Reduction (CTR) program

Justification

The purpose of the expenditure is to increase the number of employees using commute alternatives (such as walk, bike, carpool, ride transit...) by providing them monthly incentives. This program helps reduce traffic and pollution. This program also provides employee health benefits and potentially reduces their work stress level. Participants are eligible for monthly raffles if they use a commute trip reduction alternative at least 8 times per month. Approximately 15% of the work force is participating in the program and the number may increase by pursuing on-going annual program.

FISCAL DETAILS

2018

Operating Expenditures

001.000.67.518.21.49.00 MISCELLANEOUS	2,000.00
Total Operating Expenditures	<u>2,000.00</u>
Total Expenditures	<u>2,000.00</u>
Net Budget	2,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 32

Decision Package: 670-18015 - Assistant Engineer

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	Ongoing	Approved

Item Description

Assistant Engineer

Justification

The new position will design and develop engineering plans, specifications and cost estimates for utility capital improvement projects. Other job duties will include construction inspection of capital projects, and assist in other capital project tasks that are currently being done by consultant engineers. Costs to cover this position would be offset by the reduced engineering consultant costs that are currently being spent on capital projects.

FISCAL DETAILS

2018

Operating Expenditures

001.000.67.518.21.11.00 SALARIES/WAGES	78,400.00
001.000.67.518.21.23.00 BENEFITS	31,350.00
001.000.67.518.21.42.00 COMMUNICATIONS	700.00
001.000.67.518.21.45.10 INTERFUND RENTAL	6,000.00
001.000.67.518.21.49.00 MISCELLANEOUS	4,000.00
421.000.74.534.80.41.67 INTERFUND SERVICES	60,225.00
422.000.72.531.70.41.67 INTERFUND SERVICES	30,113.00
423.000.75.535.80.41.67 INTERFUND SERVICES	30,113.00
Total Operating Expenditures	<u>240,901.00</u>
Total Expenditures	240,901.00

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-120,451.00
Total Revenues	<u>-120,451.00</u>
Net Budget	120,450.00

Decision Package: 670-18016 - Capital Projects Manager

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	3	Ongoing	Approved

Item Description

Capital Projects Manager

Justification

An additional capital projects manager is needed to manage projects for the Parks Department.

FISCAL DETAILS **2018**

Operating Expenditures

001.000.67.518.21.11.00 SALARIES/WAGES	82,300.00
001.000.67.518.21.23.00 BENEFITS	41,150.00
001.000.67.518.21.42.00 COMMUNICATIONS	1,200.00
001.000.67.518.21.45.10 INTERFUND RENTAL	34,000.00
001.000.67.518.21.49.00 MISCELLANEOUS	4,000.00
126.000.64.576.80.41.67 INTERFUND SERVICES	162,650.00
Total Operating Expenditures	<u>325,300.00</u>
Total Expenditures	<u>325,300.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-162,650.00
Total Revenues	<u>-162,650.00</u>
Net Budget	<u>162,650.00</u>

Decision Package: 670-18017 - Engineering Technician II-III

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	Ongoing	Approved

Item Description

Engineering Technician II-III

Justification

Engineering Tech II or III permanent position to add to the Engineering Private Development Team (Team). The Team is currently comprised of 3 Engineering Technicians, a 1/2 time permit coordinator and a Program Manager. The workload for this team includes plan review for Building Permits, Land Use Applications, including Subdivisions, and Engineering Permits such as Right-of-Way, including public utility company permits and side sewer. In addition, the development team performs field inspections on permitted projects to confirm compliance with the approved plan set, as well as local and state regulations. Regular duties also include assisting customers at the Development Services permit counter, on the phone and through email with questions related to future development, homeowner projects, permitted projects, etc. Weekly meetings are offered to the public to sit down with a team of development review staff to discuss their proposed project or to answer questions during a property purchase feasibility period. The Team also has a responsibility to update codes, standards, informational handouts, City website, review business licenses, franchise/master-use agreements, etc.

The current staffing levels are not sufficient to meet the demands placed on the Team and on top of that provide quality customer service. For many years now the Team has regularly missed target review timelines and slowed down the issuance of building permits. This not only affects the customer experience in Edmonds, but also adds to the financial burden of applicants/owners as they extend out property and project loans to accommodate. Inspections are performed daily, but projects/contractors are not afforded enough time to work through issues in detail on the site that will quickly keep the project moving forward or to look ahead on a project and plan for potential conflicts.

FISCAL DETAILS

2018

Operating Expenditures

001.000.67.518.21.11.00 SALARIES/WAGES	74,200.00
001.000.67.518.21.23.00 BENEFITS	29,680.00
001.000.67.518.21.42.00 COMMUNICATIONS	1,225.00
001.000.67.518.21.49.00 MISCELLANEOUS	3,500.00
421.000.74.534.80.41.67 INTERFUND SERVICES	21,721.00
422.000.72.531.70.41.67 INTERFUND SERVICES	21,721.00
423.000.75.535.80.41.67 INTERFUND SERVICES	21,721.00
Total Operating Expenditures	<u>173,768.00</u>
Total Expenditures	173,768.00

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-65,163.00
Total Revenues	<u>-65,163.00</u>
Net Budget	108,605.00

Decision Package: 410-18004 - NARC Sergeant Funding Increase

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
09/22/2017	2018	sharp	0	1	One-Time	Approved

Item Description

NARC Sergeant funding increase from 1/3 split to 1/2 split

Justification

The cities of Edmonds and Lynnwood and Mountlake Terrace had, through ILA, jointly funded the Narcotics Detective Sergeant position in the SSCNTF in a 1/3 split. The cities of Edmonds and Lynnwood are leaving the South Snohomish County Task Force and committing their personnel to the Snohomish Regional Drug and Gang Task Force. Edmonds and Lynnwood wish to continue the joint funding arrangement of the Task Force Sergeant position in a 50/50 split of wages and benefits between the two cities. The ILA addressing this shared funding arrangement was presented to council on 09-26-17. The estimated cost for 2018 for the city of Edmonds to continue its reimbursement to the city of Lynnwood for half of the wages and benefits of the Narcotics Detective Sergeant would be \$72,222. This requires an increase of \$27,222 to this budget line.

FISCAL DETAILS		2018
Operating Expenditures		
104.000.41.521.21.51.00 INTERGOVTL SVC		27,222.00
	Total Operating Expenditures	27,222.00
	Total Expenditures	27,222.00
	Net Budget	27,222.00

Decision Package: 670-18002 - 76th Ave/220th St Intersection Improvements

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	sharp	0	1	One-Time	Approved

Item Description

76th Ave/220th St Intersection Improvements

Justification

Prepare a preliminary engineering study to widen and improve the level of service for the 76th/220th St. Intersection Improvements. The study will provide cost estimates that can be used to apply for a federal grant through the Snohomish County Infrastructure Coordinating Committee (ICC).

FISCAL DETAILS

2018

Capital Expenditures

112.000.68.542.33.41.67 INTERFUND SERVICES-ROADWAY	10,000.00
112.000.68.595.33.65.41 CAPITAL PROFESSIONAL SERVICES ROAD	45,000.00
Total Capital Expenditures	<u>55,000.00</u>
Total Expenditures	55,000.00

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-10,000.00
112.502.345.86.000.00 TRAFFIC IMPACT FEES	-55,000.00
Total Revenues	<u>-65,000.00</u>
Net Budget	-10,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 37

Decision Package: Str-18002 - 84th Ave. W Overlay from 220th to 212th

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	One-Time	Approved

Item Description

84th Ave. W Overlay from 220th to 212th - Carryforward.

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

112.000.68.542.30.41.00 PROFESSIONAL SERVICES-OVERLAYS	88,000.00
112.000.68.542.30.41.67 INTERFUND SERVICES-OVERLAYS	8,000.00
126.000.68.542.30.41.00 PROFESSIONAL SERVICES-OVERLAYS	22,000.00
126.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY	2,000.00
Total Capital Expenditures	<u>120,000.00</u>
Total Expenditures	<u>120,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-10,000.00
112.000.333.10.000.00 FEDERAL GRANTS - BUDGET ONLY	-96,000.00
Total Revenues	<u>-106,000.00</u>
Net Budget	<u>14,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 38

Decision Package: Str-18003 - 76th Ave. @ 212th St. SW Intersection Improvements

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	One-Time	Approved

Item Description

76th Ave. @ 212th St. SW Intersection Improvements - Carrforward.

