

# Edmonds Sister City Commission

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**Meeting Date:** October 22, 2012 – Meeting Minutes

Pos. 1 Michelle Van Tassell	Pos. 2 OPEN	Pos. 3 Yoshikata Inoue
Pos. 4 Marlene Friend	Pos. 5 Kay Vreeland	Pos. 6 Rita Bailey Ikeda
Pos. 7 Iyoko Okano	Pos. 8 Kody McConnell	Pos. 9 Joseph Fletcher
Pos. 10 Beth Fuhriman	Pos. 11 Jill Van Berkom	Pos. 12 OPEN

**Commissioners not in Attendance:** McConnell, Fuhriman

**Staff:** Carrie Hite

**Call to order:** 7:02pm

Agenda was modified through a motion to remove several items. Michelle and Marlene made and supported the motions. The Agenda change was accepted by group vote.

**Minutes:** A move was made to make corrections to the participants of the Skype meeting. Ms. Sakakibara was not at the meeting.

**Treasurer's report:** Kody submitted a report which illustrated the monthly balance for the Commission. There was a request that the report's detail level be increased with itemization of expenses and additions. There was a receipt for \$738 from the Mariners' fund raising event. The report is attached to the minutes.

**Correspondence:** Yoshi shared a correspondence from Kody who can no longer attend meetings but will perhaps be able to serve in some fashion. The Commission discussed having a position of Treasurer/Secretary with the treasurer's work being done by Mr. McConnell. Yoshi will discuss this option with him.

## **Old business:**

- **New Commissioner Interviews:** Two candidates were interviewed - Paul Anderson and Ray Olitt. After a brief discussion, the Commission supported a motion to accept these gentlemen as Commissioners.
- **Saturday Market Booth:** We received a letter from the organizer of the Saturday market that expressed appreciation for our presence. Some requests were made to have some additional supplies and materials at the booth and that our booth be located underneath the Edmonds sign.

- **Adult Delegation Planning:** A list is being created for those who will receive an invitation for the Hekinan adult delegation. There is no set number for the invitees. A publication is being prepared by the Mayor's office that will provide a venue to make the news public, however the private invitations are to go out first. The invitations will be prepared to go out by Christmas. Michelle is leading this effort.
- **Hazel Miller Foundation Update:** Michelle reports that Hazel Miller declined to offer us a grant, however, they are interested in supporting our effort during the Hekinan adult delegation visit. Michelle's research into the Verdant foundation grants found that the grant target criteria might be too specific for our needs. Michelle has also been in contact with the Edmonds Rotary club and will be meeting with them to discuss our program.
- **Student Delegation Recruit update:** Beth is working on an email for inclusion into the School District eNewsletter. An email describes her activity and is attached to the minutes. A discussion arose concerning what can be done to provide additional motivation to district students to participate in the program. Some ideas such as a movie night or other activity or visiting the school's anime club might allow us to present some information. Edmonds CC also has a Running Start program which may have motivated students. Yoshi will contact the Running Start program teacher. Sue will be asked to send the Chaperone and Student application forms to the group for review.
- **Student Rep:** Jill presented a draft document which was created from the Arts Commission template. The Commission cited a number of changes during the meeting and Jill will incorporate those into a draft which will be sent out to the Commission members.
- **Edmonds Floretum Garden Club:** Joseph will send an electronic copy of the document to Sue for printing on Commission letterhead for Yoshi's signature.

### **New Business:**

- **City update:** The city of Edmonds is undergoing a budget crunch and will enact budget cuts across the board. Large changes include a change in the health benefits for city employees and a retirement buyout. Sue Johnson is one of the employees who have chosen to leave employment with the city. There will be numerous changes to how the Commission interacts with the City in the future. Carrie will set a meeting between the new city coordinator and the Commission leadership (Yoshi, Iyoko, Michelle). In addition, the Commission will buy a gift for Sue and several members made contributions. Marlene is leading this effort.
- **Doll Making Class (Fundraiser Idea):** a teacher at Nikei concerns runs a kaminingyo (paper doll) making class which runs \$35. An idea is to run the class out of the Anderson center with a \$50 price – with a profit on the class of about \$150. The Commission expressed ideas that this could

expand into a continuing series of classes in Japanese culture. Marlene and Iyoko will follow up on this program.

- **Library Lobby SCC display:** Beth sent an email describing her information about the library display cases. The Commission would like to have a display for October next year during the adult delegation visit.
- **Quarterly E-Newsletter for Beacon:** Michelle did not have an update on the request for the Beacon newsletter.
- **Culture Night:** Possibilities are to use the theater for a movie night, Halloween activities, or a Saturday Fair type activity. This idea is still in development but may be tied with the idea cultural based class offerings.
- **Officers for 2013:** In light of the upcoming activities schedule, Yoshi suggested that the slate of officers for 2013 be Michelle – Chair, Yoshi – Vice Chair, Secretary /Treasurer – Joseph.
- **Web Site update:** Our website contents (Minutes & Agenda) have not been updated in some time. Joseph will look into updating these items.

#### **Tabled:**

- Committees for 2013 Events
- Host family selection / timeframe
- Review of 5 year plan
- Review of Commissioners' role per by-laws

**Next Meeting:** November 26th – 7:00pm

**Adjournment:** 8:45pm