

CHAPERONE LEADER APPLICATION

Edmonds Sister City Commission

July 2017 Student Exchange Trip to Japan



Thank you for your interest in chaperoning a Sister City Student Exchange.

Please submit this application by Friday, January 13th to:

Edmonds Sister City Commission
Office of the Mayor
121 5th Avenue North
Edmonds, WA 98020
425/771.0247

It should be accompanied by:

a brief letter discussing

- the qualifications motivations and experiences you bring to this venture;
- your ability and experience organizing and leading 14 to 18 year old students;
- your expectations for leading this trip; and

a recommendation from a supervisor, principal, or peer concerning your qualifications.

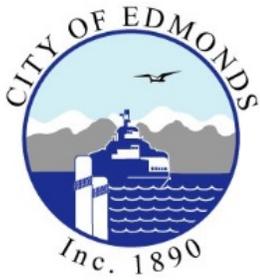
Chaperone travel and homestay arrangements will be provided. Teachers or school administrators are preferred applicants.

Chaperone responsibilities:

- interview students applying for the exchange;
- plan five one hour student orientations (assisted by Sister City Commissioners);
- attend a one night fundraiser in March;
- lead the trip to Hekinan;
- present at an Edmonds City Council meeting following the trip; and
- assist with an orientation meeting for the following year's group.

Interviews will be held as soon as possible after the application deadline date. Candidate selection is subject to Washington State Patrol and/or other background checks.

Exchange program background information and a sample itinerary of a typical Hekinan student exchange trip are attached.



STUDENT EXCHANGE PROGRAM WITH HEKINAN, JAPAN

Background Information

The Sister City Commission of the City of Edmonds arranges an annual student exchange to Hekinan, Japan. Since cultural understanding is so central to the Sister City program, this has proven to be the most valuable activity that we undertake. The delegation to Hekinan consists of up to 15 Edmonds students, ages 14 – 18, and their chaperones. They spend the last two weeks of July in Hekinan. Student cost for the trip will range between \$1,600 and \$2,000, dependent upon the cost of airfare. Chaperone travel and lodging is provided.

This exchange is based on homestays for both Edmonds and Hekinan delegates allowing a high level of immersion for a low cost. Hekinan has been our Sister City since 1988 and their officials have enthusiastically embraced the relationship. They have been instrumental in developing our Centennial Plaza and the Edmonds Waterfront. Our delegates are treated like visiting dignitaries and shown many courtesies. The program offers opportunities for personal growth and expanded perspective unmatched in an academic setting.

Hekinan is about 30 miles south of Nagoya (home of the 2005 World's Fair) and is located on Mikawa Bay. The city has a population of approximately 80,000 and is a major port for the export of Toyota automobiles that are manufactured in the area. Hekinan is also noted as a fishing port and for the manufacture of ceramics and roof tiles that are an ever-present feature of the Japanese landscape. Nagoya is the third largest city in Japan and is ideally situated for the tourist to reach other major historic sites such as Nara and Kyoto. The Ise Shrine, one of the most sacred sites in all of Japan, is also nearby. Hekinan officials arrange for the Edmonds delegation to visit and enjoy these sites and many others during their stay.

Students from Hekinan will travel to Edmonds for 14 days in early August and stay with families of the delegates. The Sister City Commission arranges day trips and outings for the Japanese delegation to enjoy while they are in the U.S. Edmonds students and chaperones will have opportunities to join in these activities and help make the Hekinan delegation's stay memorable.



Chaperone Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: _____ Email: _____

Teaching/ Employment

Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ From: _____ To: _____

Employer: _____ **Phone:** _____

Address: _____ Supervisor: _____

Job Title: _____ From: _____ To: _____

Education/Background

School: _____

From: _____ To: _____ Degree: _____

School/Other: _____

From: _____ To: _____ Degree: _____

Relevant Skills/Honors/Activities

Signature: _____ Date: _____

SAMPLE ITINERARY

DAY		TIME	DETAILS
Day 1 22-July (Tue)			(Arrival Day)
		20:55	Arrive at Centrair Airport <ul style="list-style-type: none"> • You can exchange money at the airport • A city bus will pick the delegation up at the airport
		23:00	Arrive at Hekinan City Hall <ul style="list-style-type: none"> • Picked up by host families
Day 2 23-Jul (Wed)		8:45	Meet at Hekinan City Hall Leave City Hall for Hekinan City tour <ul style="list-style-type: none"> • Hekinan Seaside Aquarium
		11:00	Rinsenji-Temple (DON'T WEAR SKIRTS)
		12:30	Lunch
		13:30	Hekinan High School (club activity trial)
		16:00	TATSUKICHI FUJII Museum of Contemporary Art
		17:30	Arrive At Hekinan City Hall
		18:30	Welcome Party!
		10:30	Finish and clean up room – home with host families
Day 3 24-Jul (Thur)		8:45	Meet at Hekinan City Hall
		9:00	Torn-paper picture experience Making chopsticks experience
		13:00	Lunch
		14:00	AOI-Park
		14:45	Mugaen (tea ceremony)
Day 4 25-Jul (Fri)		8:30	Meet at Hekinan City hall Leave for the Museum Meiji-Mura (http://www.meijimura.com/index.html) **Lunch on own
		16:00	Board the bus and go back to City Hall
		17:30	Arrive at City Hall and picked up by host family
Day 5	26-Jul (Sat)	18:30	Preparation for Genkiss Hekinan **Lunch on own Genkiss Hekinan Festival Join Genkiss Hekinan Dance Finish, Picked up by host families
Day 6	27-July (Sun)		FREE DAY WITH HOST FAMILY
Day 7 28-July (Mon)		8:45	Meet at Hekinan City Hall
		10:30	Toyota Exhibition Hall
		12:00	Lunch
		14:00	Tofu (soy bean-curd) Factory Ishikawa (http://www.otoufu.co.jp/english/)
		15:00	Roadside Station NISHIO OKANOYAMA
		15:45	AIYA/Green tea factory tour
Day 8 29-July (Tue)		17:00	Arrive at Hekinan City Hall, picked up by host families
		8:45	Meet at Hekinan City hall
		9:00	Fire Department Tour
		11:00	Soy Bean Factory Tour (Kakukyu Miso)(http://www.kakuq.jp/home/english.htm)
		12:00	Lunch
		13:00	Ikazaki Castle and Ieyasu and Mikawa Bushi Museum
		15:45	Making Tatami mat Experience
Day 9 30-Jul (Wed)		17:15	Arrive at Hekinan City hall, picked up by host families
		8:00	Meet at Hekinan City Hall <ul style="list-style-type: none"> • Kyoto Day Trip (KIYOMIZU-DERA, KINKAKU-JI) • Lunch • Dinner
Day 10 31-Jul (Thu)		20:00	Arrive at Hekinan City Hall, picked up by host families
		8:30	Meet at Hekinan City Hall
		8:45	Meet Mayor Negita at City Hall
		10:00	Leave City Hall
		11:00	Nagoya TOKUGAWA museum (http://www.tokugawa-art-museum.jp/english/index.html)
		12:10	Lunch
		13:00	Attend ESD meeting
Day 11		18:30	Preparation for Farewell party at Hekinan Cultural Hall
		20:30	Farewell Party Finish and clean up, go home with host families
Day 12	2-Aug (Sat)		FREE DAY WITH HOST FAMILY
Day 13	3-Aug (Sun)		FREE DAY WITH HOST FAMILY
Day 14	4-Aug (Mon)		(Departure Day)

SAMPLE