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

112.000.68.542.33.41.67 INTERFUND SERVICES-ROADWAY	5,000.00
112.000.68.595.33.65.00 CONSTRUCTION PROJECTS	251,000.00
112.000.68.595.33.65.41 CAPITAL PROFESSIONAL SERVICES ROAD	40,000.00
421.000.74.534.80.41.67 INTERFUND SERVICES	2,700.00
421.000.74.594.34.65.10 CONSTRUCTION PROJECTS	29,700.00
421.000.74.594.34.65.41 CAPITAL PROFESSIONAL SERVICES	6,750.00
423.000.75.535.80.41.67 INTERFUND SERVICES	1,300.00
423.000.75.594.35.65.30 CONSTRUCTION PROJECTS	14,040.00
423.000.75.594.35.65.41 CAPITAL PROFESSIONAL SERVICES	3,250.00
Total Capital Expenditures	<u>353,740.00</u>
Total Expenditures	353,740.00

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-9,000.00
112.000.333.20.205.09 76th Ave W CM-2511(004)	-207,200.00
112.000.333.20.205.14 76TH AVE W @ 212TH ST SW	-88,800.00
Total Revenues	<u>-305,000.00</u>
Net Budget	48,740.00

Decision Package Budget Report
City of Edmonds

Decision Package 39

Decision Package: Str-18004 - Hwy 99 Revitalization / Gateway

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Hwy 99 Revitalization / Gateway

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

112.000.68.542.33.41.67 INTERFUND SERVICES-ROADWAY	40,000.00
112.000.68.595.33.65.41 CAPITAL PROFESSIONAL SERVICES ROAD	400,000.00
Total Capital Expenditures	<u>440,000.00</u>
Total Expenditures	<u>440,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-40,000.00
112.000.334.00.000.00 STATE GRANTS - BUDGET ONLY	-440,000.00
Total Revenues	<u>-480,000.00</u>
Net Budget	<u>-40,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 40

Decision Package: Str-18006 - Sunset Ave. Walkway

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Sunset Ave. Walkway

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

112.000.68.542.33.41.67 INTERFUND SERVICES-ROADWAY	20,000.00
112.000.68.595.33.65.41 CAPITAL PROFESSIONAL SERVICES ROAD	150,000.00
Total Capital Expenditures	<u>170,000.00</u>
Total Expenditures	<u>170,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-20,000.00
112.000.333.20.205.12 SUNSET AVE OVERLOOK TRAIL CM-2542(001)	-140,195.00
Total Revenues	<u>-160,195.00</u>
Net Budget	9,805.00

Decision Package Budget Report
City of Edmonds

Decision Package 41

Decision Package: Str-18007 - 236th St SW Walkway

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	One-Time	Approved

Item Description

236th St SW Walkway - Carryforward.

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

112.000.68.542.61.41.67 INTERFUND SERVICES-SIDEWALKS	1,000.00
112.000.68.595.61.65.00 CONSTRUCTION PROJECTS-SIDEWALKS	6,000.00
Total Capital Expenditures	<u>7,000.00</u>
Total Expenditures	<u>7,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-1,000.00
112.000.333.20.205.16 MADRONA ELEMENTARY SRTS-0365(010)	-7,000.00
Total Revenues	<u>-8,000.00</u>
Net Budget	<u>-1,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 42

Decision Package: Str-18008 - Bike2Health

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Bike2Health - Carryforward.

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

112.000.68.542.33.41.67 INTERFUND SERVICES-ROADWAY	1,000.00
112.000.68.595.33.65.00 CONSTRUCTION PROJECTS	5,500.00
Total Capital Expenditures	<u>6,500.00</u>
Total Expenditures	<u>6,500.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-1,000.00
112.000.333.20.205.14 76TH AVE W @ 212TH ST SW	-6,500.00
Total Revenues	<u>-7,500.00</u>
Net Budget	<u>-1,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 43

Decision Package: Str-18009 - Edmonds St. Flyover

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Edmonds St. Flyover - Need to confirm contribution amounts from other local agencies.

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

112.000.68.542.33.41.67 INTERFUND SERVICES-ROADWAY	75,000.00
112.000.68.595.33.65.41 CAPITAL PROFESSIONAL SERVICES ROAD	710,000.00
Total Capital Expenditures	<u>785,000.00</u>
Total Expenditures	<u>785,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-75,000.00
112.000.334.00.000.00 STATE GRANTS - BUDGET ONLY	-525,000.00
112.000.337.10.000.00 INTERLOCAL GRANTS	-140,000.00
Total Revenues	<u>-740,000.00</u>
Net Budget	<u>45,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 44

Decision Package: Str-18010 - Citywide Pedestrian Crossing Enhancement

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Citywide Pedestrian Crossing Enhancement

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

112.000.68.542.33.41.67 INTERFUND SERVICES-ROADWAY	9,655.00
112.000.68.595.20.61.00 INTANGIBLE RIGHTS TO LAND-ROW	25,000.00
112.000.68.595.33.65.41 CAPITAL PROFESSIONAL SERVICES ROAD	125,000.00
Total Capital Expenditures	<u>159,655.00</u>
Total Expenditures	<u>159,655.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-9,655.00
112.000.333.10.000.00 FEDERAL GRANTS - BUDGET ONLY	-159,655.00
Total Revenues	<u>-169,310.00</u>
Net Budget	<u>-9,655.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 45

Decision Package: Str-18011 - Dayton 3rd to 9th

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Dayton 3rd to 9th

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

112.000.68.542.61.41.67 INTERFUND SERVICES-SIDEWALKS	2,500.00
112.000.68.595.61.65.41 PROF SERVICES CAPITAL-SIDEWALKS	25,000.00
Total Capital Expenditures	<u>27,500.00</u>
Total Expenditures	<u>27,500.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-2,500.00
112.000.334.03.800.01 COMPLETE STREETS AWARD C-P-139(001)-1	-27,500.00
Total Revenues	<u>-30,000.00</u>
Net Budget	<u>-2,500.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 46

Decision Package: Str-18012 - 238th Walkway from SR-104 to Hwy 99

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/09/2017	2018	sharp	0	1	One-Time	Approved

Item Description

238th Walkway from SR-104 to Hwy 99 - carryforward.

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

112.000.68.542.61.41.67 INTERFUND SERVICES-SIDEWALKS	33,053.00
112.000.68.595.61.65.00 CONSTRUCTION PROJECTS-SIDEWALKS	264,213.00
112.000.68.595.61.65.41 PROF SERVICES CAPITAL-SIDEWALKS	3,000.00
422.000.72.531.70.41.67 INTERFUND SERVICES	7,000.00
422.000.72.594.31.65.20 CONSTRUCTION PROJECTS	62,219.00
422.000.72.594.31.65.41 CAPITAL PROFESSIONAL SERVICES	1,492.00
Total Capital Expenditures	<u>370,977.00</u>
Total Expenditures	370,977.00

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-40,053.00
112.000.333.20.205.11 CITYWIDE SAFETY IMPROVE HSIP-000S(316)	-300,266.00
Total Revenues	<u>-340,319.00</u>
Net Budget	30,658.00

Decision Package Budget Report
City of Edmonds

Decision Package 47

Decision Package: Cap-18001 - Dayton 3rd to 9th

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Dayton 3rd to 9th

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

112.000.68.542.33.41.67 INTERFUND SERVICES-ROADWAY	2,500.00
112.000.68.595.33.65.41 CAPITAL PROFESSIONAL SERVICES ROAD	25,250.00
421.000.74.534.80.41.67 INTERFUND SERVICES	5,000.00
421.000.74.594.34.65.41 CAPITAL PROFESSIONAL SERVICES	65,250.00
422.000.72.531.70.41.67 INTERFUND SERVICES	5,000.00
422.000.72.594.31.65.41 CAPITAL PROFESSIONAL SERVICES	65,250.00
423.000.75.535.80.41.67 INTERFUND SERVICES	5,000.00
423.000.75.594.35.65.41 CAPITAL PROFESSIONAL SERVICES	65,250.00
Total Capital Expenditures	<u>238,500.00</u>
Total Expenditures	238,500.00

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-17,500.00
Total Revenues	<u>-17,500.00</u>
Net Budget	221,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 48

Decision Package: 640-18005 - Fund 117 Changes

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	cyncruz	0	7	One-Time	Approved

Item Description

Fund 117 Changes to 2018 Budget:

Expenditures:

- 117.100.64.573.20.31.00 Supplies: increased supply needs of \$200 for Write on the Sound Conference
- 117.100.64.573.20.41.00 Professional Services: increased services needs of \$400 for Write on the Sound Conference

Revenues:

- 117.100.341.70.000.00 Resale Items/Vending Machines: reduced sales of \$200
- 117.100.347.40.000.00 Community Events: increase in revenue from Write on the Sound Conference of \$2,500

Justification

Changes to the 2018 117 Municipal Arts Aquisition Fund are detailed.

FISCAL DETAILS		2018
Operating Expenditures		
117.100.64.573.20.31.00 SUPPLIES		200.00
117.100.64.573.20.41.00 PROFESSIONAL SERVICE		400.00
	Total Operating Expenditures	<u>600.00</u>
	Total Expenditures	600.00
Revenues		
117.100.341.70.000.00 RESALE ITEMS/VENDING MACHINES		200.00
117.100.347.40.000.00 COMMUNITY EVENTS		-2,500.00
	Total Revenues	<u>-2,300.00</u>
	Net Budget	-1,700.00

Decision Package Budget Report
City of Edmonds

Decision Package 49

Decision Package: 610-18005 - Lodging Tax

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	cruz	0	1	One-Time	Approved

Item Description

Revenue:

Reduction of \$3,750 from 2017 \$86,250
 Interest 1,300
 Total Revenue \$87,550

Expenditures:

Professional Services

Printing/distribution of rack card \$8,000
 Promotion/support of Bird Fest \$1,500
 Sno Co Tourism Bureau/Visitor's Center Support \$6,400
 Edmonds Visitor's Center Support \$2,500
 Tourism Promotion/Website/Calendar Support \$20,000
 Website Hosting/Technical Support \$2,400
 Promotion award Edmonds Waterfront Festival \$1,000*
 Promotion award Edmonds Chamber, Taste of Edmonds and Chowder Cook-off \$2,000*
 Subtotal Professional Services \$43,800.00

Advertising

General Advertising \$30,000
 Edmonds Center for the Arts Season Brochure Ad \$12,500
 Subtotal Advertising \$42,500.00

Miscellaneous

Design, photography, emerging opportunities \$250

Interfund Transfers

117 Fund transfer Arts promotion/CRAZE \$4,000

Total Expenditures \$90,550

*Promotion awards of \$3,000 from 2017 ending fund balance.

Justification

In conformation with RCW 67.28.1817, use of lodging tax funds must be approved by the City Council after review and recommendation by the Lodging Tax Advisory Committee. The uses and corresponding budget amounts were reviewed and recommended by the Edmonds LTAC on 7/12/17.

