

EDMONDS CITY COUNCIL APPROVED MINUTES

Study Session

October 28, 2014

The Edmonds City Council meeting was called to order at 6:45 p.m. by Mayor Earling in the Council Chambers, 250 5th Avenue North, Edmonds.

ELECTED OFFICIALS PRESENT

Dave Earling, Mayor
Diane Buckshnis, Council President
Kristiana Johnson, Councilmember
Lora Petso, Councilmember
Strom Peterson, Councilmember
Joan Bloom, Councilmember (arrived 6:50 p.m.)
Adrienne Fraley-Monillas, Councilmember
Thomas Mesaros, Councilmember

ALSO PRESENT

Noushyal Eslami, Student Representative

STAFF PRESENT

Al Compaan, Police Chief
Don Anderson, Assistant Police Chief
Phil Williams, Public Works Director
Carrie Hite, Parks & Recreation Director
Scott James, Finance Director
Shane Hope, Development Services Director
Patrick Doherty, Econ. Dev & Comm. Serv. Dir.
Deb Sharp, Accountant
Rob English, City Engineer
Kernen Lien, Senior Planner
Jeff Taraday, City Attorney
Scott Passey, City Clerk
Jerrie Bevington, Camera Operator
Jeannie Dines, Recorder

1. CONFIRMATION TO POSITION #4 OF THE ARCHITECTURAL DESIGN BOARD

At 6:45 p.m., the City Council met with Architectural Design Board candidate Tom Walker. The meeting took place in the Council Chambers, located in the Public Safety Complex. All City Councilmembers were present for the meeting with Mr. Walker (Councilmember Bloom arrived while the meeting was in progress) and the meeting was open to the public.

Mayor Earling reconvened the regular City Council meeting at 7:00 p.m. and led the flag salute.

Mayor Earling introduced his grandson, Joseph Earling, attending the meeting with other students from Kings High School.

2. ROLL CALL

City Clerk Scott Passey called the roll. All elected officials were present.

3. APPROVAL OF AGENDA

COUNCIL PRESIDENT BUCKSHNIS MOVED, SECONDED BY COUNCILMEMBER FRALEY-MONILLAS, TO APPROVE THE AGENDA, MOVING ITEM 11 BEFORE ITEM 9. MOTION CARRIED UNANIMOUSLY.

4. APPROVAL OF CONSENT AGENDA ITEMS

Councilmember Bloom requested Item D be removed from the Consent Agenda.

COUNCIL PRESIDENT BUCKSHNIS MOVED, SECONDED BY COUNCILMEMBER PETERSON, TO APPROVE THE CONSENT AGENDA AS AMENDED. MOTION CARRIED UNANIMOUSLY. The agenda items approved are as follows:

- A. APPROVAL OF CITY COUNCIL MEETING MINUTES OF OCTOBER 21, 2014**
- B. APPROVAL OF CLAIM CHECKS #211134 THROUGH #211230 DATED OCTOBER 23, 2014 FOR \$434,427.53. APPROVAL OF PAYROLL DIRECT DEPOSIT AND CHECKS #61241 THROUGH #61251 & CHECK 61258 FOR \$471,609.49, BENEFIT CHECKS #61252 THROUGH #61257 AND WIRE PAYMENTS OF \$440,543.26 FOR THE PERIOD OCTOBER 1, 2014 THROUGH OCTOBER 15, 2014**
- C. ACKNOWLEDGE RECEIPT OF CLAIMS FOR DAMAGES FROM MARINER PLAZA CONDOMINIUM OWNERS ASSOCIATION (\$6,675.87), JOHN C. STILLIAN (\$571.22), AND FRONTIER (AMOUNT UNDETERMINED)**
- E. AUTHORIZATION FOR CHANGE IN HEALTH INSURANCE COVERAGE FOR CITY EMPLOYEES FROM UNITED HEALTHCARE PPO PLAN TO THE ASSOCIATION OF WASHINGTON CITIES (AWC) REGENCE HEALTHFIRST PPO PLAN**

ITEM D: CONFIRMATION OF TOM WALKER TO POSITION #4 - LANDSCAPE ARCHITECT OF THE ARCHITECTURAL DESIGN BOARD

Councilmember Bloom advised she would abstain from the vote as she arrived late and the application was very sparse, therefore she did not have enough information to vote.

COUNCILMEMBER PETERSON MOVED, SECONDED BY COUNCIL PRESIDENT BUCKSHNIS, TO APPROVE ITEM D. MOTION CARRIED (6-0-1), COUNCILMEMBER BLOOM ABSTAINING.

5. OCTOBER IS NATIONAL SUDDEN CARDIAC ARREST AWARENESS MONTH AND IN HONOR OF THAT MAYOR EARLING WILL READ A PROCLAMATION FOR 'THE HEART OF EDMONDS SCHOOL DISTRICT & COMMUNITY HEART SAFE PROJECT'

Mayor Earling read a proclamation declaring support for The Heart of Edmonds School District & Community Heart Safe Project and encouraging all citizens to take action by visiting the Project's website www.heartofedmondssd.org to see many ways to support the mission of this important organization. He presented the proclamation to Melinda and Jerry Truax. Ms. Truax thanked the City for the proclamation and bringing attention to the Heart of Edmonds Project, commenting she lost a child to sudden cardiac arrest. She thanked My Edmonds News for today's telecast and invited everyone to take home a bookmark and visit the website to learn more about sudden cardiac arrest and how they can save a life. She also announced their gala on February 28, 2015 at the Lynnwood Convention Center.

6. AUDIENCE COMMENTS

Daniel Bevington, owner of a small environmental firm, described a product the City may want to investigate to address flooding issues. AquaFence is an engineered, portable flood defense system that can effectively alleviate flooding problems. He provided a pamphlet illustrating the use of AquaFence and his business card and offered to speak with City staff about the product.

Ron Wambolt, Edmonds, raised several questions regarding the General Fund ending balance:

- 2012 statements report the ending fund balance for 2012 as \$4.6 million, the 2015 budget has the same figure

- 2013 budget states the ending fund balance for 2013 is expected to be \$5.9 million
- 2015 budget reports the ending fund balance for 2013 was \$6.8 million, nearly \$1 million more in reserves, he assumed because 2013 revenue was higher than anticipated and expenses lower than anticipated.
- 2014 budget reports the ending fund balance as \$4 million
- 2015 budget states the balance for 2014 will be approximately \$7 million, \$3 million more than 2014. Approximately \$1.5 million is the result of revenue and expense changes but he was unable to determine the source of the other \$1.5 million

Mr. Wambolt assured he was not suggesting Mr. James' numbers were not correct; he hoped an explanation could be provided why the 2013 and 2014 ending fund balances were different than previous reports. He suggested at a minimum the strategic outlook chart showing revenues, expenses and ending balance be produced as soon as the prior year's numbers have been finalized and ideally after any significant budget amendments. As the City did not increase taxes by the allowable 1% last year, he suggested the City use that banked capacity this year.

