

ORDINANCE NO. 3898

AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON, AMENDING ORDINANCE NO. 3897 AS A RESULT OF UNANTICIPATED TRANSFERS AND EXPENDITURES OF VARIOUS FUNDS, AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

WHEREAS, previous actions taken by the City Council require Interfund Transfers and increases in appropriations; and

WHEREAS, state law requires an ordinance be adopted whenever money is transferred from one fund to another; and

WHEREAS, the City Council has reviewed the amended budget appropriations and information which was made available; and approves the appropriation of local, state, and federal funds and the increase or decrease from previously approved programs within the 2012 Budget; and

WHEREAS, the applications of funds have been identified;

THEREFORE,

THE CITY COUNCIL OF THE CITY OF EDMONDS, WASHINGTON, DO
ORDAIN AS FOLLOWS:

Section 1. Section 1 of Ordinance No. 3897 adopting the final budget for the fiscal year 2012 is hereby amended to reflect the changes shown in Exhibits A, B, C, D, and E hereto, which exhibits are incorporated herein by this reference.

Section 2. Effective Date. This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take

effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

APPROVED:


MAYOR, DAVID O. EARLING

ATTEST/AUTHENTICATE:


CITY CLERK, SANDRA S. CHASE

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

BY 
JEFF TARADAY

FILED WITH THE CITY CLERK:	11-16-2012
PASSED BY THE CITY COUNCIL:	11-20-2012
PUBLISHED:	11-25-2012
EFFECTIVE DATE:	11-30-2012
ORDINANCE NO. <u>3898</u>	

SUMMARY OF ORDINANCE NO. 3898

of the City of Edmonds, Washington

On the 20th day of November, 2012, the City Council of the City of Edmonds, passed Ordinance No. 3898. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON, AMENDING ORDINANCE NO. 3897 AS A RESULT OF UNANTICIPATED TRANSFERS AND EXPENDITURES OF VARIOUS FUNDS, AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

The full text of this Ordinance will be mailed upon request.

DATED this 21st day of November, 2012.


CITY CLERK, SANDRA S. CHASE

EXHIBIT "A": Budget Amendments by Revenue (November 2012)

FUND NO.	FUND DESCRIPTION	ORD. NO. 3861 11/22/2011	ORD. NO. 3882 4/27/2012	ORD. NO. 3886 5/25/2012	ORD. NO. 3891 7/27/2012	ORD. NO. 3893 8/31/2012	ORD. NO. 3897 10/23/2012	ORD. NO. Nov 2012	2012 Amended Budget
001	General Fund	\$ 33,006,588	\$ 7,930	\$ -	\$ 2,656	\$ -	\$ -	\$ 11,204	\$ 33,028,378
004	Criminal Investigations	-	-	-	-	-	-	-	-
006	Emergency/Financial Reserve	-	-	-	-	-	-	-	-
009	Leoff-Medical Ins. Reserve	600,550	-	-	-	-	-	-	600,550
010	Reserve Fund	2,200	-	-	-	-	-	-	2,200
011	Risk Management Reserve Fund	-	-	-	244,000	-	-	-	244,000
012	Contingency Reserve Fund	-	-	-	-	5,282,000	-	-	5,282,000
014	Historic Preservation Gift Fund	-	-	-	-	-	10,000	-	10,000
104	Drug Enforcement Fund	28,200	-	-	-	-	2,500	-	30,700
111	Street Fund	1,313,650	-	-	-	-	-	-	1,313,650
112	Combined Street Const/Improve	2,006,864	-	-	-	833,238	-	1,800	2,841,902
113	Multimodal Transportation Fd.	-	-	-	-	-	-	-	-
116	Building Maintenance	56,860	-	-	-	-	-	-	56,860
117	Municipal Arts Acquis. Fund	58,325	-	-	-	-	-	7,643	65,968
118	Memorial Street Tree	28	-	-	-	-	-	140	168
120	Hotel/Motel Tax Revenue Fund	69,200	-	-	(17,250)	-	-	-	51,950
121	Employee Parking Permit Fund	20,140	-	-	-	-	-	-	20,140
122	Youth Scholarship Fund	2,525	-	-	-	-	-	-	2,525
123	Tourism Promotional Fund/Arts	19,000	-	-	-	-	-	5,500	24,500
125	Park Acq/Improvement	590,850	77,000	103,000	-	-	-	85,143	855,993
126	Special Capital Fund	590,800	-	-	-	-	-	-	590,800
127	Gifts Catalog Fund	10,759	-	-	-	-	-	11,204	21,963
129	Special Projects Fund	313,004	169,000	-	-	-	-	-	482,004
130	Cemetery Maintenance/Improv	119,850	-	-	-	-	-	-	119,850
132	Parks Construction	1,185,000	104,414	-	-	-	-	115,824	1,405,238
136	Parks Trust Fund	177	-	-	-	-	-	-	177
137	Cemetery Maintenance Trust Fd	14,600	-	-	-	-	-	-	14,600
138	Sister City Commission	5,230	-	-	-	-	-	-	5,230
211	Lid Fund Control	46,700	-	-	-	-	-	-	46,700
213	Lid Guaranty Fund	46,725	105,000	-	-	-	-	-	151,725
234	Ltgo Bond Debt Service Fund	478,573	-	-	-	-	-	-	478,573
411	Combined Utility Operation	15,306,920	150,000	-	-	-	-	4,920	15,461,840
412	Combined Utility Const/Improve	7,888,400	-	-	-	-	-	-	7,888,400
414	Capital Improvements Reserve	1,126,377	457,012	-	-	-	-	-	1,583,389
511	Equipment Rental Fund	1,076,456	-	-	-	-	111,700	-	1,188,156
617	Firemen'S Pension Fund	94,423	-	-	-	-	-	-	94,423
631	Transportation Benefit District	600,000	-	-	-	-	-	-	600,000
	Totals	\$ 66,678,974	\$ 1,070,356	\$ 103,000	\$ 229,406	\$ 6,115,238	\$ 124,200	\$ 243,378	\$ 74,564,552