FISCAL DETAILS

2018

Operating Expenditures

120.000.31.575.42.41.00 PROFESSIONAL SERVICES	43,800.00
120.000.31.575.42.41.40 ADVERTISING	42,500.00
120.000.31.575.42.49.00 MISCELLANEOUS	250.00
120.000.31.597.73.55.17 TRANSFER TO FUND 117	4,000.00
Total Operating Expenditures	<u>90,550.00</u>
Total Expenditures	<u>90,550.00</u>

Revenues

120.000.313.31.000.00 HOTEL/MOTEL EXCISE TAX	3,750.00
Total Revenues	<u>3,750.00</u>
Net Budget	<u>94,300.00</u>

Decision Package: 640-18008 - Fund 122 2018 Budget Changes

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/03/2017	2018	cyncruz	0	9	One-Time	Approved

Item Description

Fund 122 Youth Scholarship Fund 2018 Budget Changes:

Expenditures:

122.000.64.571.20.49.00 MISCELLANEOUS: 2018 Baseline Change-decreased by \$1,000, based on 2017 first half scholarships granted

Revenues:

122.000.367.00.000.00 PRIVATE CONTRIBUTIONS / DONATIONS: decreased by \$1,200 based on 2017 first half contributions/donations revenue

Justification

Changes to the 2018 122 Youth Scholarship Fund are detailed.

FISCAL DETAILS

2018

Operating Expenditures

122.000.64.571.20.49.00 MISCELLANEOUS	-1,000.00
Total Operating Expenditures	<u>-1,000.00</u>
Total Expenditures	<u>-1,000.00</u>

Revenues

122.000.367.00.000.00 PRIVATE CONTRIBUTIONS / DONATIONS	1,200.00
Total Revenues	<u>1,200.00</u>
Net Budget	<u>200.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 51

Decision Package: 640-18007 - Fund 123 Changes

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	cyncruz	0	8	One-Time	Approved

Item Description

Fund 123 Changes to 2018 Budget.

Expenditures:

123.000.64.573.20.41.40 ADVERTISING: 2018 Baseline Budget reduction of \$2,000 due to reduced advertising needs.
 123.000.64.573.20.49.00 MISCELLANEOUS: 2018 Baseline Budget reduction of \$3,000 due to reduced miscellaneous expenses.

Revenues:

123.000.313.31.000.00 25% HOTEL/MOTEL TOURISM TAX: 2018 Baseline Budget reduction of \$1,250 due to reduced tax revenue.
 123.000.341.70.300.00 SALE MAPS & BOOKS: 2018 Baseline Budget Reduction of \$30 due to zero sales of maps and books

Justification

Changes to the 2018 123 Tourism Promotional Arts Fund are detailed.

FISCAL DETAILS		2018
Operating Expenditures		
123.000.64.573.20.41.40 ADVERTISING		-2,000.00
123.000.64.573.20.49.00 MISCELLANEOUS		-3,000.00
	Total Operating Expenditures	-5,000.00
	Total Expenditures	-5,000.00
Revenues		
123.000.313.31.000.00 25% HOTEL/MOTEL TOURISM TAX		1,250.00
123.000.341.70.300.00 SALE MAPS & BOOKS		30.00
	Total Revenues	1,280.00
	Net Budget	-3,720.00

Decision Package Budget Report
City of Edmonds

Decision Package 52

Decision Package: Prk-18001 - Anderson Center Field/Court/Library Plaza

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	sharp	0	5	One-Time	Approved

Item Description

Anderson Center Field/Court/Library Plaza: New playground equipment for the FAC field. This is a new funding allocation for 2018.

Justification

The current playground equipment is nearing 20 years old and has exceeded its useful life.

FISCAL DETAILS

2018

Capital Expenditures

125.000.64.594.76.65.41 PROF. SERVICES-PARK FACILITIES	150,000.00
Total Capital Expenditures	<u>150,000.00</u>
Total Expenditures	<u>150,000.00</u>
Net Budget	<u>150,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 53

Decision Package: Prk-18002 - Civic Center Complex

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	sharp	0	2	One-Time	Approved

Item Description

Civic Center Complex beginning design development

Justification

This is to begin design development of Civic Center. RCO grant cycle opens in 2018 and we need to be far enough along to be competitive for grants.

FISCAL DETAILS

2018

Capital Expenditures

125.000.64.594.76.65.41 PROF. SERVICES-PARK FACILITIES	500,000.00
126.000.64.594.76.65.41 PROF. SERVICES-PARK FACILITIES	210,000.00
Total Capital Expenditures	<u>710,000.00</u>
Total Expenditures	<u>710,000.00</u>
Net Budget	<u>710,000.00</u>

Decision Package: Prk-18003 - Fishing Pier/Olympic Beach

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	sharp	0	9	One-Time	Approved

Item Description

Fishing Pier/Olympic Beach- Restroom rehabilitation. This is a carryover project from 2017, not new funds.

Justification

The restrooms at Olympic Beach are in need of plumbing and fixture replacement.

FISCAL DETAILS

2018

Capital Expenditures

125.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES	75,000.00
Total Capital Expenditures	<u>75,000.00</u>
Total Expenditures	<u>75,000.00</u>
Net Budget	<u>75,000.00</u>

Decision Package: Prk-18004 - Community Garden

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	sharp	0	8	One-Time	Approved

Item Description

Community Garden: This is a carryover from 2017 projects/funds.

Justification

This has been a long standing goal and interest of the community. We are in the process of drafting an ILA with Snohomish County for development of the garden at Esperance Park.

FISCAL DETAILS

2018

Capital Expenditures

125.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES	145,000.00
Total Capital Expenditures	<u>145,000.00</u>
Total Expenditures	<u>145,000.00</u>
Net Budget	<u>145,000.00</u>

Decision Package: Prk-18005 - Mathay Ballinger Park

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	sharp	0	12	One-Time	Approved

Item Description

Mathay Ballinger Park. This is a carryover project/funds from 2017 and is for a connecting trail from the park to the Interurban trail.

Justification

Connecting parks, bike trails and pedestrian trails is a high priority in the PROS plan.

FISCAL DETAILS

2018

Capital Expenditures

125.000.64.594.76.65.00	CONSTRUCTION-PARK FACILITIES	20,000.00
	Total Capital Expenditures	20,000.00
	Total Expenditures	20,000.00
	Net Budget	20,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 57

Decision Package: Prk-18006 - Seaview Park

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	sharp	0	11	One-Time	Approved

Item Description

Seaview Park: This is a carryover project from 2017 and is for the tennis court resurfacing and some rehabilitation of the restroom.

Justification

The tennis courts are currently unusable and closed to the public. They are in great need of resurfacing. The restroom is in need of repairs.

FISCAL DETAILS

2018

Capital Expenditures

125.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES	25,000.00
Total Capital Expenditures	25,000.00
Total Expenditures	25,000.00
Net Budget	25,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 58

Decision Package: Prk-18007 - Yost Park/Pool

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	sharp	0	4	One-Time	Approved

Item Description

Yost Park/Pool: \$35,000 of this is a carryover from 2017, with \$5000 new funds to replace the shower stalls in the restrooms.

Justification

The shower stalls are rusted and some are beyond repair. We completed a lot of repairs this year, but did not complete this.

FISCAL DETAILS

2018

Capital Expenditures

125.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES	40,000.00
Total Capital Expenditures	40,000.00
Total Expenditures	40,000.00
Net Budget	40,000.00

Decision Package: Prk-18008 - Parklet 4th Avenue Cultural Corridor

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	sharp	0	10	One-Time	Approved

Item Description

Parklet 4th Avenue Cultural Corridor. This is in design and is a carryover project from 2017.

Justification

This is a priority in the community cultural plan, starting to develop assets and visibility along 4th avenue.

FISCAL DETAILS

2018

Capital Expenditures

125.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES	40,000.00
Total Capital Expenditures	40,000.00
Total Expenditures	40,000.00
Net Budget	40,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 60

Decision Package: Prk-18009 - Edmonds Marsh Walkway

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	sharp	0	3	One-Time	Approved

Item Description

Edmonds Marsh Walkway. This is a carryover project from 2017 to rebuild a portion of the walkway along the Marsh. In addition, \$25,000 is for planning and will keep us moving forward on the grants and studies for the daylighting.

Justification

The wood walkway is deteriorating in the NW corner and needs to be rebuilt in order to keep it open and safe.

FISCAL DETAILS

2018

Capital Expenditures

125.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES	50,000.00
125.000.64.594.76.65.41 PROF. SERVICES-PARK FACILITIES	25,000.00
Total Capital Expenditures	<u>75,000.00</u>
Total Expenditures	<u>75,000.00</u>
Net Budget	<u>75,000.00</u>

Decision Package: Prk-18010 - Outdoor Fitness Zones

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	sharp	0	14	One-Time	Approved

Item Description

Outdoor Fitness Zones. This is a carryover from 2017 and pending a Verdant Health Commission Grant.

Justification

We have a \$100,000 grant application pending, and need this to match the grant.

FISCAL DETAILS

2018

Capital Expenditures

125.000.64.594.76.65.41 PROF. SERVICES-PARK FACILITIES	75,000.00
332.000.64.594.76.65.41 PROF. SERVICES-PARK FACILITIES	100,000.00
Total Capital Expenditures	<u>175,000.00</u>
Total Expenditures	<u>175,000.00</u>

Revenues

332.000.337.30.000.00 VERDANT INTERLOCAL GRANTS	-100,000.00
Total Revenues	<u>-100,000.00</u>
Net Budget	<u>75,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 62

Decision Package: Prk-18011 - Hickman Park

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	sharp	0	7	One-Time	Approved

Item Description

Hickman Park: erosion control in NW corner of property, bordering private properties. This is a carryover amount from 2017 allocated from the decreased budget of the City Park storage shed.