7. **ANNUAL REPORT ON EDMONDS SCHOOL DISTRICT #15 BY SUPERINTENDENT BROSSOIT**

Diana White, President, Edmonds School Board, reported Superintendent Brossoit was home with a sick child. She provided several highlights:

- Welcomed new School Board Member April Nowak who took Susan Phillips' place
- Voters passed a \$275 million capital construction bond in spring 2014
- Biggest undertaking this year is strategic directions:
 - Effective Learning for All Students
 - Equity of Opportunity
 - P – 3rd Grade Early Learning
 - Graduates Who Are Ready for Life
 - Facilities, Enrollment and Boundaries
- Capital projects:
 - The new Costco on district property near Alderwood Mall expected to open summer 2015.
 - A second phase, mixed use commercial and residential, will be developed over the next 4-5 years
 - The district anticipates \$1 million in revenue annually from that development for use on other capital needs in the district
- Thirteen relocatables (previously known as portables) will be sited throughout the district to ease overcrowding and help reduce class size including three at Edmonds-Woodway High School
- During the 2016-17 school year, Lynndale Elementary School students will be bused to Woodway Elementary while a new school is under construction
- Health and Wellness
 - The Healthy Hunger Free Kids Act required rewriting health and wellness policies
 - Snohomish Health District awarded Edmonds School District a Healthy Communities Award for being a positive role model for other districts in the county.
 - Move 60 project in partnership with Verdant Health Commission, an afterschool activity program
- Commended Melinda and Jerry Truax for their work related to sudden cardiac arrest
- Two high school robotics teams from Edmonds-Woodway and Lynnwood High Schools went to the world championship robotics competition
- Edmonds Heights K-12 awarded best musical in the State by the Fifth Avenue Theater Company for their production of "Pippin"
- As a result of the technology levy passed by voters and Google's Chromebook Pilot Program, every student at Alderwood Middle and Cedar Valley School was provided a computer
- Voted the best community for music education for the sixth year in a row

Councilmember Mesaros asked about enrollment projections for the next 5-10 years. Ms. White answered enrollment this year was up 78 students. There is a shifting demographic in the district with growth in the north and declining enrollment in the south. While there are enough classrooms, they are not in the right places. There are efforts to make programs more attractive to move some students to another area. Schools are also being relocated; for example the new Alderwood Middle School will be next to Martha Lake Elementary. She summarized enrollment is flat or growing mildly.

8. **PUBLIC HEARING ON AN ORDINANCE DESIGNATING THE SCHUMACHER BUILDING LOCATED AT 316 MAIN STREET, EDMONDS, WASHINGTON FOR INCLUSION ON THE EDMONDS REGISTER OF HISTORIC PLACES, AND DIRECTING THE DEVELOPMENT SERVICES DIRECTOR OR HIS DESIGNEE TO DESIGNATE THE SITE ON THE OFFICIAL ZONING MAP WITH AN “HR” DESIGNATION. (FILE NO. PLN20140037)**

Senior Planner Kernen advised the Schumacher Building has been nominated for consideration for placement on the Edmonds Register of Historic Places. The property owners nominated the house and signed the authorization form. He described the effects of listing on the register:

- Honorary designation denoting significant association with the history of Edmonds
- Prior to commencing any work on a register property (excluding repair and maintenance), owner must request and receive a certificate of appropriateness from the Historic Preservation Commission
- May be eligible for special tax valuation on their rehabilitation

He identified the building's location on an aerial map, explaining it is located on a block with, and connected to, structures of a similar age. The building directly east was the site of the Kingdon's General Store, constructed in 1910. East of Kingdon's General Store is the Bank of Edmonds, constructed in 1907, that is currently on the Edmonds Register of Historic Places. William A. Schumacher constructed the building as well as the Bank of Edmonds building. Further east across 4th Avenue is the Beeson Building, that was constructed in 1909. All these buildings maintain much of their historic character and add greatly to the ambiance of downtown Edmonds.

He reviewed the designation criteria and how the building meets the criteria:

- Significantly associated with the history, architecture, archaeology, engineering or cultural heritage of Edmonds
 - This commercial building is associated with the early commercial development of Edmonds
- Has integrity
 - Building is a largely intact example of Western False Front storefront building. A photo that appears to be from the 1970's shows a different false front from the historic period of significance. A review of the permit system indicates that the building was restored in 1999 or 2000 to matches the appearance of the building during its period of significance
- At least 50 years old, or has exceptional importance if less the 50 years old
 - The building was constructed in 1900 and is 114 years old
- Falls into at least one of designation categories, ECDC 20.45.010.A - K
 - Embodies the distinctive architectural characteristics of a type, period, style or method of design...
 - Building is an example of Western False Front building. In the late nineteenth and early twentieth-century, false front commercial buildings were typically wood frame, one to two stories in height with a rectangular floor plan and a front gabled roof
 - Exemplifies or reflects special elements of the City's cultural, social, economic, political, aesthetic, engineering or architectural history.
 - The Schumacher Building is associated with the early commercial development of Edmonds. This building was the home of Heberlein's Hardware Store for years and in the 1940's its occupant was the Furniture Exchange

- Associated with lives of persons significant in local history
 - Building constructed by William A. Schumacher, the city treasurer who founded the Bank of Edmonds. Schumacher also constructed the Bank of Edmonds building at 326 Main Street that also is on the Edmonds Register of Historic Places. Packet includes an Edmonds Patch article regarding William Schumacher

He described significant features of the building:

- Two-story rectangular building with a false front making the building appear taller on the front than on the exposed south side.
- First floor north primary facade contains glazed storefront with a recessed entry with double doors, wood framed windows and band of transom windows.
- Five evenly spaced double-hung windows on the second floor, notable for their vertical proportions and simple two over two subdivision.
- West facade features single and pairs of double-hung wood windows on the first floor and five, evenly spaced paired double- hung windows at the second floor, each with planter boxes

The Historic Preservation Commission (HPC) held a public hearing on September 11, 2014 and found the nomination meets the criterion, is eligible for designation on the Edmonds Register of Historic Places, and that the exterior contains significant features. The HPC recommends the property be listed on the Edmonds Register of Historic Places.

The packet contains an ordinance; as this is a study session, he recommended the ordinance be scheduled on next week's Consent Agenda.

Councilmember Fraley-Monillas found the research very interesting, especially the comparison of the building's past to present.

Council President Buckshnis particularly liked the Patch article regarding William Schumacher and suggested putting it on the website.

Mayor Earling opened the public participation portion of the public hearing. There was no one present who wished to provide testimony and he closed public participation.

COUNCIL PRESIDENT BUCKSHNIS MOVED, SECONDED BY COUNCILMEMBER FRALEY-MONILLAS, TO FORWARD THE ORDINANCE TO THE CONSENT AGENDA FOR APPROVAL. MOTION CARRIED UNANIMOUSLY.