EXHIBIT "B": Budget Amendments by Expenditure (November 2012)

FUND NO.	FUND DESCRIPTION	ORD. NO. 3861 11/22/2011	ORD. NO. 3882 4/27/2012	ORD. NO. 3886 5/25/2012	ORD. NO. 3891 7/27/2012	ORD. NO. 3893 8/31/2012	ORD. NO. 3897 10/23/2012	ORD. NO. Nov 2012	2012 Amended Budget
001	General Fund	\$ 32,949,288	\$ 211,384	\$ 103,000	\$ 2,656	\$ 2,015,000	148,809	354,365	\$ 35,784,502
004	Criminal Investigations	-	-	-	-	-	2,500	-	2,500
006	Emergency/Financial Reserve	-	-	-	-	1,927,600	-	-	1,927,600
009	Leoff-Medical Ins. Reserve	619,811	-	-	-	-	-	-	619,811
010	Reserve Fund	-	-	-	-	1,339,400	-	-	1,339,400
011	Risk Management Reserve Fund	-	-	-	-	-	-	-	-
012	Contingency Reserve Fund	-	-	-	-	-	-	-	-
014	Historic Preservation Gift Fund	-	-	-	-	-	8,500	-	8,500
104	Drug Enforcement Fund	80,233	-	-	-	-	-	-	80,233
111	Street Fund	1,604,948	20,200	-	-	-	6,600	-	1,631,748
112	Combined Street Const/Improve	2,075,625	31,803	-	-	833,238	-	1,800	2,942,466
113	Multimodal Transportation Fd.	-	-	-	-	-	-	-	-
116	Building Maintenance	245,000	-	-	-	-	-	-	245,000
117	Municipal Arts Acquis. Fund	134,550	-	-	-	-	-	-	134,550
118	Memorial Street Tree	-	-	-	-	-	-	140	140
120	Hotel/Motel Tax Revenue Fund	73,750	-	-	(17,250)	-	-	-	56,500
121	Employee Parking Permit Fund	26,086	-	-	-	-	-	-	26,086
122	Youth Scholarship Fund	4,000	-	-	-	-	-	-	4,000
123	Tourism Promotional Fund/Arts	19,000	-	-	-	-	-	5,500	24,500
125	Park Acq/Improvement	875,000	77,000	103,000	-	-	-	-	1,055,000
126	Special Capital Fund	697,717	-	-	-	-	-	-	697,717
127	Gifts Catalog Fund	12,275	-	-	-	-	-	11,204	23,479
129	Special Projects Fund	313,000	170,500	-	-	-	-	-	483,500
130	Cemetery Maintenance/Improv	172,005	-	-	-	-	-	-	172,005
132	Parks Construction	1,187,000	210,000	-	(20,800)	-	-	85,143	1,461,343
136	Parks Trust Fund	-	6,930	-	-	-	-	-	6,930
137	Cemetery Maintenance Trust Fd	-	-	-	-	-	-	-	-
138	Sister City Commission	4,600	-	-	-	-	-	-	4,600
211	Lid Fund Control	46,500	105,000	-	-	-	-	-	151,500
213	Lid Guaranty Fund	-	-	-	244,000	-	-	-	244,000
234	Ltgo Bond Debt Service Fund	478,573	-	-	-	-	-	-	478,573
411	Combined Utility Operation	15,598,246	191,481	-	(419,326)	-	3,881	4,920	15,379,202
412	Combined Utility Const/Improve	10,465,068	482,611	-	40,000	312,000	-	16,967	11,316,646
414	Capital Improvements Reserve	1,126,376	457,012	-	(11,873)	-	-	-	1,571,515
511	Equipment Rental Fund	1,321,334	-	-	-	-	111,700	-	1,433,034
617	Firemen'S Pension Fund	123,515	-	-	-	-	-	-	123,515
631	Transportation Benefit District	600,000	-	-	-	-	-	-	600,000
	Totals	\$ 70,853,500	\$ 1,963,921	\$ 206,000	\$ (182,593)	\$ 6,427,238	\$ 281,990	\$ 480,039	\$ 80,030,095