Justification

This park has sustained a large amount of erosion in the NW corner and needs to be stabilized.

FISCAL DETAILS

2018

Capital Expenditures

125.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES	50,000.00
Total Capital Expenditures	50,000.00
Total Expenditures	50,000.00
Net Budget	50,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 63

Decision Package: Prk-18012 - Senior Center / Ebb Tide Walkway

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Senior Center / Ebb Tide Walkway: This is a current project underway and some funds are carried over from 2017, some are new.

Justification

This is an adopted project in the CIP and is in design, with grant funds pending.

FISCAL DETAILS

2018

Capital Expenditures

125.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES	7,000.00
125.000.64.594.76.65.41 PROF. SERVICES-PARK FACILITIES	293,000.00
126.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES	150,000.00
332.000.64.576.80.41.67 INTEFUND SERVICES	0.00
332.000.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES	1,125,000.00
332.100.64.594.76.65.00 CONSTRUCTION-PARK FACILITIES	750,000.00
Total Capital Expenditures	<u>2,325,000.00</u>
Total Expenditures	2,325,000.00

Revenues

332.000.334.00.000.00 STATE GRANTS - BUDGET ONLY	-500,000.00
332.000.337.00.000.00 INTERLOCAL GRANT - BUDGET ONLY	-500,000.00
332.000.337.10.000.00 SNOCO GRANT	-125,000.00
Total Revenues	<u>-1,125,000.00</u>
Net Budget	1,200,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 64

Decision Package: 670-18003 - ADA Curb Ramp Program

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	sharp	0	4	One-Time	Approved

Item Description

ADA Curb Ramp Program

Justification

Update sidewalk curb ramps to meet requirements of the American with Disabilities Act (ADA).

FISCAL DETAILS

2018

Capital Expenditures

125.000.68.542.61.41.67 INTERFUND SERVICES-SIDEWALKS	4,000.00
125.000.68.595.61.65.00 CONSTRUCTION PROJECTS-SIDEWALKS	46,000.00
Total Capital Expenditures	<u>50,000.00</u>
Total Expenditures	<u>50,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-4,000.00
Total Revenues	<u>-4,000.00</u>
Net Budget	<u>46,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 65

Decision Package: 670-18006 - 2018 Minor Sidewalk Program

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	sharp	0	8	One-Time	Approved

Item Description

2018 Minor Sidewalk Program

Justification

This annual program will construct a missing section of sidewalk on various stretches. The program is in the City's Transportation Improvement Program (TIP).

FISCAL DETAILS

2018

Capital Expenditures

125.000.68.542.61.41.67 INTERFUND SERVICES-SIDEWALKS	5,000.00
125.000.68.595.61.65.00 CONSTRUCTION PROJECTS-SIDEWALKS	95,000.00
Total Capital Expenditures	<u>100,000.00</u>
Total Expenditures	<u>100,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-5,000.00
Total Revenues	<u>-5,000.00</u>
Net Budget	<u>95,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 66

Decision Package: 670-18007 - 2018 Pavement Preservation Program

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2018 Pavement Preservation Program

Justification

This \$1.5 M request is to fund the 2018 Pavement Preservation Program.

FISCAL DETAILS

2018

Capital Expenditures

001.000.39.597.42.55.12 INTERFUND TRANSFER TO FUND 112	300,000.00
112.000.68.542.30.48.00 REPAIR & MAINTENANCE-OVERLAYS	300,000.00
125.000.68.542.30.48.00 REPAIR & MAINTENANCE-OVERLAYS	550,000.00
126.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY	50,000.00
126.000.68.542.30.48.00 REPAIR & MAINTENANCE-OVERLAYS	600,000.00
Total Capital Expenditures	<u>1,800,000.00</u>
Total Expenditures	<u>1,800,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-50,000.00
112.000.397.95.001.00 INTERFUND TRANSFER-IN FROM 001	-300,000.00
Total Revenues	<u>-350,000.00</u>
Net Budget	<u>1,450,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 67

Decision Package: 670-18008 - Conversion to protected-permissive left turn

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	sharp	0	7	One-Time	Approved

Item Description

Conversion to protected-permissive left turn phasing

Justification

This program will convert a permissive left turn movements to a protected / permissive left turn movement.

FISCAL DETAILS

2018

Capital Expenditures

126.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY	1,000.00
126.000.68.542.30.48.00 REPAIR & MAINTENANCE-OVERLAYS	4,000.00
Total Capital Expenditures	<u>5,000.00</u>
Total Expenditures	<u>5,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-1,000.00
Total Revenues	<u>-1,000.00</u>
Net Budget	<u>4,000.00</u>

Decision Package: 670-18009 - 2018 Traffic Calming Program

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	sharp	0	9	Ongoing	Approved

Item Description

2018 Traffic Calming Program

Justification

This on-going program is in the City's 6-year Transportation Improvement Program (TIP) and Capital Improvement Program (CIP).

FISCAL DETAILS

2018

Capital Expenditures

126.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY	2,000.00
126.000.68.595.33.65.00 CONSTRUCTION PROJECTS-ROADWAY	18,000.00
Total Capital Expenditures	<u>20,000.00</u>
Total Expenditures	<u>20,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-2,000.00
Total Revenues	<u>-2,000.00</u>
Net Budget	<u>18,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 69

Decision Package: 670-18013 - 89th Place West Retaining Wall

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	3	One-Time	Approved

Item Description

89th Place West Retaining Wall

Justification

Replace existing rockery wall with new engineered retaining wall. Existing rockery is failing and starting to fall. Included are removal of rockery and fence, installation of retaining wall, restoration of pavement and storm drain related to the wall replacement.

FISCAL DETAILS

2018

Capital Expenditures

126.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY	15,000.00
126.000.68.595.33.65.00 CONSTRUCTION PROJECTS-ROADWAY	100,000.00
126.000.68.595.33.65.41 PROF. SERVICES CAPITAL-ROADWAY	10,000.00
Total Capital Expenditures	<u>125,000.00</u>
Total Expenditures	<u>125,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-15,000.00
Total Revenues	<u>-15,000.00</u>
Net Budget	<u>110,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 70

Decision Package: 670-18014 - 238th St. Walkway (SR104 to SR99)

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	2	One-Time	Approved

Item Description

238th St. Walkway (SR104 to SR99)

Justification

This project was bid in May, 2017. Bids came in higher than anticipated. This decision package provides funds to complete construction of the 238th St SW Walkway. A portion of the increase will be off-set by the remaining balance (\$47,000) of unspent funding for the 2017 Minor Sidewalk Program.

FISCAL DETAILS

2018

Capital Expenditures

126.000.68.542.61.41.67 INTERFUND SERVICES-SIDEWALKS	27,985.00
126.000.68.595.61.65.00 CONSTRUCTION PROJECTS-SIDEWALKS	229,110.00
126.000.68.595.61.65.41 PROF SERVICES CAPITAL-SIDEWALKS	3,240.00
Total Capital Expenditures	<u>260,335.00</u>
Total Expenditures	260,335.00

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-27,985.00
Total Revenues	<u>-27,985.00</u>
Net Budget	232,350.00

Decision Package: 670-18021 - Parking and Safety Improvements, Sunset Ave

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/08/2017	2018	sharp	0	6	One-Time	Approved

Item Description

Parking and Safety Improvements, Sunset Ave

Justification

To provide for the striping of additional parallel parking spaces, a complete re-striping of the rest of the walkway, the installation of improvements that will further discourage wrong-way driving on Sunset Avenue, and modifications to driveway accesses to accomodate additional parallel parking along Sunset Avenue North .

FISCAL DETAILS

2018

Capital Expenditures

126.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY	8,900.00
126.000.68.595.33.65.00 CONSTRUCTION PROJECTS-ROADWAY	62,000.00
126.000.68.595.33.65.41 PROF. SERVICES CAPITAL-ROADWAY	5,000.00
Total Capital Expenditures	<u>75,900.00</u>
Total Expenditures	<u>75,900.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-8,900.00
Total Revenues	<u>-8,900.00</u>
Net Budget	<u>67,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 72

Decision Package: Str-18001 - 2017 Pavement Preservation

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2017 Pavement Preservation - Carry Forward

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

126.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY	5,000.00
Total Capital Expenditures	<u>5,000.00</u>
Total Expenditures	<u>5,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-5,000.00
Total Revenues	<u>-5,000.00</u>
Net Budget	<u>0.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 73

Decision Package: Str-18005 - 220th St. SW Adaptive System

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	One-Time	Approved

Item Description

220th St. SW Adaptive System - 2017 Carry Forward

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

126.000.68.542.30.41.67 INTERFUND SERVICES-ROADWAY	5,000.00
126.000.68.595.33.65.00 CONSTRUCTION PROJECTS-ROADWAY	32,000.00
126.000.68.595.33.65.41 PROF. SERVICES CAPITAL-ROADWAY	5,000.00
Total Capital Expenditures	<u>42,000.00</u>
Total Expenditures	<u>42,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-5,000.00
Total Revenues	<u>-5,000.00</u>
Net Budget	<u>37,000.00</u>

Decision Package: 640-18009 - Fund 127 2018 Budget Changes

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	cyncruz	0	10	One-Time	Approved

Item Description

Fund 127 Gift Catalog Fund 2018 Budget Changes:

Expenditures:

127.000.64.575.50.31.00 SUPPLIES: 2018 Baseline Change-decreased projection by \$5,320 based on 2017 actual first half expense

Revenues:

127.000.367.00.000.00 PRIVATE CONTRIBUTIONS / DONATIONS: 2018 Baseline Change-increased projection by \$200 based on 2017 actual first half revenue

Justification

Changes to the 2018 127 Gift Catalog Fund are detailed.