9. PRESENTATION AND DISCUSSION OF THE PROPOSED 2015-2020 CAPITAL FACILITIES PLAN/CAPITAL IMPROVEMENT PROGRAM

City Engineer Rob English explained in September the Council reviewed the process and timeline for updating the Capital Facilities Plan (CFP) and Capital Improvement Program (CIP) and staff responded to Council questions. He provided photographs and described:

- Five Corners Roundabout
 - Artwork installed
 - Streetlights and lighting within roundabout powered
 - Pedestrian rail installed at the northeast corner
 - Landscaping underway
 - Expect substantial completion by the of this week followed by punch list work
 - Marshbank Construction worked well and efficiently
- Chip Seal Application
 - First year in many years to have substantial budget for pavement preservation
 - Applied on 2nd Avenue, 72nd Avenue and 73rd Avenue

- Pilot program that will be monitored over the next several years
- Pavement grind/overlay
 - 100th Avenue south of SR104
 - Olympic View Drive

He highlighted 112 Street Fund projects:

- Pavement Preservation Program
 - 2014 pavement project
 - 5.6 paved lane miles (100th and OVD)
 - 2.3 chip seal lane miles (72nd, 73rd and 2nd Ave)
 - 2015 pavement projects
 - \$1.56M proposed budget
 - 220th pavement overlay 76th -84th (2015)
- Five Corners Roundabout (construction)
- 228th corridor improvements (2015-16), coupled with Phase 3 Highway 99 lighting
- 2015 Transportation Comprehensive Plan Update (2015)
- SR104 Transportation Corridor Study (2015)
- 76th/212th Intersection improvements (2016)
- 76th Ave Re-stripping 220th-OVD (2016)
- Trackside Warning System/Quiet Zone (proposed)
- Walkway Projects
 - Sunset Walkway
 - 15th St SW Walkway SR104/8th Ave (Const)
 - 3rd Ave ADA curb ramps Main St/Pine St (2014)
 - 238th St SW Walkway 100th Ave/104th Ave (2015)
 - 236th St SW Walkway SR104/Madrona Elementary (2015)

Mr. English provided photographs of several projects and highlighted Utility Fund projects:

- Water Utility Fund (421)
 - 10,000 feet watermain replacement (Construction)
 - Replacement of 2 PRV's (Construction)
 - Overlay 2,000 feet of street affected by waterline replacements (Completed)
 - 7,000 feet of watermain replacement (2015)
 - Replacement of 2 PRV's (2015)
- Stormwater Utility Fund (422)
 - Vector Waste Handling Facility Upgrade (Const)
 - 4th Ave Improvements & Infiltration work (Const)
 - 238th St. Drainage Improvements (2015)
 - Edmonds Marsh/Shellabarger Creek
 - Dayton St. and SR104 (Pre-Design)
 - Perrinville Creek High Flow Reduction (Pre-Design)
- Sewer Utility Fund (423)
 - 4,800 feet sewermain replacement (Construction)
 - 1,500 feet CIPP sewermain rehabilitation (2015)
 - 4,000 feet sewermain replacement (2015)
 - WWTP Improvements (2015)

He also highlighted sustainable improvements:

- Stormwater Infiltration/Bioretenion
- Perrinville Creek Basin
 - Two Roadside bioretention systems
 - Infiltration System at Seaview Park

- 228th Corridor Improvements Infiltration
- 15th St Walkway Infiltration
- 238th St. Walkway Infiltration
- 105/106th Ave Infiltration
- New infiltration system near 102nd Ave
- Infiltration near 107th Pl W

Parks & Recreation Director Carrie Hite completed and in progress projects in the 2014 CIP:

- Completed installation of new play area at City Park
- Completed design development of City Park Spray area
 - Out to bid late 2014
 - Future budget adjustment for SEPA mitigation pedestrian improvements at City Park
- Dayton Street Plaza (2nd & Dayton)
 - Breaking ground next month/complete in 2015
- 4th Avenue Cultural Corridor
 - Historical markers
 - Arts Commission temporary artwork project
- Yost Pool Boiler replacement
- Marina Beach Master Plan
- Waterfront acquisition (continue to 2015)
- PROS plan completion
- Community Cultural Plan completion

She highlighted projects in the Parks CFP 2014/15:

- Woodway High School Athletic Complex
 - \$655,000 set aside
 - \$500,000 School District
 - \$2.5M Verdant HC
 - \$750,000 State appropriation
 - Will required a partnership agreement with ESD
- NEW: Locate, construct and maintain a downtown restroom

She reviewed Parks CIP 2015 projects:

- REET 125
 - Additional repairs needed at Yost: added another \$120,000 next year for spa rebuild
 - Anderson Center stage
 - Meadowdale Clubhouse playground
 - Meadowdale playfields
 - Will require extending partnership agreement
- REET 125/132
 - Edmonds Marsh, daylighting of Willow Creek (132)
 - Marina Beach Park, Master Plan around Willow Creek concept, playground replacement (125)
- Park Construction Fund 132 (no dedicated funding)
 - Completion of Dayton Street Plaza
 - Completion of City Park
 - Waterfront property acquisition, demolition, rehabilitation
 - Woodway High School Athletic complex construction
 - Fishing Pier Rehab
 - Civic Center Acquisition
 - Doing appraisals

- Applied for \$1 million RCO grant

Ms. Hite highlighted upcoming issues:

- State legislature stipulation for REET that allows cities to use 30% or \$100,000 of REET revenue for M&O
 - Expires end of 2016
 - Edmonds budgets \$120,000/year from REET for M&O
 - Those expenditures not allowed unless legislature extends the stipulation
 - On the City's legislative agenda
- Civic Center acquisition
 - No decision made regarding source of funds for purchase
 - Fund 132 includes a placeholder of \$3 million
 - Price is unknown at this time
 - If received \$1 million State grant, City will need to identify source for remaining \$2 million
- Meadowdale Playfields and Woodway High School partnership agreements
- Park Impact Fee revenue of \$500,000 projected by end 2015
 - Those funds not programmed
 - Use restricted to future growth
 - May be a source for to fund pedestrian improvements at City Park

Mr. English reviewed the CFP/CIP schedule:

- September 23 – City Council; Introduction
- September 24 – Planning Board
- October 28- City Council Meeting
- November 3rd – Public Hearing
- November 18th – CFP Adoption & CIP Approval

Councilmember Petso referred to the proposed schedule and asked whether changes made during the budget process to major projects or reallocating funds would impact the CIP and therefore the CIP and budget approvals should be done together. Mr. English agreed it would make sense to approve them together if changes were made to the projects.

Councilmember Petso commented the Sunset Walkway project began as a walkway project but on page 228 of the packet the description now includes the multi-use aspect of the project. It was her understanding the jury was still out on whether it would be a walkway or a multiuse pathway. Public Works Director Phil Williams responded when the City applied for the grant it was with the intention of building a multiuse pathway. The current trial project marks it as a multiuse pathway and allows use by non-motorized users. At the end of the trial period, the intent is to evaluate the results and make changes if necessary. It would be problematic to abandon other non-motorized users up front before the trial is complete. The grant suggests those users will be accommodated; the only way to successfully tell the granting agency that the City changed its mind would be with good reason. He summarized the intent of the trial project was to evaluate all users.

Councilmember Petso asked whether Council approval of this description would be construed as the Council's blessing to seek construction funding for a multiuse project or wait until the trial was completed. Mr. Williams answered staff would not apply for funding, accept funding and build a multi-use pathway without involving the Council and citizens in the decision. He suggested waiting a year to conduct the trial in all seasons of the year and then evaluating the results.

