



**EDMONDS DISABILITY BOARD**  
**Meeting minutes**  
**January 13, 2011**

**MEMBERS PRESENT:**

Ken Jones, Chair  
 Gary McComas, Board Member  
 Adrienne Fraley-Monillas, Council Member

**STAFF PRESENT:**

Debi Humann, HR Director  
 Mary Ann Hardie, HR Analyst

**CALL TO ORDER:**

Chair Ken Jones called the Board meeting to order at 8:41 am. Council President Strom Peterson and Citizen at Large Dr. Michael Deming were unable to attend the meeting.

**APPROVAL OF MINUTES**

Board Member Gary McComas made a motion to approve the meeting minutes of October 21, 2010. Mr. Jones seconded the motion. The motion carried.

**REVIEW AND APPROVED UPDATED TERMS OF DISABILITY BOARD MEMBERS:**

HR Director Debi Humann distributed updated member term appointment and expiration sheets to the Board members. Ms. Humann stated that as a result of the recent election process, Gary McComas was re-elected to serve another term as the Fire representative to the Board (which is reflected on the updated term sheet).

Ms. Humann further pointed out that Ken Jones' term as the Police representative to the Board would be expiring at the end of April 2011. Ms. Humann asked Mr. Jones if he would like to serve another term and Mr. Jones stated that he would. Ms. Humann explained that nomination ballots for this position would be disseminated to all the LEOFF 1 Police members at the end of February 2011 to start the election/re-election process.

**DISCUSS AND APPROVE CLAIMS SUMMARY REPORT:**

Ms. Humann reviewed the Claims Summary of October 1 to and including December 31, 2010 as follows:

**SUMMARY OF CURRENT COSTS: (10/1/10 - 12/31/10)**

SERVICE	TOTAL NUMBER OF CLAIMS	COST
Prescription Co-Pays	15	\$2,749.92
Visiting Angels Nurse Care	3	17,718.75
Purchase of Eye Glasses	3	326.04
Medicare Premium Reimbursement	2	1,929.20
Dental Reimbursement	5	750.00
Payment of Annual deductibles	-	-
Hearing Aids (batteries)	-	-
Routine & Preventative Costs or costs associated with Annual Physical Exams	-	-
Medical Equipment/Medically Necessary Services	-	-
<b>TOTALS:</b>	<b>28</b>	<b>\$23,473.91</b>

The total expense for the period 10/1/10 – 12/31/10 was \$23,473.91 with a total of 28 claims for the period which is consistent with total claims expense in 2009 for the same period. Ms. Humann pointed out that the Visiting Angels Nurse Care costs comprised \$17,718.75 (75.5%) of the total claims cost for the last quarter of the year. In comparing the amount of the total LEOFF 1 budget spent with the same period in 2009, the percentage was very similar (95.9% spent in 2009 and 92.4% spent in 2010). Mr. Jones made a motion to approve the expenditures for the period 10/1/10 – 12/31/10. Council Member Adrienne Fraley-Monillas seconded the motion. The motion carried.

**REVIEW REPORT OF EXPENSES FROM 2007 - 2010**

Ms. Humann distributed copies of a total claims and premium cost report for the period 1/1/2007 – 12/31/2010 to each of the Board members. Ms. Humann explained that the report reflects the total cost of claims for a four year period, broken down by the claim type (eg: prescription co-pays, Medicare premium reimbursements, etc.).

**REVIEW OF A LETTER TO FINANCE REGARDING REIMBURSEMENT OF EXPENDITURES TO A WIDOW OF A DECEASED LEOFF 1 MEMBER**

Ms. Humann explained that one of LEOFF 1 members who passed away had not been reimbursed for a medically necessary reimbursement from 2009 as the reimbursement had not yet been submitted to the Board. The former LEOFF 1 member's widow found the reimbursement request and submitted it to the Board for reimbursement in 2010.

Per standard procedure, reimbursement checks are made out to the LEOFF 1 member of request. As the LEOFF 1 member had passed in 2009, the financial institution would not allow the widow to deposit the check that was in the name of her deceased spouse. The Finance department requested additional authorization from the Board for auditing purposes in order to process a check made out to the former LEOFF 1 member's widow. Mr. Jones was contacted by HR and he gave authorization on behalf of the Board for a check to be issued to the former LEOFF 1 member's widow for the reimbursement. The Finance department stopped payment on the first check and reissued a check to the former LEOFF 1 member's widow.

**OTHER**

None.

**NEW BUSINESS**

The Disability Board meeting adjourned at 9:05 am