FISCAL DETAILS		2018
Operating Expenditures		
127.000.64.575.50.31.00 SUPPLIES		-5,320.00
	Total Operating Expenditures	-5,320.00
	Total Expenditures	-5,320.00
Revenues		
127.000.367.00.000.00 PRIVATE CONTRIBUTIONS / DONATIONS		-200.00
	Total Revenues	-200.00
	Net Budget	-5,520.00

Decision Package Budget Report
City of Edmonds

Decision Package 75

Decision Package: 640-18006 - Cemetery Software

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/02/2017	2018	cyncruz	0	1	One-Time	Approved

Item Description

This is a request for funding for software to help manage the cemetery plots, sales, burials, and utilize the information generated by the WWU sustainability project. We have a lot of great information that we now need to be able to manage in an efficient, user friendly database complete with a web interface.

The expectation is \$10,000 the first year, and an additional \$2,000 per year for maintenance.

Justification

The Cemetery has been managed by a large paper map and the mind of a great cemetery sexton. In our efforts to create a better business model, the WWU students mapped the cemetery and provided information for us to use to manage the cemetery. We now need to purchase and maintain a software system capable of cemetery management.

FISCAL DETAILS

2018

Operating Expenditures

130.000.64.536.20.49.00 MISCELLANEOUS	10,000.00
Total Operating Expenditures	<u>10,000.00</u>
Total Expenditures	<u>10,000.00</u>
Net Budget	10,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 76

Decision Package: 310-18003 - Utility Overhead Allocation Changes

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/10/2017	2018	mager	0	1	One-Time	Approved

Item Description

Annual changes in Utility Overhead Allocation

Justification

N/A

FISCAL DETAILS

2018

Operating Expenditures

421.000.74.534.80.41.61 INTERFUND SERVICES	-17,690.00
422.000.72.531.70.41.61 INTERFUND SERVICES	13,770.00
423.000.75.535.80.41.61 INTERFUND SERVICES	54,570.00
423.000.76.535.80.41.61 INTERFUND SERVICES	54,570.00
Total Operating Expenditures	<u>105,220.00</u>
Total Expenditures	<u>105,220.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-105,220.00
Total Revenues	<u>-105,220.00</u>
Net Budget	<u>0.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 77

Decision Package: 740-18001 - Water Fund Budget Increase

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	rmapolitin	0	2	One-Time	Approved

Item Description

The Water Fund Budget has to be adjusted to accomodate an increase in Water Rates.

Justification

The largest expense in operating the Water Utility comes from the cost of water, taxes, & excise tax. This decision package accounts for the increase in costs.

FISCAL DETAILS

2018

Operating Expenditures

421.000.74.534.80.33.00 WATER PURCHASED FOR RESALE	132,500.00
421.000.74.534.80.34.30 WATER METER INVENTORY	27,000.00
421.000.74.534.80.41.67 INTERFUND SERVICES	105,000.00
421.000.74.534.80.44.00 EXCISE TAXES	60,000.00
421.000.74.534.80.48.00 REPAIR/MAINT	8,000.00
421.000.74.534.80.49.00 MISCELLANEOUS	13,785.00
Total Operating Expenditures	<u>346,285.00</u>
Total Expenditures	346,285.00

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-105,000.00
Total Revenues	<u>-105,000.00</u>
Net Budget	241,285.00

Decision Package: 740-18002 - Water Meter Reading Handheld Upgrade

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	rnapolitin	0	4	One-Time	Approved

Item Description

An upgrade of our current meter reading system is necessary.

Justification

Our Radix handhelds are not supported by Radix due to their age and need to be upgraded.

FISCAL DETAILS **2018**

Operating Expenditures

421.000.74.594.34.64.00 MACHINERY/EQUIPMENT	15,000.00
Total Operating Expenditures	<u>15,000.00</u>
Total Expenditures	<u>15,000.00</u>
Net Budget	15,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 79

Decision Package: 740-18007 - Water Division Sample Stands

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	rnapolitin	0	6	One-Time	Approved

Item Description

Sample stands for the Water Quality Program

Justification

Repeat samples are taken throughout the city as required by Department of Health.

FISCAL DETAILS

2018

Operating Expenditures

421.000.74.534.80.31.00 SUPPLIES	70,000.00
Total Operating Expenditures	<u>70,000.00</u>
Total Expenditures	<u>70,000.00</u>
Net Budget	<u>70,000.00</u>

Decision Package: 740-18008 - Water Division Billing & Meter Analysis

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/10/2017	2018	rnapolitin	0	8	One-Time	Approved

Item Description

For the analysis of the City's water meters & billing system.

Justification

To facilitate and aid in unaccounted water.

FISCAL DETAILS

2018

Operating Expenditures

421.000.74.534.80.41.00 PROFESSIONAL SVC	15,000.00
Total Operating Expenditures	15,000.00
Total Expenditures	15,000.00
Net Budget	15,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 81

Decision Package: Cap-18002 - 2017 Waterline Replacement Project

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2017 Waterline Replacement Project

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

421.000.74.534.80.41.67 INTERFUND SERVICES	2,000.00
421.000.74.594.34.65.10 CONSTRUCTION PROJECTS	40,000.00
421.000.74.594.34.65.41 CAPITAL PROFESSIONAL SERVICES	10,000.00
422.000.72.531.70.41.67 INTERFUND SERVICES	1,000.00
422.000.72.594.31.65.20 CONSTRUCTION PROJECTS	2,000.00
Total Capital Expenditures	<u>55,000.00</u>
Total Expenditures	<u>55,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-3,000.00
Total Revenues	<u>-3,000.00</u>
Net Budget	<u>52,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 82

Decision Package: Cap-18003 - 2018 Waterline Replacement Project

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2018 Waterline Replacement Project

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

421.000.74.534.80.41.67 INTERFUND SERVICES	48,080.00
421.000.74.594.34.65.10 CONSTRUCTION PROJECTS	1,940,000.00
421.000.74.594.34.65.41 CAPITAL PROFESSIONAL SERVICES	30,000.00
Total Capital Expenditures	<u>2,018,080.00</u>
Total Expenditures	<u>2,018,080.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-48,080.00
Total Revenues	<u>-48,080.00</u>
Net Budget	<u>1,970,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 83

Decision Package: Cap-18004 - 2018 WL Replacement Overlays

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2018 WL Replacement Overlays

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

421.000.74.534.80.41.67 INTERFUND SERVICES	9,000.00
421.000.74.542.30.41.00 PROFESSIONAL SERVICE-OVERLAY	27,000.00
421.000.74.542.30.48.00 REPAIR & MAINTENANCE-OVERLAY	214,000.00
Total Capital Expenditures	<u>250,000.00</u>
Total Expenditures	<u>250,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-9,000.00
Total Revenues	<u>-9,000.00</u>
Net Budget	<u>241,000.00</u>

Decision Package: Cap-18005 - 2019 Waterline Replacement Project

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2019 Waterline Replacement Project

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

421.000.74.534.80.41.67 INTERFUND SERVICES	30,000.00
421.000.74.594.34.65.41 CAPITAL PROFESSIONAL SERVICES	269,079.00
Total Capital Expenditures	299,079.00
Total Expenditures	299,079.00

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-30,000.00
Total Revenues	-30,000.00
Net Budget	269,079.00

Decision Package Budget Report
City of Edmonds

Decision Package 85

Decision Package: Cap-18006 - 5 Corners Reservoir Recoating

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

5 Corners Reservoir Recoating

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

421.000.74.534.80.41.67 INTERFUND SERVICES	20,000.00
421.000.74.594.34.65.10 CONSTRUCTION PROJECTS	2,090,000.00
421.000.74.594.34.65.41 CAPITAL PROFESSIONAL SERVICES	90,000.00
Total Capital Expenditures	<u>2,200,000.00</u>
Total Expenditures	<u>2,200,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-20,000.00
Total Revenues	<u>-20,000.00</u>
Net Budget	<u>2,180,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 86

Decision Package: Cap-18007 - 2016 Water System Plan Update

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2016 Water System Plan Update

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

421.000.74.534.80.41.10 PROFESSIONAL SERVICES-ENG.	3,000.00
421.000.74.534.80.41.67 INTERFUND SERVICES	1,000.00
Total Capital Expenditures	<u>4,000.00</u>
Total Expenditures	<u>4,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-1,000.00
Total Revenues	<u>-1,000.00</u>
Net Budget	<u>3,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 87

Decision Package: 670-18019 - Lorian Woods Study

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Lorian Woods Study

Justification

Pursue possible study of stormwater and slope evaluation for Lorian Woods

FISCAL DETAILS

2018

Capital Expenditures

422.000.72.531.90.41.20 PROF. SERVICES-ENGINEERING	100,000.00
Total Capital Expenditures	100,000.00
Total Expenditures	100,000.00
Net Budget	100,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 88

Decision Package: 670-18022 - NPDES Phase II Permit Compliance

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/30/2017	2018	sharp	0	1	One-Time	Approved

Item Description

NPDES Phase II Permit Compliance

Justification

This item will fund stormwater services to comply with the City's 2018 Phase II National Pollutant Discharge Elimination Systems (NPDES) permit. The services will include a spill kit program, K-12 Stormwater Education program, educational brochures, and a natural yard care program.