EXHIBIT "C": Budget Amendments (November 2012)

Department	BARS							Category	Debit	Credit	Description
General Fund	001	000	310	518	870	310	00	Supplies	4,606		From Clerk Prof.
General Fund	001	000	250	514	300	410	00	Professional Services		4,606	Serv. to IT
General Fund	001	000	620	532	200	490	00	Miscellaneous	1,800		Merchant Bank
General Fund	001	000	390	508	000	000	00	Ending Fund Balance		1,800	Card Fees
General Fund	001	000	310	518	870	480	00	Repair & Maintenance	66,451		Indefeasible Right
General Fund	001	000	390	508	000	000	00	Ending Fund Balance		66,451	of Use Agreement
General Fund	001	000	390	519	900	110	00	Salaries	274,910		VSIP Program
General Fund	001	000	390	508	000	000	00	Ending Fund Balance		274,910	
General Fund	001	000	390	597	127	550	00	Transfer	11,204		Marsh
General Fund	001	000	000	367	110	000	00	Donations		11,204	Interpretive Signs
Gifts Catalog Fund	127	000	640	575	500	310	00	Supplies	11,204		
Gifts Catalog Fund	127	000	000	397	001	000	00	Transfer		11,204	
Municipal Arts Acq Fund	117	200	640	573	100	410	00	Professional Services		1,358	Correction of line
Municipal Arts Acq Fund	117	200	640	575	500	410	00	Professional Services	1,358		entry
Municipal Arts Acq Fund	117	300	640	573	100	410	00	Professional Services		3,000	Correction of line
Municipal Arts Acq Fund	117	300	640	573	100	490	00	Professional Services	3,000		entry
Memorial Tree Fund	118	000	641	576	800	310	00	Supplies	140		118 Fund - Tree
Memorial Tree Fund	118	000	000	367	000	000	00	Donations		140	Fund Donation
Tourism Promotion/Arts	123	000	640	573	100	410	00	Professional Services	5,500		Arts Tourism
Tourism Promotion/Arts	123	000	000	337	070	000	00	Grants		5,500	Grant Award
Parks Construction Fund	132	000	640	597	125	550	00	Interfund Transfer	85,143		Old Milltown /
Parks Construction Fund	132	000	000	367	110	000	00	Donations		106,500	Hazel Miller Plaza
Parks Construction Fund	132	000	640	508	000	000	00	Ending Fund Balance	21,357		REET Contribution
REET 2	125	000	000	397	132	000	00	Interfund Transfer		85,143	
REET 2	125	000	640	508	000	000	00	Ending Fund Balance	85,143		
Utility Fund	411	000	654	537	900	350	00	Small Equipment	4,920		Hazel Miller-
Utility Fund	411	000	000	367	110	000	00	Donations		4,920	Recycle Container
Utility Construction Fund	412	300	630	597	132	550	00	Interfund Transfer	9,324		Interurban Trail
Utility Construction Fund	412	300	630	508	000	000	00	Ending Fund Balance		9,324	
Parks Construction Fund	132	000	000	397	412	300	00	Interfund Transfer		9,324	
Parks Construction Fund	132	000	640	508	000	000	00	Ending Fund Balance	9,324		
Utility Construction Fund	412	100	630	597	117	550	00	Interfund Transfer	4,170		Transfer to Arts
Utility Construction Fund	412	100	630	508	000	000	00	Ending Fund Balance		4,170	Fund
Utility Construction Fund	412	200	630	597	117	550	00	Interfund Transfer	3,473		
Utility Construction Fund	412	200	630	508	000	000	00	Ending Fund Balance		3,473	
Municipal Arts Acq Fund	117	200	000	397	412	000	00	Interfund Transfer		7,643	
Municipal Arts Acq Fund	117	200	640	508	000	000	00	Ending Fund Balance	7,643		
Street Construction Fund	112	200	630	595	330	410	00	Professional Services	1,800		226th Walkway
Street Construction Fund	112	200	000	333	020	205	04	Grants		1,800	Project