Council President Buckshnis suggested approval of the budget follow approval of the CIP. She suggested removing the \$200,000 for the Sunset Ave Walkway. She requested Councilmembers provide any budget-related questions to staff. Councilmember Petso pointed out approval of the CIP/CFP needed to

precede adoption of the budget because changes made to the CIP/CFP could affect the budget. Council President Buckshnis agreed approval of the budget should precede adoption of the CIP/CFP.

Councilmember Johnson referred to last week's presentations regarding the ground lease for the Edmonds Senior Center (ESC) and the Shoreline Master Program (SMP). She distributed a portion of the Restoration Plan in the SMP that identifies an opportunity at the ESC for relocation of the parking lot to restore the beach habitat. She relayed the restoration objective and monitoring, noting there is no funding identified, it is a long term timeline and the priority is medium. She asked how this relates to the ESC, grant opportunities, requirements for project evaluation, and whether this can be identified as part of the ESC project or other project. There are two projects in the CIP/CFP for the ESC: 1) a new facility, and 2) the parking lot. As the ESC's proposed project is only the building, the City needs to be aware of its responsibility regarding the property.

Ms. Hite responded the description in the CFP is the building but it could be expanded, noting reconstruction of the building will necessitate rehab of the surrounding land and footprint. She offered to expand the project description and project benefit rationale to connect it to the PROS Plan and Strategic Plan including adding a generic description that it will be considered in conjunction with the SMP. Councilmember Johnson asked for an estimate of the restoration and how it would impact the parking lot. Ms. Hite recommended expanding the description this year and adding a cost estimate next year during the budget process.

Councilmember Bloom referred to the Sunset Ave Walkway, acknowledging staff prepared a list of expenditures for the \$20,000. To assist her in making a decision regarding the project in the CIP/CFP, she asked for the final projected cost, what is included in the total cost estimate, how much has been spent so far and what it was spent on. She asked that that information be provided in the packet for the public hearing. Mr. Williams explained when the City applied for the Transportation Alternatives Grant in 2013, it included a cost estimate of \$1.876 million. An inflationary factor was applied to the cost estimate in the CIP in the year of construction (2018) which is the \$2,099,000. He clarified there had not been enough design done to prepare a disciplined cost estimate so there would be some variability. The cost will depend on whether utilities are included and done in advance of the project similar to what was done at the roundabout. Some not-so-great waterlines in Sunset Avenue could be included in the project.

Councilmember Bloom reiterated her request to have the information in writing in advance of the meeting. Mr. Williams advised he will include the information that is available.

Councilmember Petso observed in addition to over \$1 million in pavement preservation, there is \$1 million for repaving a stretch of 220th that lies between Edmonds and Snohomish County. She asked whether any progress had been made in encouraging Snohomish County to partner on the project to reduce the cost to the City. Mr. Williams answered there has been no commitment or interest from Snohomish County. The estimated cost of that project is \$1,040,000; the City's match is \$260,000 and a grant for the difference.

Councilmember Petso observed the timeline for the Alternatives Study had moved out to 2019 and asked the rationale for not doing it sooner. Mr. Williams explained the first three years of CIP/CFP are financial constrained; to include a project in those years requires an identified funding source. Funding is being sought via the legislature as well as other sources but because there is no commitment for funding, it is in the latter years of the CIP.

Councilmember Johnson referred to the Dayton Street and SR104 drainage improvements, observing most of the money is in first three years. She recalled staff has defined the source of the flooding problem; she asked what contributes to the flooding. Mr. Williams summarized it is simply too much water running off the properties in the bowl, nowhere for it to go and that is the lowest spot. The project will require a

pump station to keep up with the flows in a certain size storm event; a project to prevent all possible future flooding would be impossible. Councilmember Johnson recalled factors in the past were king tides coupled with sediment in the drainage basin from Shellabarger Creek under SR104. Mr. Williams answered the daylighting of Willow Creek and restoration of the Edmonds Marsh have environmental value as well as serve as an effective stormwater catchment and treatment basin. Restoring channels in the marsh will improve the marsh's capacity to accept stormwater so more of Shellabarger Creek will go through the marsh rather than into the intersection of Dayton and SR104. He cautioned daylighting of Willow creek will not stop the flooding at Dayton and Main; the pump station is also needed.

Councilmember Johnson relayed her understanding that restoration of the marsh and daylighting Willow Creek and opening tide gates will help the natural function of the marsh. She asked whether it would be better to allocate the \$2 million to the marsh restoration instead of the lift station. Mr. Williams answered the projects are proceeding parallel; expenditures on one may be matching funds for expenditures on the other. He hoped to obtain funding partners such as WSDOT Ferries Division, the Port, private property owners, etc. Councilmember Johnson recommended revisiting this in the future to ensure the projects are kept in balance.

Councilmember Johnson recalled discussions with WSDOT about sediment in the pipes and asked the status of the project. Mr. Williams responded the City has asked WSDOT to work on the culverts. WSDOT initially said they have no funding, but have recently shown more interest in a project and are working to identify funding to address their responsibility, the capacity and operation of the culverts.

Council President Buckshnis commented the design for Willow Creek would be on the north and go up. The marsh east of SR104 will continue to flood until the culverts are changed. She supported installing the lift station sooner rather than later. Mr. Williams commented the projects are all necessary to solve the problem; without doing them all, water is just moved from one location to another, solving one problem but creating another. Council President Buckshnis suggested using the treatment plant pump station. Mr. Williams answered that does not appear to be an option.

Councilmember Peterson relayed his intent to ask to add \$10,000 from the Council's funds to help fund the design phase of the Veterans Plaza. Ms. Hite recommended placing the project in the Parks 132 fund.

Councilmember Johnson expressed support for the Planning Board's and Economic Development Commission's recommendation for a downtown restroom, noting that is consistent with the Strategic Action Plan.

Councilmember Bloom referred to the project to construct sidewalks on Olympic Avenue from Main Street to Puget Drive, observing it was a priority 3 with a projected cost \$1.2 million but was not scheduled until 2021-2025. The project is meant to provide improved access to Edmonds Elementary and Yost Park. From walking in that area she knew there was a lot of fast traffic. She questioned why it was not scheduled until 2021 when it was a priority 3. Mr. English answered the Council could move it into the second three years that are unconstrained. The challenge has been funding which is the reason it is in the out years. Councilmember Bloom questioned why a priority 3 project related to improved safety walking to school and access to a park was not moved up on the CIP, noting the City was working on Sunset Avenue which was a short project and much more costly. She asked how priorities are developed. Mr. English answered citizen input, funding and ranking in the Transportation Plan. Councilmember Bloom requested the Council consider moving that project up and consider the prioritization of other walkway projects.

Councilmember Bloom referred to the Main & 9th project, noting the materials refer to a \$10,000 interim solution in 2006 to install 2 lanes northbound and southbound directions (page 21 of CFP), convert all-way to signalized intersection (page 22 of CFP), \$10,000 in 2016 for a mini roundabout (page 29 of CFP), and install a traffic signal (page 40). Mr. English explained when the 2009 Transportation Plan was

prepared Walnut & 9th and Main & 9th were identified as intersections with deficient LOS and improvements were identified for both intersections. An interim solution, restriping lanes, was developed and implemented at Walnut & 9th for under \$10,000. The same interim solution was identify for Main & 9th but before it was implemented, installation of a mini roundabout was considered. Before installing a mini-roundabout, staff wants to assess the improvement provided by the Five Corners roundabout.