FISCAL DETAILS

2018

Operating Expenditures

422.000.72.531.90.41.20 PROF. SERVICES-ENGINEERING	6,000.00
Total Operating Expenditures	<u>6,000.00</u>
Total Expenditures	<u>6,000.00</u>
Net Budget	<u>6,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 89

Decision Package: 720-18003 - Rain Garden Maintenance

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/03/2017	2018	rmapolitin	0	3	Ongoing	Approved

Item Description

To hire a maintenance subcontractor for the 5 City raingardens

Justification

The city has been installing rain gardens as a best management practice in an effort to improve storm water quality and reduce high flows during heavy rain events. These rain gardens have become a standard practice and have proven beneficial both in flow reduction and water quality. The gardens, if left unmaintained, can become an eyesore and decrease in their functionality. These funds would provide 2 maintenance sessions for each of the 5 gardens the city currently has

FISCAL DETAILS

2018

Operating Expenditures

422.000.72.531.40.48.00 REPAIR/MAINTENANCE	2,000.00
Total Operating Expenditures	<u>2,000.00</u>
Total Expenditures	<u>2,000.00</u>
Net Budget	<u>2,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 90

Decision Package: Cap-18008 - Dayton Pump Station

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Dayton Pump Station

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

422.000.72.531.70.41.67 INTERFUND SERVICES	25,000.00
422.000.72.594.31.65.20 CONSTRUCTION PROJECTS	820,000.00
422.000.72.594.31.65.41 CAPITAL PROFESSIONAL SERVICES	125,000.00
Total Capital Expenditures	<u>970,000.00</u>
Total Expenditures	<u>970,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-25,000.00
Total Revenues	<u>-25,000.00</u>
Net Budget	<u>945,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 91

Decision Package: Cap-18009 - Willow Creek Daylight

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2017 Carryforward for Willow Creek Daylight project

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

422.000.72.531.70.41.67 INTERFUND SERVICES	10,000.00
422.000.72.594.31.65.41 CAPITAL PROFESSIONAL SERVICES	65,000.00
Total Capital Expenditures	<u>75,000.00</u>
Total Expenditures	<u>75,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-10,000.00
Total Revenues	<u>-10,000.00</u>
Net Budget	<u>65,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 92

Decision Package: Cap-18010 - Northstream Culver Repair

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2017 Carryforward for Northstream Culver Repair Project

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

422.000.72.531.70.41.67 INTERFUND SERVICES	36,200.00
422.000.72.594.31.65.20 CONSTRUCTION PROJECTS	343,200.00
422.000.72.594.31.65.41 CAPITAL PROFESSIONAL SERVICES	58,960.00
Total Capital Expenditures	<u>438,360.00</u>
Total Expenditures	<u>438,360.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-36,200.00
Total Revenues	<u>-36,200.00</u>
Net Budget	<u>402,160.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 93

Decision Package: Cap-18011 - Seaview Infiltration

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2017 Carryforward for Seaview Infiltration Project

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

422.000.72.531.70.41.67 INTERFUND SERVICES	30,000.00
422.000.72.594.31.65.20 CONSTRUCTION PROJECTS	826,000.00
422.000.72.594.31.65.41 CAPITAL PROFESSIONAL SERVICES	63,000.00
Total Capital Expenditures	<u>919,000.00</u>
Total Expenditures	<u>919,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-30,000.00
Total Revenues	<u>-30,000.00</u>
Net Budget	<u>889,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 94

Decision Package: Cap-18012 - 12th & Sierra

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

12th & Sierra

Justification

N/A

FISCAL DETAILS **2018**

Capital Expenditures

422.000.72.531.70.41.67 INTERFUND SERVICES	2,000.00
Total Capital Expenditures	<u>2,000.00</u>
Total Expenditures	<u>2,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-2,000.00
Total Revenues	<u>-2,000.00</u>
Net Budget	0.00

Decision Package Budget Report
City of Edmonds

Decision Package 95

Decision Package: Cap-18013 - Citywide Drainage Replacement Projects

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Citywide Drainage Replacement Projects

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

422.000.72.531.70.41.67 INTERFUND SERVICES	10,000.00
422.000.72.594.31.65.41 CAPITAL PROFESSIONAL SERVICES	240,000.00
Total Capital Expenditures	<u>250,000.00</u>
Total Expenditures	<u>250,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-10,000.00
Total Revenues	<u>-10,000.00</u>
Net Budget	<u>240,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 96

Decision Package: Cap-18014 - Lake Ballinger

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Lake Ballinger

Justification

N/A

FISCAL DETAILS **2018**

Capital Expenditures

422.000.72.531.70.41.67 INTERFUND SERVICES	5,000.00
422.000.72.594.31.65.41 CAPITAL PROFESSIONAL SERVICES	61,000.00
Total Capital Expenditures	<u>66,000.00</u>
Total Expenditures	<u>66,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-5,000.00
Total Revenues	<u>-5,000.00</u>
Net Budget	<u>61,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 97

Decision Package: Cap-18015 - Stormwater Comp Plan Update

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Stormwater Comp Plan Update

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

422.000.72.531.70.41.67 INTERFUND SERVICES	5,000.00
Total Capital Expenditures	<u>5,000.00</u>
Total Expenditures	<u>5,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-5,000.00
Total Revenues	<u>-5,000.00</u>
Net Budget	<u>0.00</u>

Decision Package: 750-18001 - Sewer Fund Budget Increase

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	rmapolitin	0	1	One-Time	Approved

Item Description

The Sewer Fund Budget is making adjustments to cost increases for repairs, an increase in service leading to more excise tax, along with a decrease in Intergovernmental Services.

Justification

The Sewer Fund is anticipating a modest budget adjustment with increases detailed.

FISCAL DETAILS

2018

Operating Expenditures

423.000.75.535.80.44.00	EXCISE TAXES	30,000.00
423.000.75.535.80.48.00	REPAIR/MAINT	15,000.00
423.000.75.535.80.51.00	INTERGOVTL SVS	-10,000.00
	Total Operating Expenditures	<u>35,000.00</u>
	Total Expenditures	<u>35,000.00</u>
	Net Budget	35,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 99

Decision Package: 750-18002 - Sewer Division Portable Jetter

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	rnapolitin	0	7	One-Time	Approved

Item Description

Purchase of a Portable Jetter

Justification

Portable Jetter to be used in sewer lines with many bends.

FISCAL DETAILS

2018

Operating Expenditures

423.000.75.594.35.64.00 MACHINERY/EQUIPMENT	10,000.00
Total Operating Expenditures	10,000.00
Total Expenditures	10,000.00
Net Budget	10,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 100

Decision Package: 760-18002 - Wastewater Maintenance Management Software

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	rnapolitin	0	2	One-Time	Approved

Item Description

Fix Maintenance Management and Information System for asset management and workflow creation & ticket management.

Justification

This system is necessary to manage assets and workflow. It replaces the Cartegraphe annual expenses. The system will house both asset and regulatory compliance data and scheduling. Cost savings will be realized through better management of our work, ease of locating records and documenting compliance with required inspections and reports.

FISCAL DETAILS

2018

Operating Expenditures

423.000.76.535.80.41.00 PROFESSIONAL SVC	14,220.00
Total Operating Expenditures	<u>14,220.00</u>
Total Expenditures	<u>14,220.00</u>
Net Budget	<u>14,220.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 101

Decision Package: 760-18004 - Wastewater Polymer Supplies Increase

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/04/2017	2018	rnapolitin	0	4	One-Time	Approved

Item Description

Additional and costlier Polymer supplies are required.

Justification

With new screw presses require an increased amount and more expensive type of Polymer. This decision package will bring polymer budget line to \$55,000. We will be conducting poly trials in the fall to determine whether or other savings can be made. Electrical expenses will be lowered however this will be offset by higher electrical prices and redundancy fees .

FISCAL DETAILS

2018

Operating Expenditures

423.000.76.535.80.31.51 POLYMER	15,000.00
Total Operating Expenditures	<u>15,000.00</u>
Total Expenditures	<u>15,000.00</u>
Net Budget	<u>15,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 102

Decision Package: Cap-18016 - 2017 SS Replacement

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2017 SS Replacement

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

423.000.75.535.80.41.67 INTERFUND SERVICES	0.00
423.000.75.594.35.65.41 CAPITAL PROFESSIONAL SERVICES	0.00
423.200.75.535.35.41.67 INTERFUND SERVICES-2015 BOND	3,000.00
423.200.75.594.35.65.41 PROFESSIONAL SERVICES-2015 BOND	7,000.00
Total Capital Expenditures	<u>10,000.00</u>
Total Expenditures	<u>10,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-3,000.00
Total Revenues	<u>-3,000.00</u>
Net Budget	<u>7,000.00</u>

Decision Package: Cap-18017 - 2018 SS Replacement

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2018 SS Replacement

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

423.000.75.535.80.41.67 INTERFUND SERVICES	0.00
423.000.75.594.35.65.30 CONSTRUCTION PROJECTS	1,158,558.00
423.000.75.594.35.65.41 CAPITAL PROFESSIONAL SERVICES	0.00
423.200.75.535.35.41.67 INTERFUND SERVICES-2015 BOND	35,462.00
423.200.75.594.35.65.00 CONSTRUCTION PROJECTS-2015 BOND	314,442.00
423.200.75.594.35.65.41 PROFESSIONAL SERVICES-2015 BOND	120,000.00
Total Capital Expenditures	<u>1,628,462.00</u>
Total Expenditures	<u>1,628,462.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-35,462.00
Total Revenues	<u>-35,462.00</u>
Net Budget	<u>1,593,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 104

Decision Package: Cap-18018 - 2018 SS Overlay

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2018 SS Overlay

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

423.000.75.535.80.41.67 INTERFUND SERVICES	7,000.00
423.200.75.542.30.41.00 PROFESSIONAL SERVICE-OVERLAY	193,000.00
Total Capital Expenditures	<u>200,000.00</u>
Total Expenditures	<u>200,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-7,000.00
Total Revenues	<u>-7,000.00</u>
Net Budget	<u>193,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 105