EXHIBIT "D": Budget Amendments (November 2012)

Fund Number	Change in Beginning Fund Balance	Revenue	Expense	Change in Ending Fund Balance
001	-	11,204	354,365	(343,161)
112	-	1,800	1,800	-
117	-	7,643	-	7,643
118	-	140	140	-
123	-	5,500	5,500	-
125	-	85,143	-	85,143
127	-	11,204	11,204	-
132	-	115,824	85,143	30,681
411	-	4,920	4,920	-
412	-	-	16,967	(16,967)
Total Change	-	243,378	480,039	(236,661)

Above is a summary of the changes by fund:

Fund Name and Title:

General Fund 001

Street Construction Fund 112

Municipal Arts Acq Fund 117

Memorial Street Tree Fund 118

Tourism Promotion /Arts Fund 123

REET 2 125

Gifts Catalog Fund 127

Parks Construction Fund 132

Utility Fund 411

Utility Construction Fund 412

Budget Amendment Summary

From Clerk's Prof Services to IT Supplies

Merchant Bank Card Fees

Indefeasible Right of Use Agreement

VSIP Program

Marsh Interpretive Signs

226th Walkway Project

Correction of line entry

Transfer to Arts Fund from Utility

118 Fund – Tree Fund Donation

Arts Tourism Grant Award

Old Milltown/Hazel Miller Plaza REET Contribution

Marsh Interpretive Signs

Old Milltown/Hazel Miller Plaza REET Contribution

Interurban Trail

Hazel Miller-Recycling Containers

Interurban Trail

Transfer to Arts Fund from Utility

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: Carl Nelson & Sandy Chase
 Department: Finance Department
 Description on Budget Amendment Summary: Move From Clerk Prof Services to IT Supplies

Budget Amendment Detailed Description:

In the 2012 Budget Decision package for the Clerks Document Management system: \$68,770 was placed in the Clerks Professional Services line item and \$30,000 in Information Services Supplies to cover the software acquisition.

The professional services expenditures are expected to be less than the 68,700 and the software greater, by \$4,606.11.

This budget ademdnt is to move \$4,606.11 from the Clerks Professional Services to Information Services Supplies to cover the additional amount.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
001	General Fund	Supplies	001.000.310.518.870.310.00	4,606
001	General Fund	Professional Serv	001.000.250.514.300.410.00	(4,606)
Total Expenditure Increase (Decrease)				\$ 0

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: Rob English
 Department: Public Works Department
 Description on Budget Amendment Summary: Merchant Bank Card Fees

Budget Amendment Detailed Description:

The 2012 budget for the "Miscellaneous" line item in the Engineering Division is \$9,600. During the development of the 2012 Budget, staff estimated \$4,700 in merchant bank card fees based on the 2011 fees. The Engineering Division has incurred \$4,864 in merchant bank card fees through September 2012. This amendment will increase the budget for bank card fees from \$4,700 to \$6,500. The \$1,800 budget increase will be added to the "Miscellaneous" line item in the Engineering Division budget.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
001	General Fund	Misc	001.000.620.532.200.490.00	1,800
Total Expenditure Increase (Decrease)				\$ 1,800

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
001	General Fund	Misc	001.000.390.508.000.000.00	(1,800)
Total Ending Fund Balance Increase (Decrease)				\$ (1,800)

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: Carl Nelson
Department: Finance Department
Description on Budget Amendment Summary: Indefeasible Right of Use Agreement

Budget Amendment Detailed Description:

On Oct 16th City Council authorized Mayor to sign Indefeasible Right of Use (IRU) Agreement for Existing Fiber Connection with Blackrock Cable.

