



MINUTES

September 4, 2012

The Edmonds Arts Commission: dedicated to the arts, an integral part of community life.
City of Edmonds Parks, Recreation & Cultural Services Department

PRESENT:

Joanne Otness, Chair	Beverly Shaw-Starkovich	STAFF	AUDIENCE
Mary Monfort	Todd Timmcke	Frances Chapin	Kristiana Johnson, City Council
Samantha Saether	Lois Rathvon	Sarah Cocker	
Suzy Maloney			

The meeting was called to order at 6:01 PM by Joanne Otness-Chair

MINUTES Minor corrections made to minutes

MONFORT MOVED, SAETHER SECONDED that the amended, August 6, 2012 Minutes be approved as submitted. MOTION CARRIED.

AGENDA ADDITIONS/CHANGES – Addition of section D3: Cultural Plan Update and addition of section E3: Cultural Destination SR 99 Update.

INTRODUCTIONS: Kristiana Johnson, City Council member, introduced herself noting her lifelong interest and involvement in the arts. Commissioners and staff introduced themselves,

PROGRAM REPORTS

A. Youth Arts Education

1. Middle School Literary Workshop – No discussion.

B. Creative Programming: Programs

- 1. WOTS Report** – Cocker reported on new website being developed for WOTS. The new site will have a blog component, written by steering committee members and presenters, with the intention of creating interest in the site year round. Chapin added that the new site focuses on promoting tourism in Snohomish County and is funded by a Tourism Promotion Area grant. Cocker reported the conference is nearly sold out and that the online registration has received positive feedback. She requested commissioners sign up for volunteer positions during the conference and will email schedule to commissioners. Monfort and Timmcke will not be present due to prior commitments.
- 2. Concerts** – Otness reported that the 2012 Summer Concert Series had nearly 3000 attendees and general feedback was extremely positive. Chapin reviewed protocol if concert attendees bring dogs to City Park. She stated Commissioners are to make an announcement at the beginning of the concert that “no dogs are allowed in City Park” and she encouraged the commissioners call 9-1-1, if there appears to be any kind of threat to public safety. Saether inquired about timeframe for how concert performers were paid and Chapin reported payment for all scheduled performers is issued following the performance and performers are informed in their contract that it can take up to two weeks. Rathvon stated the sound system team had done an outstanding job throughout the concert series and the group suggested their gratitude be passed along to Rob Folsom.
- 3. Public Art** – Chapin reported that two public art pieces, DuPen’s *Vision* and Cooke’s *Beach Launch*, were cleaned in August by Artech and that the cleaning was funded by a donation from the Edmonds Arts Festival Foundation. The historic plaques for the Hazel Miller Plaza have been ordered and Cocker presented the proofs of the plaques to the group. Chapin is scheduled to present the Chihuly glass art donation to the City Council Finance Committee on September 11th and to the full City Council, with a

public hearing on October 2nd. The proclamation for Arts & Humanities Month will also be on City Council's agenda that evening and she encouraged commissioners to attend.

- 4. Exhibit Spaces** – Shaw-Starkovich confirmed she was still working on the 2013 Exhibit Calendar. Chapin recommended Judith Larsen, a local artist and journalist to present in the EAF Gallery and the EAC Case in conjunction with the 2013 WOTS Conference. The commissioners reviewed Larsen's biography and after some discussion, were in consensus that Larsen's work would be an excellent fit for the WOTS Exhibit. Chapin reported she was working with the EAFF regarding a joint exhibit of Native American Art in 2013. She suggested the joint exhibit be shown in the EAF Gallery, the EAC Case and the Library Gallery and commissioners concurred.

C. Creative Programming: Funding/Administration

- 1. Budget Draft 2013** –Chapin reviewed planned cuts, including the suspension of the \$15,000 contribution from the general fund to the EAC for the next several years. The revenue generated from the WOTS Conference will continue to sustain most programs. Chapin presented a revised draft of the 2013 budget. Revisions to the previously presented budget include two minor changes in the 117 Municipal Arts Fund. The first is an increase in funds allocated for rentals from \$500 to \$550 and the second is a decrease in funds allocated to repairs from \$350 to \$300. The changes were made due to the possibility of needing additional funds for rentals during the WOTS Conference in 2013. The new budget also reflects changes to the 117 Scholarship Fund, increasing the allocation for scholarships from \$3000 to \$4000. Chapin recommended the change so the commissioners will have the possibility to increase the amount awarded to students for scholarships in 2013. The program will be eliminated once all the funds in the 117-300 have been expended. Projected revenue in the 123 Tourism Promotion Fund for 2013 was decreased. SAETHER moved to approve the draft 2013 budget submitted to City Council, MONFORT seconded the motion. MOTION CARRIED. Chapin commended the EAC for continuing to do more with less.

D. Advocacy & Community Involvement

- 1. Chamber Arts and Culture Committee** – Chapin shared a draft of the Chamber award certificate created by McLellan, to acknowledge outstanding supporters of the arts in the community. She confirmed the committee is moving forward with the proposed date of March 21, 2013 for the Chamber Arts Awards event and that the event is to be held at the Edmonds Conference Center.
- 2. Student Representation** – Cocker passed out a draft of the application for the EAC Student Representative position. Chapin requested commissioners review the draft and offer any feedback. MALONEY moved to accept the draft for the EAC Student Representative Application, TIMMCKE seconded the motion. MOTION CARRIED. Timmcke volunteered to review the press release to call for applicants for the EAC Student Representative position.
- 3. Cultural Plan Update** – Chapin reported the commission will begin planning the 2014 Community Cultural Plan Update in 2013. She encouraged commissioners to begin thinking about what is important to the commission in the future and new ways to engage the community. Commissioners discussed developing a new "Arts in Edmonds Fact Sheet" for Arts and Humanities Month. Monfort suggested highlighting collaborations between local businesses and arts organizations. The commissioners discussed how events like the Farmer's Market, the Third Thursday Art Walk, the SR 99 Enhancements, and Arts Splash have created partnerships between local businesses and arts organizations and have heightened community involvement and attracted new visitors to the area.

E. Cultural Destination

- 1. Snohomish County Branding Process** – Chapin encouraged commissioners to take the Vision Survey online to assist in the Snohomish County branding process.
- 2. Kiosk** – Chapin reported two new posters have been installed at the tourism information kiosk, including one updated map and a calendar of current community events. In addition to the new tourism

information, Mona Fairbanks will be installing two art photographs. Discussion took place regarding the current location of the kiosk and potential permanent locations in the future.

3. **State Route 99 Enhancements** – Chapin reported she had attended the pre-construction meeting and following the arrival of the final cobra-head poles, construction is scheduled to begin at the end of September and is scheduled to be completed by the end of December. She encouraged commissioners to begin thinking of ideas for the dedication of the new installation.

STAFF REPORT –emailed to commissioners.

OTHER BUSINESS – none.

ANNOUNCEMENTS – Monfort congratulated Chapin for fifteen years of service with the City of Edmonds and thanked her for her service. Chapin shared several thank you notes to the EAC and an invitation to Sno-Isle Libraries 50th Year Celebration on October 15th at 5:00 pm.

Meeting Adjourned at 7:40 PM