Councilmember Bloom asked when that decision will be made, noting both are included in the CFP in 2016. Mr. English answered it could be either. He offered to clarify, identifying both as interim solutions. The signal in later years was a permanent solution to solve LOS. Councilmember Bloom asked whether a mini roundabout would preclude a signal. Mr. English agreed it would. He advised funds are needed to engineer which solution is preferable.

Councilmember Fraley-Monillas recalled the Transportation Committee prioritized a number of walkways. Mr. English agreed. Councilmember Fraley-Monillas preferred that process for identifying priorities. She asked how many sidewalks are on the plan. Mr. English answered there is a long walkway list and a short walkway list. Councilmember Fraley-Monillas commented reprioritizing projects affects other projects. Mr. English agreed, advising the Transportation Plan update that is underway could be a venue for evaluating priorities. A member of the Transportation Committee at that time, Councilmember Fraley-Monillas expressed concern with reprioritizing projects without any basis.

Council President Buckshnis suggested putting Council questions in a Q&A format and attaching them to the November 3agenda. She advised approval of the CFP/CIP will be moved to the December 2 meeting.

Mayor Earling declared a brief recess.

11. PRESENTATION ON THE STRATEGIC ACTION PLAN (SAP) IMPLEMENTATION

Economic Development & Community Services Director Patrick Doherty relayed the Council approved the Strategic Action Plan (SAP) on April 2, 2103. This year the City contracted with Cynthia Berne of Long Bay Enterprises Inc. to provide an implementation plan for the SAP, along with a technical review and update. He anticipated her work will conclude in the first quarter of 2015, for which a \$5,000 carry-forward request of the original Council-approved \$40,000 budget for this work is in the proposed 2015 budget.

Ms. Berne distributed a summary of general statistics, a sample of worksheet, and a summary of information on four outstanding action items for which a primary lead has not been identified. She provided general statistics:

- Total number of action items: 88 (due to duplicate numbers used in SAP)
- Action Items with committed Primary Lead: 84
 - Chamber: 3
 - City Council: 3
 - Development Services Department: 15
 - Economic Development Department: 23
 - Edmonds Center for the Arts: 1
 - Edmonds Downtown Alliance: 3
 - Edmonds Senior Center: 2
 - Mayor's Office: 4
 - Parks & Recreation: 13
 - Police Department: 1
 - Public Works: 16
 - Swedish-Edmonds: 1

- Action Items with unconfirmed Primary Lead: 0
- Action Items without a Primary Lead: 4
- Completed Action Items:
 1. 1a.12 Development Regulations: Amend mixed use development standards to allow higher, mixed use density in the Firdale Village area. *This was completed.*
 2. 1b.9 Financing – create a downtown Business Improvement District. *Created Downtown Edmonds Business Improvement District.*
 3. 3a.6 Yost Pool – financing: Create and implement a long term financial and operational strategy for the updating/upgrading, refurbishment and retrofitting of the current Yost Pool facility. *Many of the facilities have been updated including the efficiency equipment, replaced boiler and retrofitted showers.*
 4. 3a.7 Public view preservation: Identify public view corridors and view sheds in the bowl and create appropriate public view protection overlay districts, ordinances, and other measures to preserve and protect them. *Downtown corridor is protected by height limits and codes. The view corridor was established in 2005 by the Downtown Plan.*
 5. 5a.6 Fiscal sustainability: Create an alternative mechanism other than the City of Edmonds General Fund with which to finance parks and recreation programs and services. *Parks Impact fee has been implemented.*
- Action Items started: 62
- Action Items not started: 21

She explained in developing the primary leads, she met with over 30 organizations and departments. Edmonds is a great community, there are many very committed people, everyone was very willing to meet and talk with her. There is a heightened awareness of the SAP in the community as well as staff.

She reviewed action items that have major financial challenges:

Action Item	Strategic Objective	Notes
1b.4 Shoreline/Waterfront	Develop a strategy for the combined shoreline (east/west of rail lines) from the Port to the Underwater Dive Park and from the waterfront to the downtown that increases public access and recreational opportunities	Working Group created a roadmap
3a.8 Yost Pool – Improvement (New Aquatics Center)	Develop and/or expand Yost Pool to include outdoor and indoor leisure pool elements, therapy pool, party rooms and concessions, and possibly other recreation physical conditioning, courts, and gymnasium uses	No funding source available at this time. To date there has been not priority to bring this to Council for a vote. Possible voter initiative.
4a.1 BNSF Railroad	Participate in the environmental impact assessment process related to a proposal to build a coal export terminal at Cherry Point in Bellingham. Identify required improvements in Edmonds to mitigate extra tracks, train volumes, dust, noise, and potential conflicts with ferry terminal and waterfront pedestrian, bike, and vehicular traffic	Needs to be divided into multiple action items.
4a.7 Highway 99	Create transportation improvement program and project for Highway 99 to improve traffic flow, transit connections, pedestrian streetscape and to encourage mixed use project developments similar to what has been recently completed in Shoreline and is planned in Everett and Lynnwood	Very complex, difficult to seek funds for everything, may be able to identify funds for portions
4a.8 Intermodal Station	Develop an integrated Amtrak, Sounder, Community Transit, shuttle, ferry, bike, and pedestrian transfer facility on the waterfront to	Very complex, huge undertaking; 2008 cost estimate: \$237 million

	promote accessibility and connectivity to and within Edmonds	
4a.9 Waterfront Connection	Work to establish an emergency and everyday access over the railroad tracks and ferry terminal lanes for pedestrians bound for shoreline and waterfront attractions from Harbor Square, Salish Crossing , and the downtown	Alternatives analysis, with an estimated cost of \$1 million, needs to be done. May be more than one project. May not be feasible to accommodate both public and emergency vehicles.

She distributed a sample worksheet. Her final report/presentation in March 2015 will include:

- Worksheet for each Primary Lead
- Recommended goals for next year
- Three alternatives for facilitating implementation of SAP
- Statistical data
- Summary of efforts over the past year
- Technical review for clarification of the SAP document

Councilmember Fraley-Monillas relayed Councilmembers Peterson and Johnson and she served on the SAP Work Group. She found it helpful to have the Council involved in that process and to help them understand the issues. Ms. Berne agreed the Work Group has been very helpful and attendance has been excellent. The materials provided to Council tonight include a status report on the four actions items for which a primary lead has not been identified.

Councilmember Peterson referred to completed Action Item 5a.6 Fiscal Sustainability, pointing out that the use of Park Impact Fee revenue was very restricted. He was wary of identifying that as a completed action item, recalling funding sources such as a parks levy or a Metropolitan Park District.

Councilmember Peterson referred to Item 4.A.7, agreeing this is big project but the first sentence, create transportation improvement program, or master planning process, would be a place to start.