This is the budget ammendment to provide the funds for the IRU, it is comprised of:

IRU: \$57,750.00

Maintenace FEE per contract: \$46.00

Franchise Fee: \$2,889.80

Sales Tax: \$5,765.15

=====

TOTAL: \$66,450.95

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
001	General Fund	Repair & Maint	001.000.310.518.870.480.00	66,451
Total Expenditure Increase (Decrease)				\$ 66,451

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

Ending Fund Balance Increase (Decrease)

Fund	Fund Title	BARS Number	Amount
001	General Fund	001.000.390.508.000.000.00	(66,451)
Total Ending Fund Balance Increase (Decrease)			\$ (66,451)

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: Deb Sharp
Department: Finance Department
Description on Budget Amendment Summary: VSIP Program

Budget Amendment Detailed Description:

In an effort to accommodate budgetary constraints, the Mayor announced a one-time limited offer for employees to voluntarily separate from the city in exchange for a small incentive (Voluntary Separation Incentive Program, or VSIP). The VSIP aims to reduce the City's overall salary costs by reducing FTE levels, while minimizing impacts on service level to citizens. This program gives City departments the option to offer incentives to employees to voluntarily separate from employment, either through retirement or resignation.

There were nine employees that applied for the program, and six that were accepted given the program criteria outlined. After the initial acceptance, one member revoked his application.

There has been numerous reorganizing city wide to accommodate the separations of these individuals. This will create some efficiencies, significant ongoing savings to the general fund, and the ability to minimize impacts on service level to citizens.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
001	General Fund	Salaries	001.000.390.519.900.110.00	274,910
Total Expenditure Increase (Decrease)				\$ 274,910

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

Ending Fund Balance Increase (Decrease)

Fund	Fund Title	BARS Number	Amount
001	General Fund	001.000.390.508.000.000.00	(274,910)
Total Ending Fund Balance Increase (Decrease)			\$ (274,910)

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: Renee McRae

Department: Parks, Recreation & Cultural Services

Description on Budget Amendment Summary: Marsh Interpretive Signs

Budget Amendment Detailed Description:

In September, a grant request was made to the Hazel Miller Foundation for interpretive signs for the Edmonds Marsh. On October 8, 2012, the City received a check for \$11,204 to cover the cost of the signage. Signage has been ordered and will ship December 4.

The \$11,204 covers the cost of the signage, tax and shipping. The City is responsible for the \$175 for the truck with a lift gate.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
001	General Fund	Transfer	001.000.390.597.127.550.00	11,204
127	Gifts Catalog Fund	Supplies	127.000.640.575.500.310.00	11,204
Total Expenditure Increase (Decrease)				\$ 22,408

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
001	General Fund	Parks Donations	001.000.000.367.110.000.00	(11,204)
127	Gifts Catalog Fund	Transfer	127.000.000.397.001.000.00	(11,204)
Total Revenue (Increase) Decrease				\$ (22,408)

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: Frances Chapin

Department: Parks, Recreation & Cultural Services

Description on Budget Amendment Summary: Correction of line entry

Budget Amendment Detailed Description:

Payment for professional services for sculpture maintenance was made in the incorrect professional services line. This correction does not impact the fund balance.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
117-200	Public Art	Prof Services	117 200 640 573 100 410 00	(1,358)
117-200	Public Art	Prof Services	117 200 640 575 500 410 00	1,358
Total Expenditure Increase (Decrease)				\$ 0

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: Frances Chapin

Department: Parks, Recreation & Cultural Services

Description on Budget Amendment Summary: Correction of line entry

Budget Amendment Detailed Description:

Payments for professional services for scholarships should have been paid from miscellaneous line. This correction does not impact the fund balance.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
117-300	Scholarships	Prof Services	117 300 640 573 100 410 00	(3,000)
117-300	Scholarships	Miscellaneous	117 300 640 573 100 490 00	3,000
Total Expenditure Increase (Decrease)				\$ -

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: Carrie Hite
Department: Parks & Recreation
Description on Budget Amendment Summary: 118 Fund - Tree Fund Donation

Budget Amendment Detailed Description:

A donation was made to purchase a memorial tree for City Park. A tree was purchased from Wetlands and Woodlands in the amount of \$136.88 as a commemorative tree for Rich Lindsay's mother, who recently passed away. The amount was donated to the fund to cover the complete cost of the tree. This is the purpose of this fund, and we request expenditure authority, although the donation makes it a net zero expenditure.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
118	Memorial Street Tree	Supplies	118-000-641-576-800-310-00	140
Total Expenditure Increase (Decrease)				\$ 140

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
118	Memorial Street Tree	118	118-000-000-367-000-000-00	140
Total Revenue (Increase) Decrease				\$ 140

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: Frances Chapin
Department: Parks, Recreation & Cultural Services
Description on Budget Amendment Summary: Arts Tourism grant award

Budget Amendment Detailed Description:

In 2011 after the 2012 budget was completed a grant was submitted to the new Snohomish County Tourism Promotion Area for \$7,000. The budgeted amount for 2012 was \$1,500 based on prior tourism grants. In 2012 the grant of \$7,000 was awarded for promoting Write on the Sound writers' conference through advertising and through the one time development of a new website .
 The revenue line for Interlocal Grants is increased \$5,500 to reflect the increased grant funds awarded. The expenditure line for Professional Services is increased \$5,500.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
123	Tourism Promotion/Arts	Prof Services	123 000 640 573 100 410 00	5,500
Total Expenditure Increase (Decrease)				\$ 5,500

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
123	Tourism Promotion/Arts	Interlocal Grants	123 000 000 337 070 000 00	(5,500)
Total Revenue (Increase) Decrease				\$ (5,500)

Ending Fund Balance Increase (Decrease)

Fund	Fund Title	BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)			\$ -

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: Sue Johnson for Carrie Hite

Department: Parks and Recreation

Description on Budget Amendment Summary: Old Milltown/Hazel Miller Plaza REET Contribution

Budget Amendment Detailed Description:

Hazel Miller Plaza is now complete. Because of the amount of community donations, we are able to transfer this back to the REET 125 for other parks projects.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
132	Parks Construction	Interfund Transfer	132.000.640.597.125.550.00	85,143
Total Expenditure Increase (Decrease)				\$ 85,143

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
132	Parks Construction	Donations	132.000.000.367.110.000.00	(106,500)
125	REET	Interfund Transfer	125.000.000.397.132.000.00	(85,143)
Total Revenue (Increase) Decrease				\$ (191,643)

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
132	Parks Construction		132.000.640.508.000.000.00	21,357
125	REET		125.000.640.508.000.000.00	85,143
Total Ending Fund Balance Increase (Decrease)				\$ 106,500

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: Steve Fisher

Department: Public Works & Utilities

Description on Budget Amendment Summary: Hazel Miller Grant - Recycling Containers

Budget Amendment Detailed Description:

Grant money received from the Hazel Miller Foundation in the amount of \$4,920.00, for the sole purchase of new outdoor recycling containers. The containers are to be placed at select streetside locations in the immediate downtown area of Edmonds.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
411	Utility Fund	Small Equipment	411.000.654.537.900.350.00	4,920
Total Expenditure Increase (Decrease)				\$ 4,920

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
411	Utility Fund	Donations	411.000.000.367.110.000.00	4,920
Total Revenue (Increase) Decrease				\$ 4,920

Ending Fund Balance Increase (Decrease)

Fund	Fund Title	BARS Number	Amount
			-
Total Ending Fund Balance Increase (Decrease)			\$ -

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: Rob English
 Department: Public Works Department
 Description on Budget Amendment Summary: Interurban Trail

Budget Amendment Detailed Description:

In 2011, a transfer of \$44,213 was made from the 412-300 Utility Fund to the 132 Parks Construction Fund for the sewer improvements completed with the Interurban Trail project. The final cost for the sewer improvements (Schedule C) is \$53,537. This amendment will program a transfer of \$9,324 from the 412-300 Utility Construction Fund to the Parks Capital Fund. This amount represents the difference between the 2011 transfer of \$44,213 and the final cost of \$53,537.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
412-300	Utility Const Fund	Interfund Transfer	412.300.630.597.132.550.00	9,324
Total Expenditure Increase (Decrease)				\$ 9,324

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
132	Parks Capital Fund	Interfund Transfer In	132.000.000.397.412.300.00	(9,324)
Total Revenue (Increase) Decrease				\$ (9,324)