Decision Package: Cap-18019 - Citywide CIPP Rehab Phase 2

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Citywide CIPP Rehab Phase 2

Justification

N/A

FISCAL DETAILS **2018**

Capital Expenditures

423.000.75.535.80.41.67 INTERFUND SERVICES	0.00
423.000.75.594.35.65.30 CONSTRUCTION PROJECTS	0.00
423.000.75.594.35.65.41 CAPITAL PROFESSIONAL SERVICES	0.00
423.200.75.535.35.41.67 INTERFUND SERVICES-2015 BOND	20,000.00
423.200.75.594.35.65.00 CONSTRUCTION PROJECTS-2015 BOND	669,030.00
423.200.75.594.35.65.41 PROFESSIONAL SERVICES-2015 BOND	40,000.00
Total Capital Expenditures	<u>729,030.00</u>
Total Expenditures	<u>729,030.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-20,000.00
Total Revenues	<u>-20,000.00</u>
Net Budget	<u>709,030.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 106

Decision Package: Cap-18020 - LS1 Metering and Flow Study

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

LS1 Metering and Flow Study

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

423.000.75.535.80.41.30 PROFESSIONAL SERVICES-ENG.	32,000.00
423.000.75.535.80.41.67 INTERFUND SERVICES	5,000.00
Total Capital Expenditures	<u>37,000.00</u>
Total Expenditures	<u>37,000.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-5,000.00
Total Revenues	<u>-5,000.00</u>
Net Budget	<u>32,000.00</u>

Decision Package: Cap-18021 - Lake Ballinger Sewer Trunk Study

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/28/2017	2018	sharp	0	1	One-Time	Approved

Item Description

Lake Ballinger Sewer Trunk Study

Justification

N/A

FISCAL DETAILS

2018

Capital Expenditures

423.000.75.535.80.41.30 PROFESSIONAL SERVICES-ENG.	96,911.00
423.000.75.535.80.41.67 INTERFUND SERVICES	12,981.00
Total Capital Expenditures	<u>109,892.00</u>
Total Expenditures	<u>109,892.00</u>

Revenues

001.000.349.18.000.00 CONTRACT SERVICES	-12,981.00
Total Revenues	<u>-12,981.00</u>
Net Budget	<u>96,911.00</u>

Decision Package: Cap-18022 - WWTP Phase 6 Energy Design

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/03/2017	2018	sharp	0	1	One-Time	Approved

Item Description

WWTP Phase 6 Energy Design

Justification

This project is the for Phase 6 Energy Design. It is to evaluate the best alternative technology and cost to replace the incinerator (SSI). The evaluation will include an evaluation of the energy consumption of existing and energy savings of newer technology. The goal would be to replace the SSI with a energy positive option. Regulatory impacts and cost of operation will also be evaluated.

FISCAL DETAILS

2018

Capital Expenditures

423.000.75.597.35.55.23 INTRAFUND TRANSFER TO 423.100	129,163.00
423.100.76.594.39.65.10 CONSTRUCTION PROJECTS	250,000.00
Total Capital Expenditures	<u>379,163.00</u>
Total Expenditures	<u>379,163.00</u>

Revenues

423.100.374.07.010.00 CONTR CAPITAL MTLK TERRACE	-57,935.00
423.100.374.07.020.00 CONTR CAPITAL OLY VIEW WATER	-41,377.00
423.100.374.07.030.00 CONTR CAPITAL RONALD	-21,525.00
423.100.397.38.423.20 INTRAFUND TRANSFER FROM 423.000	-129,163.00
Total Revenues	<u>-250,000.00</u>
Net Budget	<u>129,163.00</u>

Decision Package: Cap-18023 - WWTP Chemical Piping Replacement

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/03/2017	2018	sharp	0	1	One-Time	Approved

Item Description

WWTP Chemical Piping Replacement

Justification

This project would replace PVC chemical piping (currently leaking and poses a safety risk) with a durable plastic welded product that reduces failures.

FISCAL DETAILS

2018

Capital Expenditures

423.000.75.597.35.55.23 INTRAFUND TRANSFER TO 423.100	38,749.00
423.100.76.594.39.65.10 CONSTRUCTION PROJECTS	75,000.00
Total Capital Expenditures	<u>113,749.00</u>
Total Expenditures	<u>113,749.00</u>

Revenues

423.100.374.07.010.00 CONTR CAPITAL MTLK TERRACE	-17,381.00
423.100.374.07.020.00 CONTR CAPITAL OLY VIEW WATER	-12,412.00
423.100.374.07.030.00 CONTR CAPITAL RONALD	-6,458.00
423.100.397.38.423.20 INTRAFUND TRANSFER FROM 423.000	-38,749.00
Total Revenues	<u>-75,000.00</u>
Net Budget	<u>38,749.00</u>

Decision Package: Cap-18024 - WWTP Chemical Containment Coating

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/03/2017	2018	sharp	0	1	One-Time	Approved

Item Description

WWTP Chemical Containment Coating

Justification

The coating on the floor of the Chemical Room Containment area is damaged and needs to be repaired. This is causing chemical to leak downstairs in to the gallery and if not repaired will damage the concrete.

FISCAL DETAILS

2018

Capital Expenditures

423.000.75.597.35.55.23 INTRAFUND TRANSFER TO 423.100	25,833.00
423.100.76.594.39.65.10 CONSTRUCTION PROJECTS	50,000.00
Total Capital Expenditures	<u>75,833.00</u>
Total Expenditures	<u>75,833.00</u>

Revenues

423.100.374.07.010.00 CONTR CAPITAL MTLK TERRACE	-11,587.00
423.100.374.07.020.00 CONTR CAPITAL OLY VIEW WATER	-8,275.00
423.100.374.07.030.00 CONTR CAPITAL RONALD	-4,305.00
423.100.397.38.423.20 INTRAFUND TRANSFER FROM 423.000	-25,833.00
Total Revenues	<u>-50,000.00</u>
Net Budget	<u>25,833.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 111

Decision Package: Cap-18025 - WWTP Concrete repairs

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/03/2017	2018	sharp	0	1	One-Time	Approved

Item Description

WWTP Concrete repairs

Justification

This small works project is to repair concrete (inject voids and cracks) in the North side (Pagoda) of the treatment plant. If fund are available we will continue repairing cracks in the tunnels and clarifiers.

FISCAL DETAILS

2018

Capital Expenditures

423.000.75.597.35.55.23 INTRAFUND TRANSFER TO 423.100	51,665.00
423.100.76.594.39.65.10 CONSTRUCTION PROJECTS	100,000.00
Total Capital Expenditures	<u>151,665.00</u>
Total Expenditures	<u>151,665.00</u>

Revenues

423.100.374.07.010.00 CONTR CAPITAL MTLK TERRACE	-23,174.00
423.100.374.07.020.00 CONTR CAPITAL OLY VIEW WATER	-16,551.00
423.100.374.07.030.00 CONTR CAPITAL RONALD	-8,610.00
423.100.397.38.423.20 INTRAFUND TRANSFER FROM 423.000	-51,665.00
Total Revenues	<u>-100,000.00</u>
Net Budget	<u>51,665.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 112

Decision Package: Cap-18026 - WWTP Raw Sewage Pump Repair

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/03/2017	2018	sharp	0	1	One-Time	Approved

Item Description

WWTP Raw Sewage Pump Repair

Justification

This is to pull the Raw Sewage Pump and send it out for repair (Mechanical seal, coating and bearings). The pump is too large to complete the work inhouse. This would be the first major repair on the pump in 28 years. It may be part of an energy project. The second line item is to budget funds already under contract that will be spent in 2018. The funds are for the 1 year measurement and verification for our Energy Phase 5 Project.

FISCAL DETAILS

2018

Capital Expenditures

423.000.75.597.35.55.23 INTRAFUND TRANSFER TO 423.100	67,165.00
423.100.76.594.39.65.10 CONSTRUCTION PROJECTS	130,000.00
Total Capital Expenditures	<u>197,165.00</u>
Total Expenditures	197,165.00

Revenues

423.100.374.07.010.00 CONTR CAPITAL MTLK TERRACE	-30,126.00
423.100.374.07.020.00 CONTR CAPITAL OLY VIEW WATER	-21,516.00
423.100.374.07.030.00 CONTR CAPITAL RONALD	-11,193.00
423.100.397.38.423.20 INTRAFUND TRANSFER FROM 423.000	-67,165.00
Total Revenues	<u>-130,000.00</u>
Net Budget	67,165.00

Decision Package Budget Report
City of Edmonds

Decision Package 113

Decision Package: Cap-18027 - 2019 Sanitary Sewer Replacement Project

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
09/19/2017	2018	sharp	0	1	One-Time	Approved

Item Description

2019 Sanitary Sewer Replacement Project

Justification

The 2019 Sanitary Sewer Replacement decision package is funding to pay for the design and project specifications for the construction of the 2019 Sanitary Sewer Replacement Project.

FISCAL DETAILS

2018

Capital Expenditures

423.000.75.535.80.41.67 INTERFUND SERVICES	35,726.00
423.000.75.594.35.65.41 CAPITAL PROFESSIONAL SERVICES	260,000.00
Total Capital Expenditures	295,726.00
Total Expenditures	295,726.00
Net Budget	295,726.00

Decision Package Budget Report
City of Edmonds

Decision Package 114

Decision Package: 770-18001 - Switch N Go system on unit #100 Cab Chassis

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/26/2017	2018	adams	0	1	One-Time	Approved

Item Description

Take the cab chassis from Unit # 100, it is our current bucket truck that is being replaced in 2017. Install the Switch N Go interchangeable truck body system with three bodies: flatbed, drop box, chip/leaf box (Parks Department) The Parks and Street departments 50/50 split unit #68 (2014 F-450 Flatbed) that is currently used as the flower basket watering truck for the Parks in the summer and Street has the truck in the winter as a flatbed truck. Since unit #100 would take the place of #68 in the summer, #68 would become 100% a Street asset. At the end of the day both the Steet and Parks gain 1/2 of a truck to thier fleet.