Councilmember Johnson referred to the Cascade Art Museum at Salish Crossing, recalling the CIP/CFP includes a Cultural Arts Needs Study and Cultural Arts Center and Museum. She asked how those two ideas relate. Ms. Berne did not have an answer. Councilmember Johnson suggested that Council continue to ask that question.

Councilmember Johnson referred to Action Item 1b.4 Shoreline Waterfront, pointing out a SMP restoration project includes relocating the Senior Center parking lot. Ms. Berne suggested adding that to the roadmap.

Councilmember Bloom referred to Action Item 4.A.9 Waterfront Connection and the statement in the notes that the requirement to accommodate both public and emergency vehicles may not be practical. It was her understanding “public” meant pedestrian access not vehicles. Ms. Berne advised the Work Group discussed the objective and determined it was public and emergency vehicles and pedestrians. Councilmember Bloom reiterated the intent was emergency vehicles and pedestrian access and asked why that was not practical. Public Works Director Phil Williams answered it would be difficult to find funding for pedestrian and emergency vehicle access that served no other users. Ms. Berne said impractical was in the context of funding which was the reason the project was in the list of action items that have major financial challenges. Councilmember Bloom suggested rewording the sentence to be clearer.

Councilmember Fraley-Monillas referred to the potential performance measures under Action Item 4a.9, a crossing constructed to improve access/safety for pedestrians/vehicles, explaining that was the reason it was identified as providing both vehicular and pedestrian access. Although the strategic objective was not clear but the potential performance measure was. Ms. Berne advised the technical document she creates

for clarification will address issues and recommendations for moving forward. Mr. Doherty advised there are some places in the document where the wording does not make sense. The Council could adopt a revised SAP with technical clarifications.

Councilmember Petso explained the foundation for the SAP was a voter survey. As the SAP is rewritten for clarification, she suggested ensuring it reflects the voter survey. She recognized the survey was 2½ years old.

Councilmember Fraley-Monillas clarified the strategic objective for Action Item 4a.9 does not specify whether it is pedestrian or vehicle access but the performance measure does. She agreed with Councilmember Petso that technical changes should not alter the intent. Ms. Berne clarified the technical document will only be a recommendation.

Councilmember Petso was not concerned if the intent of some items was changed slightly as long as it was done purposely and with public comment rather than done inadvertently.

10. PUBLIC WORKS QUARTERLY PROJECT REPORT

This item will be rescheduled.

12. PRESENTATION OF EDMONDS HOUSING PROFILE

Development Services Director Shane Hope introduced **Christina Gallant, Policy Analyst, Alliance for Housing Affordability**, who is working with each communities on data for the Comprehensive Plan update.

Ms. Gallant explained the Alliance includes 13 cities in Snohomish County, Snohomish County and the Housing Authority of Snohomish County. The goal of the Alliance, inspired by ARCH in King County, is to find ways to share resources for housing planning, new opportunity and areas for common collaboration between cities. She has been preparing housing profiles for all members this year; next year she will begin a technical assistance role, assisting cities with their Comprehensive Plan update, determining strategies and helping with implementation as well as general housing education. She reviewed housing considerations:

- Diverse needs and preferences
- Adequacy and safety
- Proximity to transportation, jobs, and services
- Affordability
 - Household Income Levels
 - 2013 HUD regional median household income: \$86,700
 - Extremely Low: <30% AMI
 - Very Low: 30-50% AMI
 - Low: 50-80% AMI
 - Moderate: 80-95% AMI
 - Middle: 95-120% AMI

She provided context for income levels:

Extremely Low	Very Low	Low	Moderate	Middle
	Teachers	Social Workers	Accountants	Engineers

Food Service Employees - Line Cooks, Servers, Dishwashers, Baristas	Medical & Dental Assistants, Home Health Aides	Real Estate Agents & Brokers	Police Officers & Firefighters	Veterinarians
Manicurists	Security Guards	Graphic Designers	Architects	Web Developers
	Hairdressers	EMTs & Paramedics	Electricians	Construction Mgrs
Childcare Workers	Receptionists	Paralegals	Registered Nurses	Physical Therapists
				Financial Advisors
Edmonds households in these income brackets:				
82% cost burdened	63% cost burdened	47% cost burdened	38% cost burdened	22% cost burdened

She explained the information in the profile includes project status, intended use and audience, content and presentation and data sources. She reviewed information for Edmonds:

- Population and community
 - Stable population with modest growth
 - Accommodating growth may still be a challenge
 - Median income - \$73,072
 - Smaller households compared to County overall
 - 69% of households 1-2 people vs. 58% across County
 - 48% of renters and 34% of homeowners are cost burdened
 - Cost burden by income level and housing tenure, City of Edmonds

Income Level	Renters	Owners	All
Extremely Low	79%	82%	82%
Very Low	81%	86%	63%
Low	29%	46%	47%
Moderate	13%	43%	38%
Middle	7%	26%	22%

- Existing Housing Stock
 - Construction concentrated between 1950 and 1989
 - 57% single family homes
 - 29% renter-occupied
 - 42% of homes two bedrooms or less in size, 69% of households one to two people
 - 2012 median home sale - \$339,975
 - Third highest average assessed value in 2014 - \$351,100
- Assisted Housing
 - Subsidized units
 - 178 Section 8 Vouchers
 - 125 other units in 6 properties
 - Workforce units
 - 201 units in 3 properties
- Assisted Units by Income Level Served

Extremely Low	233
Very Low	79
Low	194

Moderate	2
Total	508

o Market Rental Housing

	Average Rent (With Utilities)	Minimum Income Required	
		Minimum Hourly Wage	Minimum Annual Wage
1 Bed	\$87	\$17.06	\$35,480
2 Bed	\$1,097	\$21.10	\$43,880
3 Bed	\$1,679	\$32.29	\$67,160
4 Bed	\$2,545	\$48.94	\$101,800
5 Bed	\$2,844	\$54.69	\$113,760

o Affordability

	1 Bed	2 Bed	3 Bed	4+Bed
Extremely Low	No	No	No	No
Very Low	Limited	Limited	Limited	No
Low	Yes	Yes	Limited	No
Moderate	Yes	Yes	Yes	Limited
Middle	Yes	Yes	Yes	Yes

What can be done:

- Planning process can support affordability
- Working with community partners
- Exploring new opportunities with AHA

Councilmember Petso asked whether homeowners in Edmonds are financially burdened but not renters. Ms. Gallant answered both are financially burdened. Overall 48% of Edmonds renters spend more than 30% of their income on housing and 34% of homeowners spend more than 30%.

For Councilmember Petso, Ms. Gallant explained larger units which are typically single family are less affordable. Councilmember Petso asked whether Edmonds had a shortage of large rental units. Ms. Gallant answered compared to household sizes, Edmonds has an oversupply of large units. Councilmember Petso asked what “limited” meant in the last table. Ms. Gallant explained limited meant there were a limited number of units for that income level, no meant that income level was entirely out of range for the rent. Limited was not quantity of units compared to quantity of people, it only compared rent to income.