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
132	Parks Capital Fund	Ending Fund Balance	132.000.640.508.000.000.00	9,324
412-300	Utility Const Fund	Ending Fund Balance	412.300.630.508.000.000.00	(9,324)
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: _____ **Rob English**
Department: _____ **Public Works**
Description on Budget Amendment Summary: _____ **Transfer to Arts Fund**

Budget Amendment Detailed Description:

Several capital improvement projects in the 412 utility construction fund were completed in 2012. This budget amendment will transfer funding from the 412 Utility Construction Fund into the Municipal Arts Fund for the 1% for Arts program in accordance with Chapter 3.13 of the Edmonds City Code. The utility projects that contributed 1% to the Municipal Arts Fund are:

1. Interurban Trail - Storm drainage improvements
2. Main Street - Storm drainage improvements
3. Lift Station 2 - New watermain
4. Shell Valley Emergency Access Road - New watermain
5. 2010 Watermain Replacement Project - New watermain

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
412-100	Utility Const Fund	Interfund Transfer	412.100.630.597.117.550.00	4,170
412-200	Utility Const Fund	Interfund Transfer	412.200.630.597.117.550.00	3,473
Total Expenditure Increase (Decrease)				\$ 7,643

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
117-200	Municipal Arts Fund	Interfund Transfer in	117.200.000.397.412.000.00	(7,643)
Total Revenue (Increase) Decrease				\$ (7,643)

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
412-100	Utility Const Fund	Ending Fund Balance	412.100.630.508.000.000.00	(4,170)
412-200	Utility Const Fund	Ending Fund Balance	412.200.630.508.000.000.00	(3,473)
117-200	Municipal Arts Fund	Ending Fund Balance	117.200.640.508.000.000.00	7,643
Total Ending Fund Balance Increase (Decrease)				\$ -

EXHIBIT "E": Budget Amendments (November 2012)

Prepared By: Rob English
 Department: Public Works Department
 Description on Budget Amendment Summary: 226th Walkway Project

Budget Amendment Detailed Description:

The 2012 budget for the 226th Walkway project is \$5,000. The project was constructed in 2011 and the \$5,000 budget was for staff time to close-out the project. Payment of two consultant invoices for the project in 2012 resulted in the need to increase the budget from \$5,000 to \$6,800.

Expenditure Increase (Decrease)

Fund #	Fund Title	Object	BARS Number	Amount
112	Street Const Fund	Professional Services	112.200.630.595.330.410.00	1,800
Total Expenditure Increase (Decrease)				\$ 1,800

Revenue (Increase) Decrease

Fund	Fund Title	Revenue Source	BARS Number	Amount
112	Street Const Fund	Federal Grant	112.200.000.333.020.205.04	(1,800)
Total Revenue (Increase) Decrease				\$ (1,800)

Ending Fund Balance Increase (Decrease)

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

Affidavit of Publication

STATE OF WASHINGTON,
COUNTY OF SNOHOMISH

} S.S.

SUMMARY OF ORDINANCE NO. 3898
of the City of Edmonds, Washington
On the 20th day of November, 2012, the City Council of the City of Edmonds passed Ordinance No. 3898. A summary of the content of said ordinance, consisting of the title, provides as follows:
AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON, AMENDING ORDINANCE NO. 3897 AS A RESULT OF UNANTICIPATED TRANSFERS AND EXPENDITURES OF VARIOUS FUNDS, AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.
The full text of this Ordinance will be mailed upon request.
DATED this 21st day of November, 2012.
CITY CLERK, SANDRA S. CHASE
Published: November 25, 2012.

The undersigned, being first duly sworn on oath deposes and says that she is Principal Clerk of THE HERALD, a daily newspaper printed and published in the City of Everett, County of Snohomish, and State of Washington; that said newspaper is a newspaper of general circulation in said County and State; that said newspaper has been approved as a legal newspaper by order of the Superior Court of Snohomish County and that the notice

Summary of Ordinance No. 3898

a printed copy of which is hereunto attached, was published in said newspaper proper and not in supplement form, in the regular and entire edition of said paper on the following days and times, namely:

November 25, 2012

and that said newspaper was regularly distributed to its subscribers during all of said period.

Principal Clerk

Subscribed and sworn to before me this

26th

day of November, 2012

Notary Public in and for the State of Washington, residing at Everett, Snohomish County.