Justification

In 2017 we are replacing our bucket truck, it is a 2010 Ford F-450 with a 1997 36ft Versalift aerial boom. Back in 2010 the truck caught on fire and insurance replaced the truck and remounted the boom. The truck only has 8,200 miles on it. Since the aerial lift portion is 20 years old, the value of the whole package is less than what the truck itself is worth. The plan is to mount the flower watering tank and pump permently to the flatbed of the Switch N GO, the parks current chipper/leaf box is in need of replacement, and the drop box can be left at job sites, freeing up the truck to be used elsewhere with another bed or box.

FISCAL DETAILS

2018

Capital Expenditures

511.100.77.594.48.64.00 EQUIPMENT - B FUND	37,000.00
Total Capital Expenditures	37,000.00
Total Expenditures	37,000.00
Net Budget	37,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 115

Decision Package: 770-18002 - 10ft boat and motor

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/26/2017	2018	adams	0	2	One-Time	Approved

Item Description

10 ft boat and motor for all departments to use

Justification

The city has a need for a small boat to inspect the underside of the fishing pier, storm pipe within the Port of Edmonds, and to get on Lake Ballinger

FISCAL DETAILS

2018

Capital Expenditures

511.100.77.594.48.64.00 EQUIPMENT - B FUND	3,500.00
Total Capital Expenditures	3,500.00
Total Expenditures	3,500.00
Net Budget	3,500.00

Decision Package Budget Report
City of Edmonds

Decision Package 116

Decision Package: 770-18003 - 2018 Propane Conversions

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/26/2017	2018	adams	0	1	One-Time	Approved

Item Description

To convert all 4 of the 2018 scheduled B-fund replacement work trucks to Bi-Fuel Propane

Justification

The conversions will save the city money on fuel costs, and reduce carbon emissions

FISCAL DETAILS

2018

Operating Expenditures

511.000.77.594.48.64.00 MACHINERY/EQUIPMENT	30,000.00
Total Operating Expenditures	<u>30,000.00</u>
Total Expenditures	<u>30,000.00</u>
Net Budget	<u>30,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 117

Decision Package: 770-18004 - 511.000 A-Fund changes

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/27/2017	2018	adams	0	1	One-Time	Approved

Item Description

Changes made to 2018 operations budget due to increased propane use and vehicle operation costs

Justification

We will be increasing our propane fuel use in 2018, lowering our gas and diesel consumption

FISCAL DETAILS

2018

Operating Expenditures

511.000.77.548.68.34.10 FUEL - DIESEL	-8,200.00
511.000.77.548.68.34.11 FUEL - REGULAR UNLEADED	-20,000.00
511.000.77.548.68.34.12 FUEL - PROPANE	7,000.00
511.000.77.548.68.34.13 FUEL - BIODIESEL	-5,000.00
Total Operating Expenditures	<u>-26,200.00</u>
Total Expenditures	<u>-26,200.00</u>
Net Budget	-26,200.00

Decision Package Budget Report
City of Edmonds

Decision Package 118

Decision Package: 770-18005 - 2018 B-Fund Replacements

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
07/27/2017	2018	adams	0	1	One-Time	Approved

Item Description

The vehicles listed are for replacement in 2018:

- 7-PRK 2004 Chevrolet 2500
- 43-SWR 2002 Ford F450 Utility Box
- 46-STR 1997 Isuzu EZ-Liner Paint Striper
- 83-SWR 1984 30 KW portable generator
- 122-BLD 2001 Chevrolet S-10 Pickup
- 125-PRK 2002 Dodge 3500 Flatbed
- 134-STR 2003 Ford F-450 Flatbed
- 413-POL 2006 Chevrolet Impala with new police radio

Justification

These vehicle are a the end of their life cycle

FISCAL DETAILS

2018

Capital Expenditures

511.100.77.594.48.64.00 EQUIPMENT - B FUND	596,000.00
Total Capital Expenditures	596,000.00
Total Expenditures	596,000.00
Net Budget	596,000.00

Decision Package: 311-18001 - Software & Hardware Maintenance

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/17/2017	2018	btuley	0	2	Ongoing	Approved

Item Description

Additional Licenses purchased by Departments in previous years to be covered and charged back to Departments.

These applications include:

- * Indigo Visions Video software
- * BlueBeam
- * LaserFiche
- * XM SWMM
- * MGS Flood
- * GIS Web integration

Justification

Maintenance proves updates to current versions of software and vendor support. Current versions of software are frequently required when operating systems are upgraded. Example, the City is in the process of upgrading all work stations from Windows 7 to Windows 10.

FISCAL DETAILS

2018

Operating Expenditures

512.000.31.518.88.48.00 REPAIR & MAINTENANCE	18,800.00
Total Operating Expenditures	<u>18,800.00</u>
Total Expenditures	<u>18,800.00</u>
Net Budget	18,800.00

Decision Package Budget Report
City of Edmonds

Decision Package 120

Decision Package: 311-18003 - Phone System Replacement

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/17/2017	2018	btuley	0	1	One-Time	Approved

Item Description

Replaces the City Wide telephony system with a current, supported, Voice over IP unified communication system. Includes servers, handsets and all accessories

Justification

Current phone system is error prone and no longer supported

FISCAL DETAILS

2018

Capital Expenditures

512.000.31.518.87.35.00 SMALL EQUIPMENT	253,000.00
Total Capital Expenditures	253,000.00
Total Expenditures	253,000.00
Net Budget	253,000.00

Decision Package Budget Report
City of Edmonds

Decision Package 121

Decision Package: 311-18005 - Server Memory Upgrades

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/17/2017	2018	btuley	0	3	One-Time	Approved

Item Description

As servers have been added to our virtual environment, memory has become a point of resource contention. This expenditure will install maximum memory in each of the City's 3 servers

Justification

Utilization of memory in current configuration does not allow redundancy. All 3 servers are required to run all the virtual machines. If a single server is required to be taken down for maintenance, or a server experiences a hardware failure, we have insufficient resources to run all current virtual machines

FISCAL DETAILS

2018

Operating Expenditures

512.000.31.518.87.35.00 SMALL EQUIPMENT	24,000.00
Total Operating Expenditures	<u>24,000.00</u>
Total Expenditures	<u>24,000.00</u>
Net Budget	<u>24,000.00</u>

Decision Package Budget Report
City of Edmonds

Decision Package 122

Decision Package: 111-18001 - Street Fund Operations

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/03/2017	2018	rmapolitin	0	1	One-Time	Approved

Item Description

Line Items in the Street Fund (#111) balancing to zero net change reflected in each individual effected line.

Justification

The 111 Fund has a number of increases and decreases that were outside of the parameters for line item entry. Therefore, the adjusted budget amounts net a zero change in total dollars budgeted to the fund and disperses them according to the needs of the individual line items.

FISCAL DETAILS

2018

Operating Expenditures

111.000.68.542.31.41.00 PROFESSIONAL SERVICES	-5,000.00
111.000.68.542.61.48.00 REPAIR & MAINTENANCE	-7,000.00
111.000.68.542.64.47.00 PUBLIC UTILITY	3,000.00
111.000.68.542.66.35.00 SMALL EQUIPMENT	-2,000.00
111.000.68.542.71.35.00 SMALL EQUIPMENT	-2,000.00
111.000.68.542.90.41.00 PROFESSIONAL SVC	6,000.00
111.000.68.542.90.42.00 COMMUNICATIONS	1,000.00
111.000.68.544.70.12.00 OVERTIME	6,000.00
Total Operating Expenditures	<u>0.00</u>
Total Expenditures	<u>0.00</u>
Net Budget	0.00

Decision Package Budget Report
City of Edmonds

Decision Package 123

Decision Package: 750-18003 - Sewer Division Spare Sewer Lift Station Pump

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/07/2017	2018	rnapolitin	0	3	One-Time	Approved

Item Description

Lift Station Pump purchase to be made available as spare for use during emergency repairs.

Justification

When pumps are taken in for repair, the division has no pumps that are available to use in its place.

FISCAL DETAILS	2018
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Operating Expenditures

423.000.75.594.35.64.00 MACHINERY/EQUIPMENT	0.00
Total Operating Expenditures	0.00
Total Expenditures	0.00
Net Budget	0.00

Decision Package Budget Report
City of Edmonds

Decision Package 124

Decision Package: 720-18001 - Stormwater Video Truck Purchase

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
08/03/2017	2018	rmapolitin	0	1	One-Time	Approved

Item Description

Purchase of this equipment will provide valuable data of the existing condition of the city's 150 miles of storm pipe. Many of these systems are extremely old and in bad shape. The storm department will provide information to help asses the current pipe condition that will provoke a repair/replace program as well as help to comply with Department of Ecology regulatory requirements.

Justification

In continuing the Stormwater Maintenance Division program's pursuit of clean runoff into our streams, lakes, & ultimately Puget Sound, and employing the latest strategies and best management practices in complying with the Clean Water Act and in pursuance of the Puget Sound Partnership, the Stormwater Division wishes to purchase a Video Truck for the intended purpose described previously.

FISCAL DETAILS

2018

Operating Expenditures

422.000.72.594.31.64.00 MACHINERY/EQUIPMENT	315,000.00
Total Operating Expenditures	<u>315,000.00</u>
Total Expenditures	<u>315,000.00</u>
Net Budget	315,000.00