Councilmember Mesaros asked if the goal was to ensure 100% of Edmonds residents have affordable housing for their income level. Ms. Gallant answered that would be great but probably not feasible. It is up to the City to determine the degree to which housing challenges can be met. Councilmember Mesaros suggested a goal could be to improve by 10%. Ms. Hope commented that could be addressed in the Comprehensive Plan Housing element.

COUNCIL PRESIDENT BUCKSHNIS MOVED, SECONDED BY COUNCILMEMBER MESAROS, TO EXTEND THE MEETING FOR 60 MINUTES. UPON ROLL CALL, MOTION CARRIED (4-3), COUNCILMEMBERS MESAROS, PETERSON, AND PETSO AND COUNCIL PRESIDENT BUCKSHNIS VOTING YES; AND COUNCILMEMBERS FRALEY-MONILLAS, BLOOM AND JOHNSON VOTING NO.

Council President Buckshnis thanked Ms. Gallant for her report, commenting it was well written and easy to understand and she urged the public to read it. She was glad the City was part of the Alliance.

13. STAFF PRESENTATIONS ON THE 2015 PROPOSED CITY BUDGET

Finance Director Scott James identified where the budget can be found on the City's website (2015 Budgeting on the home page). He reviewed changes made to the budget since it was presented (new since last week in italics):

Budget Book Page #	Description	Cash Increase (Decrease)
General Fund		
39	Executive Assistant Schedule Salary Step Increase	(\$4,314)
43	Advertising Expense	(\$4,200)
86	<i>Small Equipment (Reduce DP #13)</i>	\$2,200
26	<i>Business Licenses & Fees (Increase Animal License Fee Revenue)</i>	\$27,770
26	<i>Public Safety (Increase Grant Revenue from Dept. of Justice)</i>	43,970
36	<i>Public Safety (Increase Woodway Law Protection Revenue)</i>	<u>\$7,500</u>
Impacts to General Fund		\$32,926
Fund 112 Street Construction		
163	Construction (DP #36)	(\$100,000)
163	Interfund Services (DP #36)	(\$6,000)
Impacts to Fund 112 Ending Cash		(\$106,000)
Fund 126 REET 1		
166	Construction	\$200,000
166	Land	<u>(\$200,000)</u>
Impacts to Fund 126 Ending Cash		\$0
Fund 132 Parks Construction		
168	Land	\$1,300,000
168	Construction	(\$1,300,000)
168	Construction	<u>\$200,000</u>
Impacts to Fund 132 Ending Cash		(\$200,000)

Police Department

Police Chief Al Compaan reviewed the following:

- 2013 Activities
 - Part 1 Crimes Solved – 33.1%
 - Felony Filings - 269
 - Traffic Citations and Infractions – 5,472
 - DUI Arrests - 132
 - Total Misdemeanor Arrests - 1,190
 - Animal Control Incidents - 1,213
 - Parking Citations - 1,462
 - Firearms Related Requests (CPL, Transfers) - 890
 - Public Disclosure Requests - 1,639
 - Traffic Collisions Investigated – 710
 - Domestic incidences investigated – 177
- 2014 Activities
 - Completed major update of Policy Manual, posted on webpage
 - Edmonds Police Foundation and Edmonds Police Department hosted Edmonds Night Out on July 29
 - Hired two police officers in January and March
 - Hiring two police officers in November to back fill open positions

- Two vacancies in the process of filling – extremely competitive market
- Promoted one Assistant Police Chief
- Promoted one Corporal
- Decision Packages
 - DP # 12 - Investigations Small Equipment, \$9,730
 - DP # 13 - Property Management Small Equipment, \$3,200
- Expenditures

	2014 Modified Budget	2014 YE Estimate	2015 Recomm.	Discussion
Salaries	7,427,044	7,344,029	7,692,944	
Overtime	402,456	393,000	396,241	
Supplies/Equip	160,310	152,275	179,940	Small Equip DP #12, 13
Prof. Services	114,662	94,763	114,662	
Other	100,967	83,724	101,582	
Rental/Lease	608,688	608,688	575,500	
Intergovernmental	10,237	0	10,237	
Total Budget	8,824,364	8,676,479	9,071,106	

- Revenues

	2014 Modified Budget	2014 YE Estimate	2015 Recomm.	Discussion
Intergovernmental	44,600	51,500	49,500	
Special Events	38,300	38,300	38,300	
Animal License & Adoptions	59,656	17,000	44,800	
Grants	13,676	13,676	14,479	
Other	9,775	10,800	10,800	
Total	166,007	131,276	157,879	

Mayor Earling commented it has been a high priority to bring back staffing levels in the Police Department.

Councilmember Fraley-Monillas inquired about revenue from special events. Chief Compaan advised it is reimbursement from the Chamber for police security services at the Taste of Edmonds, July 4th parade and fireworks as well as events for the Edmonds School District. Councilmember Fraley-Monillas asked whether the revenue and expenditure would be a wash. Council President Buckshnis answered yes but it has always been reported in that manner. Chief Compaan advised it is received as revenue so it is reported in revenue; the expense is reported in expenditures.

Councilmember Mesaros suggested providing statistics for 2012 compared to 2013. He noted the Police Department wants to have fewer crimes, yet more crimes require more police officers. Chief Compaan advised the 2012/2013 annual report is posted on the webpage.

Public Works - Utilities

Public Works Director Phil Williams reviewed:

- 2014 Accomplishments:
 - Stormwater*
 - Cleaned/Maintained 2,499 of our 8,803 storm structures
 - Inspected 270 of the 529 private Stormwater facilities
 - Repaired a failed storm system on SR524 that prevented the loss of Puget Drive. All done in-house at low cost

- 12 in-house stormwater system upgrades to provide flooding relief
- Removed 667 tons of debris from roads and catch basins. Debris reused as cover soil at landfills
- improved our management of storm system sediment at PW Ops complex which produces less sediment in the sewer system
- Responded to 64 stormwater related action requests generated by residents

Water

- installed EZ Valves in several locations after last year’s purchase of the system
- Made sanitary improvements to our water reservoirs. Improved vent screening, overflow pipe screening and installed air gaps. Worked with DOH
- Installed 125 radio read meters.
- 10,000 ft. of water main replacement
- Replaced 2 PRV’s
- 2,000 lineal feet of pavement overlay on City streets

Sewer

- 4,800 ft. of sewer main replacement
- Completed extensive upgrades at 9 pump stations.
- Replaced flat sewer mains with new laterals to property lines.
- Installed a different style of impeller at pump station #9 to help pass solids
- Successful completion of PLC 100 replacement.
- First metering station to include Solar Power. This project has a 3-year ROI.
- Received the Outstanding Plant Performance award for 2013.
- Challenges/Opportunities
 - 4,800 ft. of sewer main replacement
 - 10,000 ft. of water main replacement
 - Begin video assessment of storm drain system
 - WWTP Outfall Pipe upgrade
 - 2nd year of a three-year rate adjustment: Water – 9.0%, Sewer – 9.5%, Stormwater – 4.5%
- Decision Packages
 - Purchase two VMS signs (37)
 - Re-drafting and updating Utility Standard Design details \$75,000 (40)
 - Acquire, train, and bring on-line new asset management software for the three utilities \$25,000 (41)
 - Re-write the Stormwater Code sections of the ECC to comply with NPDES Phase II permit \$132,500 (42)
 - Purchase, set-up, and roll out a new emergency generator for the sewer lift stations that don’t already have on-site alternative power sources \$80,000 (43)

- Expenditures

	2014 Modified Budget	2014 YE Estimate	2015 Recomm.	Discussion
Utilities:				
○ Water				
○ Sewer	32,125,088	26,321,536	30,643,994	
○ Stormwater				

Public Works Roads (Fund 111 and 112)

Mr. Williams reviewed the following:

- 2014 Accomplishments
 - Five Corners Roundabout has achieved Substantial completion
 - 2014 Pavement Preservation Program
 - 5.6 Paved Lane Miles

- 2.3 Chip Seal Lane Miles
 - Right of Way Certified for 228th/HWY99 Corridor Improvements
 - 15th St. Walkway Improvements
 - 3rd Ave ADA Ramps (CDBG)
 - Created GIS based inventory of our 7,255 Street Signs. Upgraded 708 signs to the new industry reflectivity standards
 - Provided crack sealing to 105 road segments, an asphalt surface treatment designed to prolong useful life
 - Made repairs to 35 faded X-Walks and 79 separate lane markings/symbols
 - Removal of 229 trip hazards VIA grinding or replacement of concrete panels reducing the city's potential liability in trip claims. The department also did a city wide survey marking and documenting potential trip hazards
 - Upgraded five (5) old signal cabinets
 - Provided layout and lane markings for the city's overlay program reducing the project costs
 - Responded to 247 Action Requests providing needed services to Edmonds residents
 - 66 independent civic event banner requests
 - Responded to 45 callouts for anything from a down trees to lane closure requests
- Challenges/Opportunities 2015
 - Working with City Council and the State legislature to develop an ongoing, stable funding source for pavement preservation
 - Reaching consensus regarding the use of chip seals in our efforts to preserve pavement
- Decision Packages
 - \$1.3 M for pavement preservation (33) plus \$260,000 carried over for paving 220th from 84th to 76th (39)
 - SR104 Corridor Analysis carry-over
 - \$106,000 (36)
 - Trackside (Wayside) Warning Horn System \$50,000 (34)
 - CTR Program \$1,000 (32)
- Expenditures

	2014 Modified Budget	2014 YE Estimate	2015 Recomm.	Discussion
Fund 111/112	11,293,476	5,666,993	9,109,422	

Administration, Engineering, Facilities, Fleet

Mr. Williams reviewed the following:

- 2014 Accomplishments
 - Engineering Development Reviews
 - 500 Engineering permits and 1600 Engineering inspections were issued and performed
 - \$192,363 collected in traffic impact fees
 - Permits were issued and engineering is inspecting the following large development projects: Edmonds Post Office, Fifth Ave Vet Clinic, Jacobsen's Marine, Community Health Center, Swedish Hospital, Prestige Skilled Nursing Facility, Shoreshire Plat, Shaw Lane Plat and 7 short plats
 - Permits were issued for 40 single family residential projects
 - Permits were issued for approximately 150 additions/remodels & miscellaneous projects
 - Capital Improvement Projects
 - Five Corners Roundabout
 - 2014 Pavement Preservation Program
 - 5.6 Paved Lane Miles
 - 2.3 Chip Seal Lane Miles
 - Right of Way Certified for 228th Corridor Project

- 15th St. Walkway Improvements
 - 3rd Ave ADA Ramps
 - Controls system upgrade at Public Safety and the ESCO III project.
 - Completion of the FAC Locker Room ADA Upgrades.
 - Qualification of City Hall for ENERGY STAR label for fourth consecutive year.
 - Remodel of office areas in Building and Planning to accommodate staffing.
 - Worked with Police to research and select the next generation of police patrol vehicle
- Challenges/Opportunities 2015
 - Develop specifications, set up, and replace the Water/Sewer Vactor truck \$410,000 (est.)
 - Continue to maintain level of service on development reviews and inspections while updating the development code and standard details. Engineering review staff will also begin implementation of electronic data storage, electronic plan reviews and online permit submittals.
 - 228th Corridor Improvement Project
 - 2015 Transportation Comprehensive Plan Update
 - Deliver \$17.8M in capital improvements
- Stacked bar chart of sewer, storm, water and total and parks total capital program projection 2008- 2016
- Decision Packages
 - ESCO IV Project \$300,000 (\$90,000 grant) Carry-over from 2014 (35)
 - Set up Fleet small shop equipment Fund, \$15,000/year (44)
 - Convert four Ford work trucks to propane use, \$30,000 (45)
- Expenditures

	2014 Modified Budget	2014 YE Estimate	2015 Recomm.	Discussion
Engineering, Facilities, Fleet, Administration	5,307,983	4,972,999	5,694,880	

Councilmember Bloom inquired about Decision Package #46, \$3,490 for Harley Davidson police technical training page (158 of the budget). Mr. Williams explained this is to send the Senior Fleet Mechanic to the Harley Davison School for police motorcycles. Mechanic have to be certified to repair a police Harley Davidson.

Councilmember Bloom referred to decision packages in water and storm for variable message boards. Mr. Williams these message boards are used to inform drivers of street closures, detour routes, etc., similar to the signs used at 212th and Main Street during the roundabout project. They are expensive to rent; the number of upcoming capital projects warrants purchase. The cost will be split between water, sewer and storm.

Councilmember Bloom inquired about a decision package for standard detail update. Mr. Williams explained that is to update the standard engineering detail the City maintains that development must conform to. The cost will be split between water, sewer, storm, and streets. A consultant will be hired to assist staff.

Councilmember Bloom inquired about a decision package for asset management program updates. Mr. Williams answered that is a new module for the maintenance and asset management software that will improve data input and sorting as well as mobile optimization.

14. CONTINUED DISCUSSIONS ON THE STUDY SESSIONS

This item will be rescheduled.

15. MAYOR'S COMMENTS

Mayor Earling reminded Election Day is a week from today; next week's meeting will be held on Monday, November 3.

Mayor Earling relayed the wife of Hekinan's Mayor passed away. The City has sent a condolence letter and flowers.

Mayor Earling reminded of the Friday Trick or Treat extravaganacy downtown on Friday.

16. COUNCIL COMMENTS

Council President Buckshnis thanked everyone for persevering through a long evening. She remarked the roundabout was beautiful.

Councilmember Johnson thanked Student Representative Eslami for staying for the entire meeting. She wished everyone a Happy Halloween.

Councilmember Mesaros commented it was nice to be back from vacation; it was good go away and good to return, especially to a nice place like Edmonds.

Student Representative Eslami announced the Cross Country meet on Saturday at South Whidbey where they will be trying to qualify for State.

17. CONVENE IN EXECUTIVE SESSION REGARDING PENDING OR POTENTIAL LITIGATION PER RCW 42.30.110(1)(i)

This item was not needed.

18. RECONVENE IN OPEN SESSION. POTENTIAL ACTION AS A RESULT OF MEETING IN EXECUTIVE SESSION

This item was not needed.

17. ADJOURN

With no further business, the Council meeting was adjourned at 10:42 p.m.